

AN ORDINANCE

AN ORDINANCE TO AMEND THE CITY OF DACULA PERSONNEL MANUAL, TO PROVIDE FOR BI-WEEKLY PAY PERIODS; AND FOR OTHER PURPOSES.

WHEREAS, the City has reviewed its policies and procedures for employees related to pay periods for employees; and

WHEREAS, the practice of producing payroll each week is unduly burdensome on the City's resources and administrative staff; and

WHEREAS, most other local governments and private employers have set bi-weekly pay periods; and

WHEREAS, it is in the best interest of the health, safety and welfare of the citizens of the City of Dacula to amend the Personnel Manual to amend the Personnel Manual to provide for bi-weekly paid periods;

NOW THEREFORE, THE MAYOR AND COUNCIL OF THE CITY OF DACULA HEREBY ORDAINS that the City Personnel Manual be amended as follows:

SECTION 1.

The existing Section 4.2 is deleted and the following is substituted in its place:

4.2 PAY PERIODS

Employees are paid on a bi-weekly basis, on alternating Fridays. If a regularly scheduled payday falls on a City observed holiday, employees will be paid on the last workday that precedes the holiday.

SECTION 2.

In the event any Court of competent jurisdiction determines that any portion of the foregoing amendment is invalid, unconstitutional or otherwise illegal, such rulings shall not impair the validity of the rest and remainder of this amendment.

SECTION 3.

All laws and parts of laws in conflict with this Ordinance are hereby repealed.

SECTION 4.

The City Administrator, Assistant City Administrator, and Director of Planning and Economic Development are further authorized to correct typographical errors in the text of the existing Personnel Manual and to produce and publish a final codified version of the Manual with the amendments and revisions outlined herein.

SECTION 5.

This Ordinance shall take effect with the pay period beginning on October 14, 2022 and continue until amended or modified by the Mayor and City Council.

SO ORDAINED by the governing authority of the City of Dacula, this _____ day of September, 2022.

AYES: ____

NAYES: ____

HUGH D. KING, III
MAYOR, CITY OF DACULA

ATTEST:

HEATHER COGGINS
ACTING CITY ADMINISTRATOR