



## CITY COUNCIL ITEM SUMMARY

<b>MEETING DATE:</b>	June 3, 2021
<b>SUBCATEGORY:</b>	Bid Award/Purchases
<b>DEPARTMENT NAME:</b>	Administration
<b>AGENDA ITEM TITLE:</b>	Task Order No. 3 with UMS for the AMI Project
<b>DEPARTMENT SUMMARY RECOMMENDATION:</b>	<p>Our AMI consultant, UMS, is working on the next phase of this project, which is for Project Management and Change Management. Under this phase of the project, UMS will be working with city utility departments on the scheduling, installation and integration testing of the meters. With the city having electric, gas and water utilities, we need to ensure that we plan for any potential installation issues, like piping infrastructure that needs to be replaced, working with manufacturers on dates that the meters can be shut-off for meter change out and other issues that we may come across. UMS is experienced in installing mass quantities of meters and we want to ensure a smooth transition as possible.</p> <p>UMS had included a Public Outreach Campaign at a cost of \$120,000, however, with Annalee Penny, the city will handle the Public Outreach Campaign and save on this proposed cost. The total cost for Task Order No. 3 for Change Management, Project Management Services is \$392,472. This is budgeted through our Electric, Gas and Water &amp; Sewer Departments and is recommended for your approval.</p>
<b>LEGAL:</b>	N/A