



CITY COUNCIL ITEM SUMMARY

MEETING DATE:	May 16, 2024
SUBCATEGORY:	Bid Award/Purchases
DEPARTMENT NAME:	Customer Service
AGENDA ITEM TITLE:	Inserting System (billing)
DEPARTMENT SUMMARY RECOMMENDATION:	The existing insertion machine is at the end of its usable life and is no longer supported. We received a quote from the vendor (Pitney Bowes) in the amount of \$18,867.40 for the replacement including the equipment service agreement. This is a non-budgeted item, but it will be covered through other departmental funds.
LEGAL:	N/A