

Historic Preservation Commission Meeting  
10 N. Public Square  
November 14, 2023  
5:30 P.M.

## **I. Open Meeting**

Called to order by Chairman Frisbee at 5:29 PM.

Present: Greg Frisbee, Brad Galland, Larry Gregory, Becky Carr, David Elder, Lisa Ellis, and Vandi White

Staff Present: David Hardegree, Zack Arnold, Ashley Peters, and Keith Lovell

### **1. Approval of Minutes**

Chairman Frisbee called for a motion to approve the amended minutes of the meeting. Board Member Elder made a motion to approve the meeting minutes from October 17, 2023. Board Member Ellis seconded the motion. The motion carried unanimously. Vote: 6-0

### **Certificate of Preservation:**

#### **2. COP23-27. 4 Jones St.**

**Applicant: Steve Erickson**

David Hardegree, Planning and Development Assistant Director, stated per the original application COP23-27, the intent is to replace the existing railroad tie retaining wall along driveway with stone to match the existing stone retaining wall.

**History of Property-** Bartow County Tax assessor's records state the house was built in 1941. No GHRS form available.

#### **Previous COP on file:**

COP 15-12: Building addition 1. Architectural shingle roof 2. Hardy plank siding 3. Wood windows with same dividers as windows on rest of the house 4. Exposed foundation of addition to brick veneer to match existing. Approved 5-19-2015.

COP21-09. Replace (22) wood windows with aluminum windows. Approved 4-20-21.

**Analysis of the COP:** Property is historic, contributing. The owner wishes to remove the deteriorated railroad-tie retaining wall in the front yard along the driveway/ parking area and replace it with Tennessee Field Stone to match the existing stone wall in the front yard. Approx. 53 ft in length ranging from 12-24 inches in height is planned for replacement. The new wall will be a Tennessee Field Stone to match the existing retaining wall in the front yard.

The owner or contractor is advised to call "811" for a utility location before replacing the wall. Allow up to 10 days for utilities to be located.

HPC review guidelines are limited to Sec. 9.25-55, Part 1, Sec. M:

**M. Aesthetic recommendations:**

1. Survey in advance and limit any disturbance to the site's terrain during construction to minimize the possibility of destroying unknown archaeological resources.
2. Protect large trees and other significant site features from immediate damage during construction and from delayed damage due to construction activities, such as loss of root area or compaction of the soil by equipment. It is especially critical to avoid compaction of the soil within the drip lines of trees.
3. Limit the size and scale of an addition in relationship to the historic building so that it does not diminish or visually overpower the building. COP23-27 3 The proposed retaining wall type, dimensions and location are compliant with the zoning ordinance per Sec. 4.16.

**Project Tasks:**

1. Remove existing railroad tie retaining wall along driveway. Length: approx. 53 ft
2. Add new natural stone retaining wall along driveway. Max height is approx. 2ft.

Chairman Frisbee opened the public hearing.

The applicant came forward and stated that he will be using the same stone that was used for his flower beds and other walls around the property.

Board Member White made a motion to approve the application as submitted. Board Member Carr seconded the motion. Motion carried unanimously. Vote: 6-0

**II. OTHER**

Mr. Hardegree discussed the CLG Grant Application. He will be getting RFP's together and would like a couple of members from the board to help go through all RFP's. Board Member Carr and Galland will complete the viewing of the RFP's.

Chairman Frisbee asked about the December meeting. Mr. Hardegree stated there is one case that is scheduled to be heard.

Chairman Frisbee adjourned the meeting at 5:37 PM

Date Approved: \_\_\_\_\_

/s/ \_\_\_\_\_

Greg Frisbee, Chairman