

TO: Mayor and City Council of the City of Dacula
FROM: Brittni Nix, City Administrator
DATE: February 23, 2023
SUBJECT: Bid results for janitorial services

On Tuesday, February 21, 2023, the City of Dacula received fourteen (14) bids for the Janitorial Services Request for Proposals (RFP). The RFP was posted on the Georgia Procurement Registry, advertised in the Legal Organ, and publicized on the City website.

The scope of work included performing janitorial cleaning services for City Hall and the Public Works Facility once a week, as listed in the RFP.

Staff reviewed the bids, and recommends awarding the bid to the second lowest bidder, Raven Cleaning Co., based on references and cost. A copy of the complete bid tabulation is attached for your review.

Staff recommends awarding the bid to Raven Cleaning Co. at \$12,252 annual cost subject to executing an agreement in a form prepared by the City.

Best Regards,

Brittni Nix, City Administrator