

Historic Preservation Commission Meeting Minutes
10 N. Public Square
October 15, 2024
5:30 P.M.

I. Open Meeting

Called to order by Chairman Brad Galland at 5:30 PM.

Present: Brad Galland, Becky Carr, David Elder, and Lisa Ellis

Absent: Parmalee Miller and Larry Gregory

Staff Present: David Hardegree, Zack Arnold, Ashley Peters, and Keith Lovell

1. Amendment of Bylaws

Keith Lovell, City Attorney, asked the committee to amend the bylaws to allow the chairman to vote.

Board Member Carr made a motion to approve the application as presented to the board. Board Member Ellis seconded the motion. Motion carried unanimously. Vote: 4-0.

2. Approval of Minutes

Chairman Brad Galland called for a motion to approve the minutes of the last meeting. Board Member Elder made a motion to approve the meeting minutes as edited from September 17, 2024. Board Member Carr seconded the motion to approve the minutes. The motion carried unanimously. Vote: 4-0.

Certificate of Preservation:

3. COP24-27. 219 S Bartow Street

Applicant: Lynne Aycok

David Hardegree, Planning and Development Assistant Director stated the applicant is wanting to replace the driveway and replace the front walkway. Construct a retaining wall in front yard.

The history of the property shows that the house was constructed in c.1900. The tax assessors show the house was constructed c. 1930. The property is historic, contributing. There are (2) COP's on file one to replace wood windows and the second was to add a fence along the side of property line.

Driveways and front walk replacements are not uncommon in the residential districts. The existing material for these items is concrete. Like material is being used with an exposed

aggregate finish. The driveway will be expanded to 11-1/2ft in width, which is an acceptable width. 9-12ft wide driveways are a common range for widths.

The proposed retaining wall on the right side of the proposed driveway is needed to widen the driveway. The wall will be located approximately from the sidewalk to near the bump-out of the privacy fence from the 217 S. Bartow St residence.

The wall material will be natural field stone. No utilities appear to be in the area. The owner or contractor is encouraged to Call GA 811 to mark the utilities before beginning construction.

Chairman Galland opened the floor for discussion

Lynne Aycock, 219 S Bartow St. wanted to clarify that the driveway will be concrete.

Chairman Galland asked a question regarding the type of material that will be used for the walkway. The applicant stated that it will be concrete with a tinted shade to match with exposed aggregate finish.

Chairman Galland asked regarding the length and height of the retaining wall. The applicant stated that the wall is proposed to be 32ft at 18" tall.

Board Member Ellis asked if the wooden fence would stay. The applicant stated that it is the neighbor's fence, and it will remain.

Chairman Galland asked if there are concerns of where the driveway can start. Mr. Hardegree stated that it can start at the property line.

Chairman Galland closed the discussion and asked for a motion to be made.

Board Member Elder made a motion to approve the application as presented to the board. Board Member Ellis seconded the motion. Motion carried unanimously. Vote: 4-0.

4. COP24-28. 2 W Main St.

Applicant: Todd Shook & Bryan Simmons

Mr. Hardegree stated with application COP24-28, the applicant is wanting to complete exterior improvements to front and rear entrances.

The history of the location shows that the Bartow County Tax assessor's records state the original structure was built in 1881. GHRS shows 1881.

Proposed work to be completed is listed below.

Front Entrance

1. Add 3ft x 24ft fabric awning over front entrance.
2. Add 3ft x 5ft-3in awning over east facing window, left side of entrance.
3. Replace existing double doors with new wood, half-lite doors.

Signs- Front Entrance

1. Add new wall sign over front entrance, 2ft x 13ft. Painted aluminum and acrylic.
2. Add metal, gooseneck lighting over sign.
3. Add new projecting sign at right side of front wall, 8ft above sidewalk.
 - 1ft x 3ft oval, aluminum and acrylic.

Rear Entrance

1. Construct new 5ft x 5ft metal landing with metal stairs on left side of rear wall. (Similar to other landings on adjacent buildings).
2. Remove existing window on left side of rear wall.
3. Construct door opening where window was in Item 2.
4. Door trim to be metal to match other trim.
5. Add new wood panel door with new wood, half-lite door to match new front doors.

All awnings and signs comply with the HPC design standards and the city's Sign ordinance. The proposed doors are similar to the existing doors.

Gooseneck lighting is used throughout the DBD to light signs.

The proposed door and landing on the rear of the building is similar to other like features on adjacent buildings.

All proposed work is compliant with City ordinances and can be found on other buildings in the DBD.

Chairman Galland opened the floor for discussion

Griffin Holtsinger, Ponte Vedra, FL, came forward as the architect for the project and to answer any questions from the board.

Board Member Ellis asked what happens to the Young Brothers sign. The applicant stated that the plan is to have an area to showcase all of the old Young Brothers memorabilia in a case in the back of the store.

Board Member Elder asked the color of the awnings that are going on the building. The applicant stated they will be black.

Chairman Galland asked about the plans for the back of the property. The applicant stated that as of right now they are converting the window to a door to add a long hallway to add the memorabilia.

Board Member Ellis asked if the back entrance will be used by customers. The applicant stated that at this time it is not. It could potentially be used as an entrance in the future if the proposed projects get approval in the area. If that happens, the applicant will come back in front of the board for sign approval.

Chairman Galland thanked the applicant for a complete and very clear application.

Chairman Galland closed the discussion and asked for a motion to be made.

Board Member Carr made a motion to approve the application as presented to the board. Board Member Elder seconded the motion. Motion carried unanimously. Vote: 4-0.

II. OTHER

Chairman Galland asked if there were additional items to discuss.

5. CLG Grant: Historic Resource Survey Update Announcement

Mr. Hardegree stated that they are ready to kick off the getting surveys and photos for the Grant. Jaime Estafano, Senior Architectural Historian, joined the committee on zoom to discuss the next steps of the project. She stated that starting Monday the fieldwork will begin. Over 2-3 days photos and field data will be completed on roughly 400 properties.

Mr. Hardegree stated that it should be a pretty simple process and that they will have a survey for every property in the four residential districts. Once complete, Downtown area will be tackled on another grant cycle.

Chairman Galland adjourned the meeting at 5:55 PM

Date Approved: 11/19/2024

/s/ _____
Brad Galland, Chairman