



# MEMO

TO: Mayor and City Council of the City of Dacula  
FROM: Brittni Nix, City Administrator  
DATE: February 8, 2024  
SUBJECT: Proposal to prepare the 2025 Community Development Block Grant Application

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The City of Dacula requested a proposal from Bowman Consulting Group Ltd. to prepare the 2025 Community Development Block Grant (CDBG) Application for Sanjo Street Improvements on behalf of the City. The proposal includes research, data gathering, evaluation, compilation of required documents, and creating an Opinion of Probable Construction Cost (OPCC) as outlined in the attached proposal. The proposed Sanjo Street project includes road widening, storm drainage, and sidewalk improvements.

Staff requests approving the proposal from Bowman Consulting Group Ltd. in the amount of \$9,500 for the stated services as provided.

