

**TO:** Mayor and City Council of the City of Dacula  
**FROM:** Stephen Mayer, Director of Finance  
**DATE:** July 6, 2023  
**SUBJECT:** Ordinance to transfer unencumbered appropriations

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On December 25, 2022, Dacula City Hall suffered catastrophic water damage after a pipe burst in three places. As a result, the City had to remediate the rear half of City Hall and file an insurance claim.

The incident was not anticipated and, as such, not included within the FY-2023 Budget. A transfer of appropriations is required per Sec. 20-6 of the Dacula Municipal Code of Ordinances. Section 20-6 allows the Mayor and Council to transfer unencumbered appropriations from one department to another provided the appropriation does not exceed the original budget established by the City Council.

The funds will be allocated from the contingency account to cover the expense of the remediation. The transfer does not exceed the original budgeted amount established by the Council on December 1, 2023.

An Ordinance and revised FY-2023 Budget is attached for your review.