

ORDINANCE NO. _____

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the City of Cartersville Code of Ordinances, **CHAPTER 16 - ARTICLE II. – EMPLOYEE BENEFITS, SECS. 16-28 THROUGH 16-50; AND ARTICLE III. – SEXUAL HARASSMENT** are hereby amended and/or deleted as follows:

1.

Sec. 16-28. Employee Handbook. The employment practices of the City of Cartersville shall be set forth in a document known as the City of Cartersville Employee Handbook revised January 1, 2024. The manual shall be maintained by the City Manager and updated on a regular basis to reflect changes in federal, state, or local law. The Human Resources Director, the City Attorney, the City Manager, or a department head may initiate changes to the employee handbook. Substantive changes shall require the approval of the Mayor and City Council and shall be adopted by resolution.

2.

The following sections are hereby amended to “Reserved:”

Sec. 16-29 through Sec. 16-50 – Reserved.

3.

The following Article is hereby deleted in its entirety:

Article III. – Sexual Harassment Policy.

4.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this Ordinance may be renumbered and/or alphabetized accordingly to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____

SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
JULIA DRAKE, CITY CLERK