

City Council Meeting
10 N. Public Square
January 5, 2023
6:00 P.M. – Work Session
7:00 P.M. – Council Meeting

WORK SESSION

Mayor Matthew Santini opened Work Session at 6:04 P.M. Council Members discussed each item from the agenda with corresponding Staff Members.

Council Member Stepp made a motion to go into Closed Session for the purposes of Property and Potential Litigation. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

Mayor Santini closed Work Session at 7:20 P.M.

OPENING MEETING

Mayor Santini called the Council Meeting to order at 7:25 P.M.

Invocation by Council Member Cooley.

Pledge of Allegiance led by Council Member Fox.

The City Council met in Regular Session with Matthew Santini, Mayor presiding, and the following present: Kari Hodge, Council Member Ward One (via phone); Jayce Stepp, Council Member Ward Two; Cary Roth, Council Member Ward Three; Calvin Cooley, Council Member Ward Four; Gary Fox, Council Member Ward Five; Taff Wren, Council Member Ward Six; Freddy Morgan, Assistant City Manager; Julia Drake, City Clerk; and Keith Lovell, Assistant City Attorney.

Absent:

REGULAR AGENDA

COUNCIL MEETING MINUTES

1. December 15, 2022, Council Meeting Minutes

Council Member Fox made a motion to approve the December 15, 2022, Meeting Minutes. Council Member Wren seconded the motion. The motion carried unanimously. Vote: 6-0

APPOINTMENTS

2. Appointment and Swearing in of Municipal Court Judge

Keith Lovell, Assistant City Attorney stated this is the annual reappointment of Municipal Court Judge Harry White, as required according to statute per Keith Lovell.

3. Appointment and Swearing in of Assistant Municipal Court Judge

Mr. Lovell stated this is the annual reappointment of Assistant Municipal Court Judge Harry White, as required according to statute.

Council Member Roth made a motion to approve the appointment of the Municipal Court Judge and Assistant Municipal Court Judge. Council Member Wren seconded the motion. Motion carried unanimously. Vote: 6-0

Julia Drake, City Clerk, swore in Municipal Court Judge, Harry White and Assistant Municipal Court Judge, Jay Choate.

Mr. White stated he was honored to serve as Municipal Court Judge.

Mr. Choate stated he was very thankful for the opportunity to serve as Assistant Municipal Court Judge.

CONTRACTS/AGREEMENTS

4. Cartersville Municipal Court Judges Contract

Mr. Lovell stated this is the renewal of the Municipal Court Contract for the judges that provide their services in the Cartersville Municipal Court.

A motion was made by Council Member Fox to approve the Cartersville Municipal Court Contract for Judges. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 6-0

5. TalenTrust Recruitment Agreement

Sidney Forsyth, Water Department Director, stated the Water Department Engineer is scheduled to retire in May of 2023. To be proactive and fill this important job, the position was opened and advertised for hiring in December of 2021. We have had very little success in this process. Additionally, we have a need and workload for a second, but potentially less experienced engineer as well. The consequences of not filling this position are the delay of capital improvement projects, developer plan review delays, and the costs of contracting daily work required to be performed by a licensed Professional Engineer.

Based on references within the water industry, the Water Department and Human Resource Director have engaged with TalenTrust to draft a Recruitment and Consulting Service agreement.

The costs of this service would be a flat monthly fee of \$7,560.00 per month for up to four (4) months, plus a success fee of \$5,040.00 for each position filled. This includes a twelve (12) month replacement guarantee for each position filled. It was recommended to contract with TalenTrust for the stated services for up to four (4) months. This is not a budgeted expense, but funds are available from Water Department revenue. These expenses will be paid from account 505.3320.52.1200.

A motion was made by Council Member Wren to approve the Talentrust Recruitment Agreement. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 6-0

BID AWARD/PURCHASES

6. Generator Maintenance Invoices

Mr. Forsyth stated the Water Department hired Nixon Power Services to perform work on two emergency diesel generators. The #1 generator at the Water Treatment Plant, installed in 1990, required a 20-year cooling system maintenance and rebuild for a cost of \$11,515.48. The standby generator for the Main Street sewer lift station required cooling system repair for a cost of \$8,199.96.

The total cost for both generators is \$19,715.44. These are budgeted expenses to be paid from each plant's maintenance account.

A motion was made by Council Member Fox to approve the Generator Maintenance Invoices. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 6-0

Council Member Wren made a motion to add two (2) items to the agenda. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 6-0

7. Monroe County Tax Bill

Michael Dickson, Gas Department Director, stated this is the annual property tax bill for our natural gas storage facility in Monroe County, Mississippi. The bill is in the amount of \$12,495.91. This is a budgeted item and Council's approval was recommended.

A motion was made by Council Member Wren to approve the Monroe County Tax Bill. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 6-0

8. Steel Pipe Purchase

Mr. Dickson stated the Gas System requested bids for the purchase of 500 feet of 6-inch pipe and 320 feet of 8-inch pipe to replenish stock used on various projects. Three bids were requested, but only one was received.

Consolidated Pipe and Supply of Lawrenceville, Georgia submitted a bid of \$33,526.00. They are the largest vendor in our area and are typically the only one that will submit a bid for this type of material. This is a budgeted purchase and Council's approval was recommended.

A motion was made by Council Member Wren to approve the Steel Pipe Purchase. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 6-0

9. Line Stopper Fitting Purchase

Mr. Dickson stated the Gas System requested bids for the purchase of two 8-inch Mueller Line Stopper Fittings. The fittings are associated with the relocation of City facilities in conflict with a GDOT bridge construction project over Dykes Creek in Floyd County. The manufacturer of the fittings, the Mueller Company, of Decatur, Illinois, submitted a quote of

\$11,471.74 with a lead time of 240 days. No other vendors had these items in stock. This is a budgeted purchase and Council's approval is recommended.

A motion was made by Council Member Cooley to approve the Line Stopper Fitting Purchase. Council Member Wren seconded the motion. Motion carried unanimously. Vote: 6-0

10. 2023 Election Qualifying Fees

Mrs. Drake stated there is an election this year on November 7, 2023. City Council must approve the qualifying fees for candidates to run for office. These fees have not changed since the last election. The qualifying fees are as follows: Mayor - \$216; City Council - \$144; School Board - \$35. If approved, these qualifying fees will be advertised in the newspaper.

Council Member Fox made a motion to approve 2023 Election Qualifying Fees. Council Member Cooley seconded the motion. The motion carried unanimously. Vote: 6-0

ADDED ITEMS

11. Right of Way Deed of Dedication

Mr. Lovell stated this was a Right of Way Deed of Dedication for Aquabreeze Car Wash on Felton Road and recommended approval.

Council Member Roth made a motion to approve the Right of Way Deed of Dedication. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 6-0

12. TransSafe Message Boards Purchase

Freddy Morgan, Assistant City Manager, requested approval for the purchase of two (2) digital message boards from TransSafe. Purchase price would be \$18,271.00 each. Delivery time would be three (3) weeks.

Council Member Stepp made a motion to approve the TransSafe Message Boards Purchase. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 6-0

ADJOURNMENT

With no other business to discuss, Council Member Stepp made a motion to adjourn.

Meeting Adjourned at 7:43 P.M.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:
/s/ _____
Julia Drake
City Clerk