**TO:**    Mayor and Council of the City of Dacula

**FROM:**   Brittni Nix, Director of Planning and Economic Development

**DATE:**   August 1, 2022

**SUBJECT:**  iWorQ System Inc. proposal

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In light of the City's exponential growth, staff has been researching for ways to continue providing high levels of service to the community and improve departmental processes. Currently, the Planning & Development and Marshal's Departments are utilizing multiple excel sheets to organize and track information. The system is inefficient and will become more cumbersome as the volume of building permits, plan reviews, development projects, inspections, and code violations continue to increase.

Research has shown that iWorQ System Inc. would be a good fit for the City's current and potential future needs. It is a cloud based software for local governments and comes highly recommended by neighboring jurisdictions. The software creates a database to access and search for information across departments. iWorQ System, Inc. will facilitate real time communication between departments and provide a holistic picture of a property. For example, the zoning conditions, permitting, inspection, and code enforcement information for a subject property can be viewed in a single screen. Additional benefits include online submittals for plan reviews and greater efficiency responding to Open Records Requests and citizen inquiries.

iWorQ System Inc. will provide staff with the resources needed to effectively and efficiently serve the growing community public. The provided proposal includes a three-year agreement at $5,500/year + a onetime implementation fee of $3,000. Staff recommends approving the subject proposal and placing it in the FY-2023 Budget.


Best Regards,

Brittni Nix, Director of Planning and Economic Development