

State of Georgia  
Fulton County

**MEMORANDUM OF AGREEMENT BETWEEN THE GEORGIA DEPARTMENT OF  
COMMUNITY AFFAIRS (“DCA”) AND CITY OF CARTERSVILLE (“CITY”)**

**THIS MEMORANDUM OF AGREEMENT** (hereinafter, “MOA”), effective on the 13th day of May, 2024 (GRANT AWARD DATE), created upon consent between the Georgia Department of Community Affairs (hereinafter, “DCA”) a state agency, whose address is 60 Executive Park South, NE, Atlanta, GA 30329, and the CITY OF CARTERSVILLE (hereinafter, the “City”), whose address is 10 N Public Sq, Cartersville, GA, 30120, collectively, herein referred to as the “Parties”.

WHEREAS, DCA is an executive branch state government agency created under the Official Code of Georgia Annotated (“O.C.G.A.”) § 50-8-1 et seq. and has the power to enter into contracts for services and administer grants; and

WHEREAS, the provision of adequate public recreation and park facilities, equipment, and areas; the preservation of scenic, historic, ecological, and scientific sites; and the safe maintenance of such areas and facilities is an obligation of state of Georgia and a benefit to all the people; and

WHEREAS, O.C.G.A. § 12-3-32 authorizes the DCA to provide the above-mentioned services and facilities; and

WHEREAS, DCA is authorized by O.C.G.A. § 12-3-5 and 12-3-32 to contract and make cooperative agreements, leases, and rental agreements, with the United States Government, any county, municipality, local government, or any combination of same, any public or private corporation, firm, or any persons whatsoever, any public authority, agency, commission or institution, or between state agencies, for any of the services, purposes, duties, responsibilities or functions vested in DCA; and

WHEREAS, DCA acts as the liaison between the State of Georgia and the National Park Service (hereinafter, referred to as “NPS”), U.S. Department of Interior, by administering the Federal assistance program for preservation of properties listed on the National Register of Historic Places, as provided by the National Historic Preservation Act of 1966; and

WHEREAS, the City has duly applied for and been awarded a matching Historic Preservation Fund federal pass-through grant (hereinafter referred to as the “Grant”) in the amount of Twenty Four Thousand Dollars and Zero Cents (**\$24,000.00**) for the City of Cartersville Historic Resource Survey Phase 1 as defined in Exhibit B such amount to be no greater than sixty percent (60%) of the allowable cost to the City of the project work, which is described, together with the budget for carrying it out, in Exhibit B, which is attached hereto and by reference specifically incorporated herein. Payments on a sixty percent (60%) reimbursement basis may be made at reasonable intervals and upon submission to DCA of a request for reimbursement, supported by required financial documentation and progress reports.

**NOW, THEREFORE**, in consideration of the mutual promises, covenants and agreements contained herein contained, the parties hereto agree as follows:

**Section 1. Statement of Work and Terms**

- 1.1 The City shall carry out the proposed project work to be mutually agreed upon by DCA and the City as specified in Exhibits A-D.
- 1.2 Project work shall be carried out in conformance with the Secretary of the Interior's *Standards for the Evaluation, Identification, and Registration*, part of the Secretary of Interior's *Standards for Archaeology and Historic Preservation*. At the completion of the project all work will be reviewed by DCA in order to assure compliance with the Secretary of the Interior's *Standards for the Evaluation, Identification, and Registration*, part of the Secretary of the Interior's *Standards for Archaeology and Historic Preservation*. Final products that do not conform to the applicable Secretary of the Interior's Standards and approved scope of work will not be reimbursed.
- 1.3 The City shall notify and obtain approval by DCA prior to employing or otherwise securing the services of any consultant to be compensated with funds provided for in this Agreement.
- 1.4 The City shall carry out the approved City of Cartersville Historic Resource Survey Phase 1 Project work between the date of written notification by DCA of the approval and **September 30, 2026**.
- 1.5 The City shall submit one copy of a first draft of the project to the DCA for review and comment no later than **August 15, 2025**. The City shall submit one copy of a second draft to the DCA no later than **November 1, 2025** for review and approval.
- 1.6 The City shall submit the required number of copies of the final project, as specified in Exhibit B, to DCA no later than **January 15, 2026**. This is the period of performance. All project work should be completed by this date.
- 1.7 The City shall notify DCA in the event of any of the following conditions:
  - a) Problems, delays or adverse conditions which will materially affect the progress of the project work.
  - b) The need for adjustment to the project work or cost estimates.
- 1.8 The City shall submit progress reports summarizing the status of project work. Such reports shall be submitted to DCA with each on a regular basis, until the completions of the project.

- 1.9 The City shall submit one (1) copy of a completion report along with the final reimbursement request. Final payment shall not be made until the completion report has been approved.
- 1.10 Any publications, exhibits, public announcements, news releases or presentation related to this project shall acknowledge federal assistance as follows: ***This (material or preservation project) has been financed with assistance from the Historic Preservation Fund, administered by the National Park Service, U. S. Department of Interior, through the Historic Preservation Division of the Georgia Department of Community Affairs. Any opinions, findings, conclusions or recommendations expressed in this [project/product] are those of the author(s) and do not necessarily reflect the views or policies of the Department of the Interior or the Georgia Department of Community Affairs, nor does the mention of trade names, commercial products or consultants constitute endorsement or recommendation by these agencies. This program receives Federal financial assistance for identification and protection of historic properties. Under Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975, as amended, the U.S. Department of the Interior prohibits discrimination on the basis of race, color, national origin, age, gender or disability in its federally assisted programs. If you believe you have been discriminated against in any program, activity, or facility as described above, or if you desire further information, please write to: Office for Equal Opportunity, National Park Service, 1849 C Street, N. W., Washington, D.C. 20240.***
- 1.11 The City will obtain approval by DCA and the National Park Service prior to publishing any product that has been produced with the assistance of this grant or matching funds.

## **Section 2. Disbursements and Financial Records**

- 2.1 DCA shall issue disbursements to the City in accordance with this Agreement as follows:
- a. DCA will disburse the Grant to the City in an amount not more than sixty percent (60%) of the allowable cost to the City of the project work, as approved by DCA.
  - b. DCA will disburse an amount not to exceed **\$24,000.00** to the City not later than **November 30, 2026** (60 days after end date).
- 2.2 Payments on a sixty (60%) percent reimbursement basis may be made at reasonable intervals during project work and upon submission to the City of a request for reimbursement supported by required financial documentation and a statement of work accomplished to date. Reimbursements can only be provided against cash expenses.

- 2.3 Both Parties and any subcontracted parties shall maintain their registration with the System for Award Management (“SAM”), accessed at <http://www.sam.gov>. Failure to maintain registration can impact obligations and payments under this MOA and/or any other financial assistance or procurements documents the City may have with the Federal government.
- 2.4 Accurate records of all costs relating to the project work – whether cash expenditures or donated services, materials or equipment - shall be maintained by the City in a separate ledger, in accordance with acceptable management and accounting practices, and submitted to DCA. All record retention shall be in accordance with the regulations outlined in 2 CFR 200.333.
- 2.5 The City shall maintain financial documentation concerning the project work until a successful audit has been completed by DCA and DCA has notified the City in writing that such records are no longer needed. Copies of such records or any portion thereof shall be supplied to DCA upon request. For a period of three (3) years or until the City has been notified in writing by DCA that such records are no longer needed, whichever is earlier. The City shall maintain records of any other sources of state or federal funding for the project work in order that duplication of work or matching capability may be prevented. The City shall complete an audit within ninety (90) days after the end of the fiscal year in which the project ends and any other required financial or programmatic documentation as specified by the Single Audit Act of 1984 (31 U.S.C. '7501 et seq.) and all applicable Federal and State laws, regulations or guidelines.

### **Section 3. Points of Contact**

All correspondence, invoices and any other communication regarding this MOA should be directed to the following representatives for DCA and the City:

**Georgia Department of Community  
Affairs**

60 Executive Park South, NE  
Atlanta, Georgia 30329  
Attn: Torrey Long  
[Torrey.long@dca.ga.gov](mailto:Torrey.long@dca.ga.gov)

**City of Cartersville**

10 N Public Sq  
Cartersville, Georgia 30120  
Attn: David Hardegree  
Assistant Planning Director  
[dhardegree@cityofcartersville.org](mailto:dhardegree@cityofcartersville.org)

### **Section 4. Termination.**

This MOA may be terminated prior to disbursement by either party for any reason upon seven (7) days prior written notice to the other party.

### **Section 5. Federal Requirements.**

- 5.1 The City agrees to comply with all applicable regulations, laws, policies, guidelines and requirements of the grant program, including those outlined in the Historic Preservation Fund Grant Manual, OMB regulations in 2CFR200, National Register Programs Guidelines, the *Secretary of the Interior's Standards for Archaeology and Historic Preservation*, and any special conditions or regulations relating to the application, acceptance and use of Federal funds for a federally assisted project. Final products that do not conform to the applicable Secretary of the Interior's "Standards" will not be reimbursed.
- 5.2 The City agrees that no part of the funds provided for under the terms of this Agreement shall be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designated to influence in any manner a member of Congress, to favor or oppose, by vote or otherwise, any legislation or appropriation by Congress, whether before or after the introduction of any bill or resolution proposing such legislation or appropriation. Thus, costs associated with activities to influence legislation pending before the Congress, commonly referred to as "lobbying," are unallowable as charges to HPF-assisted grants, either on a direct or indirect basis (18 U.S.C. § 1913). If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 5.3 The City will comply with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d et seq., and in accordance with Title V of that Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives

Federal financial assistance. The City will immediately take any measures necessary to effectuate this provision.

- 5.4 The City will comply with Title VII of the Civil Rights Act of 1964 (42 U.S.C. 2000 et seq.) prohibiting employment discrimination where (1) the primary purpose of a grant is to provide employment, or (2) discriminatory employment practices will result in unequal treatment of persons who are or should be benefiting from the grant-aided activity.
- 5.5 The City will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794 et. seq.) which requires that no qualified handicapped individual is solely, by reason of handicap, excluded from the participation in, denied the benefits of, or subjected to discrimination under any program or activity receiving Federal financial assistance.
- 5.6 The City agrees that whoever knowingly and willfully misapplies, steals, or obtains by fraud or endeavors to embezzle any funds, assets, or properties which are the subject of a subgrant, contract or other form of assistance pursuant to this award, or whoever receives, conceals or retains such funds, assets, or property with intent to convert such funds, assets, or property to his/her use or gain, knowing that such funds, assets or property have been embezzled, willfully misapplied, stolen, or obtained by fraud, shall be subject to prosecution.
- 5.7 The City and all sub-recipients or contractors must report any credible evidence that a principal, employee, agent, contractor, sub-recipient, or other person has submitted a false claim under the False Claims Act or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. Report potential fraud, waste, abuse, or misconduct to:

Office of Inspector General  
U.S. Department of the Interior

ATTN: Intake Management Unit  
381 Elden Street, Suite 3000  
Herndon, VA 20170  
Telephone: (800) 424-5081  
Fax: (703) 487-5402 (ATTN: HOTLINE OPERATIONS)

**Section 6. Miscellaneous.**

- 6.1 Communications and correspondence under this MOA may be conducted via email, facsimile, post, meetings and/or teleconferences.
- 6.2 This MOA sets forth the entire agreement and understanding between the parties as to the subject matter hereof and merges all prior discussions between them; and neither party shall be bound by any conditions, definitions, warranties, understandings or representations with respect to such subject matter other than as expressly provided herein.
- 6.3 This MOA may not be modified or altered except in writing by an instrument duly executed by authorized officers of DCA and City. No other terms and conditions, oral or written, be they consistent, inconsistent, or additional to those contained herein, shall be binding upon the parties, unless and until such terms and conditions shall have been specifically accepted in writing by the parties.
- 6.4 DCA is not a partner, joint venture, or in any other way a party to the Project.
- 6.5 This MOA shall be governed by, construed and applied in accordance with the laws of the State of Georgia.
- 6.6 With the express written consent of the other party, either party may assign in whole or in part, any of its rights and obligations here under to any other party, including its affiliates or successors, as may be provided by state and federal law program requirement, provided however, that notwithstanding any such agreement assignor retains primary responsibility for ensuring the obligations in Section 1 and Section 2 of this MOA are accomplished by an appropriate governmental entity.
- 6.7 If any provision of this MOA, or any portion thereof, should be ruled void, invalid, unenforceable or contrary to public policy by any court of competent jurisdiction, any remaining provisions of this MOA shall survive and be applied, and together with the invalid or unenforceable portion shall be construed or reformed to preserve as much of the original words, terms, purpose and intent as shall be permitted by law.
- 6.8 The section and paragraph headings contained in the MOA are for reference purposes only and shall not affect the meaning of interpretation of this MOA.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

[SIGNATURE PAGE FOLLOWS]



**IN WITNESS WHEREOF**, the undersigned duly authorized officers or agents for DCA and the City have hereunto affixed their signatures below.

AGREED TO BY:

**BY GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS (“DCA”)**

By: \_\_\_\_\_  
Jennifer Flood  
Division Director, Georgia Department of Community Affairs

\_\_\_\_\_ Date

(SEAL)

**BY: CITY OF CARTERSVILLE**

By: \_\_\_\_\_

\_\_\_\_\_ Date

(SEAL)

**EXHIBIT A**  
**GRANT ADMINISTRATION DELIVERABLES**

The City is responsible for project and grant management. Grant management consists of action items and deliverables related to procurement, reporting, consultant management, and reimbursement. The following deliverables must be provided to DCA for review. DCA will complete the review of the deliverables within 15 days. All deliverables will be submitted to NR Tigers.

- Draft Request for Proposal (RFP)
- Bid Tabulation Forms
- Draft Consultant Contract
- Executed Consultant Contract
- Activity Reports
- Request for Reimbursement

Draft Request for Proposal (RFP)

TARGET DUE DATE: August 15, 2024

- The City must follow local procurement requirements.
- The draft documents for the RFP must be submitted to DCA prior to the RFP advertisement.
- The RFP should contain the following information on the projects:
  - Background information on the project
  - Scope of work
  - Timeline in which it needs to be completed
  - Expectations for review
  - Description of community role in project

Draft Consultant Contract

TARGET DUE DATE: September 1, 2024

- The City must provide a draft of the consultant contract prior to execution.
  - Placeholders can be used for unknown items such as project cost, consultant, initiation date, etc.
- The City should prepare this draft while the RFP is active.

Bid Tabulation Forms

TARGET DUE DATE: October 15, 2024

- The City shall submit a bid tabulation for that summarizes the RFP results.
- The form must include a summary of each bid, including the firm, firm's address, firm's phone number, and cost proposal.
- The City must also indicate which bid is preferred along with a justification.
- Form must be submitted prior to execution of a contract with the preferred vendor.

Consultant Contract

TARGET DUE DATE: November 1, 2024

- The City shall submit a copy of the fully executed contract between the City and the consultant.

#### Activity Reports

DUE DATES: October 1, 2024; January 15, 2025; April 15, 2025; July 15, 2025; November 1, 2025; February 1, 2026

- The City shall submit a report on regular intervals.
- The report should include at a minimum, the work accomplished during the performance period, estimated expenses to date, anticipated completion date, and issues for DCA to address.

#### Request for Reimbursement:

DUE DATE: October 30, 2026

- The City may request a reimbursement at intervals coinciding with Activity Report due dates.
- The City must provide the following documentation with the request for reimbursement:
  - Invoices or receipts for services
  - Proof of payment of services via a cancelled check.
    - Proof of check creation is not sufficient for documentation.
  - Timesheets for donated labor for each individual
  - Rate of pay verification form for each individual donating labor

**EXHIBIT B**  
**SCOPE OF WORK**  
**CITY OF CARTERSVILLE**  
**HISTORIC RESOURCES SURVEY**

The City will conduct phase one of a comprehensive historic resources survey of an estimated 366 (or as many as *funds will allow up to 500*) individual resources, which will include buildings, structures, sites, and objects, constructed before 1984, and located within the City of Cartersville. The survey area will include the local historic districts: Cherokee-Cassville, Olde Town, West End, and Granger Hill. The survey area is defined on the map attached to this contract as Exhibit C.

All project work shall conform to the Secretary of the Interior's *Standards for Archaeology and Historic Preservation*, which include the *Standards for Evaluation, Identification, and Registration*. The project work will be prepared in accordance to (a) *National Register Bulletin: Guidelines for Local Surveys: A Basis for Preservation Planning*; (b) the Historic Preservation Division's guidance materials for identifying and documenting Georgia's historic resources, including the "Georgia Historic Resources Survey Manual;" and (c) the DCA's Georgia's Natural, Archaeological, and Historic Resources Geographic Information System (GNAHRGIS) web-based GIS database.

The City will ensure that the consultant(s) meets professional requirements according to the Secretary of the Interior's Professional Qualification Standards (36 CFR Part 61) and possesses the following:

1. A thorough knowledge of and familiarity with American architectural history;
2. Demonstrated experience in researching and describing historic resources, conducting architectural surveys, and writing historic contexts;
3. A thorough knowledge of and familiarity with identifying and evaluating Georgia's historic resources including architectural styles and types, the GNAHRGIS database, and survey procedures;
4. Demonstrated writing skills; and
5. Experience with digital photography.

The City will ensure that consultant(s) is familiar with data categories and procedures for the GNAHRGIS system and is aware of the information contained in **Exhibit D**.

The City will ensure that all survey data and digital photographs are entered in the GNAHRGIS online database within the contract period. All data groups in GNAHRGIS will be completed for each resource surveyed and a **minimum of two (2) digital photographs**, dating to within six (6) months of the survey date, per surveyed resource will be uploaded. Resource information is entered and stored via the GNAHRGIS website. Printed (hard copy) resource "forms" are not required and are not reimbursable as part of this grant.

The City will provide a survey area map delineating surveyed parcels. The map will indicate the survey area boundary, any relevant local or National Register of Historic Places-listed historic district boundaries and any **proposed** amendments to existing boundaries, **ALL** addresses, legal parcels, **ALL** GNAHRGIS

ID numbers and **ALL** street names, and be at a scale of 1" = 200'. The map will include a key explaining boundaries.

The City will provide a native digital copy in PDF file format of the survey report and the survey map, to DCA within the contract period.

The survey report is to include at a minimum:

- **Executive summary**, which includes the total number of surveyed resources;
- **Project description**, including how the survey was funded, who sponsored the survey, the name of the surveyor, and a general description of the survey area, including a clear statement and justification of the boundaries of the area surveyed, and the total number of surveyed resources;
  - In describing the survey's funding, include the following disclaimer:
  - "This (material or preservation project) has been financed with assistance from the Historic Preservation Fund, administered by the National Park Service, U. S. Department of Interior, through the Historic Preservation Division of the Georgia Department of Community Affairs. Any opinions, findings, conclusions or recommendations expressed in this [project/product] are those of the author(s) and do not necessarily reflect the views or policies of the Department of the Interior or the Georgia Department of Community Affairs, nor does the mention of trade names, commercial products or consultants constitute endorsement or recommendation by these agencies. This program receives Federal financial assistance for identification and protection of historic properties. Under Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975, as amended, the U.S. Department of the Interior prohibits discrimination on the basis of race, color, national origin, age, gender or disability in its federally-assisted programs. If you believe you have been discriminated against in any program, activity, or facility as described above, or if you desire further information, please write to: Office for Equal Opportunity, National Park Service, 1849 C Street, N. W., Washington, D.C. 20240."
- **Summary of previous preservation projects**, including previous survey efforts, local designations, National Register listings, and other historic preservation planning efforts;
- **Developmental history**, a brief but comprehensive written account of how the area developed over time, socially and physically, and how it reflects distinctive aspects of Georgia's history;
- **Survey methodology**, including the fieldwork techniques and research methods employed while conducting the survey references to previous surveys and any re-survey completed as part of this project;
- **Recommendations for future preservation activities**, including: potential National Register nominations for individual resources and/or historic districts with basic boundary justification(s) for any proposed historic districts, as applicable; potential updates and/or amendments to existing National Register historic district listings, as applicable; designation recommendations for potential local historic districts, as applicable; and potential economic development, heritage tourism, and other preservation planning activities;
  - The following disclaimer must be included in this section:  
*"This survey does not change the existing National Register nomination or listing in any*

*way, including but not limited to: contributing/noncontributing status of properties, period of significance, boundaries, and/or additional documentation. Any amendments, additional information, increase or decrease of boundaries must be made through the formal National Register process outlined in 36 CFR 60, as amended.”*

- **Survey results and architectural analysis**, including the total number of surveyed resources divided into appropriate categories; a table listing all of the building types and all of the architectural styles as identified in GNAHRGIS, in addition to narrative defining the building types and architectural styles; local architectural character; some general observations (such as integrity and condition of resources, character-defining features, and apparent developmental trends), and local landmarks and eccentricities;
- **Appendix 1:** table listing all GNAHRGIS ID numbers associated with the survey paired with the address of the resource that each GNAHRGIS ID number represents.
- **Appendix 2:** A survey map that delineates the survey area; existing local historic district and National Register-listed district boundaries and potential updates and/or amendments to these existing district boundaries; and the boundaries of identified potential new historic districts (this map will be in addition to the separate 1”=200’ map discussed above).

**The above criteria are the minimum standards. For more detailed guidance on the survey report, please refer to the Georgia Historic Resources Survey Manual.**

All project development by the City shall be reviewed by DCA. The review process includes reviewing and approving consultant selection, the consultant contract, GNAHRGIS data, first draft of the survey report and map, subsequent drafts of the survey report and map, final draft of the survey report and map, and other materials determined necessary during project development.

Prior to review by DCA, the City shall review drafts of the survey report and map. The City shall ensure that the consultant provides GNAHRGIS survey data point documentation at the 25% and 75% data entry due dates.

The City will complete project work by the following due dates. Timelines will not be adjusted unless extreme circumstances require. Timeline adjustments will be requested and approved via written correspondence.

January 15, 2025	<b>Approximately 25% of surveyed resource data entered into GNAHRGIS. Documentation spreadsheet submitted with Second Activity Report.</b>
May 15, 2025	<b>Approximately 75% of surveyed resource data entered into GNAHRGIS. Documentation spreadsheet submitted with Third Activity Report.</b>
August 15, 2025	<b>First Draft of Survey Report submitted in electronic format (Adobe PDF) and map to the DCA for review and comment</b>
November 1, 2025	<b>Second Draft of Survey Report submitted in electronic format (Adobe PDF) to the DCA for review and comment, as necessary Final version of one (1) set of survey map(s) in electronic format (Adobe PDF) submitted for approval by the DCA</b>
January 15, 2026	<b>Final Survey Report submitted to the DCA in native digital electronic format (Adobe PDF)</b>

**Final Survey Map Submitted to the DCA in electronic format (Adobe PDF)  
All GNAHRGIS data and digital photographs for each resource completed**

All project deliverables should be uploaded to NR-TIGERS.

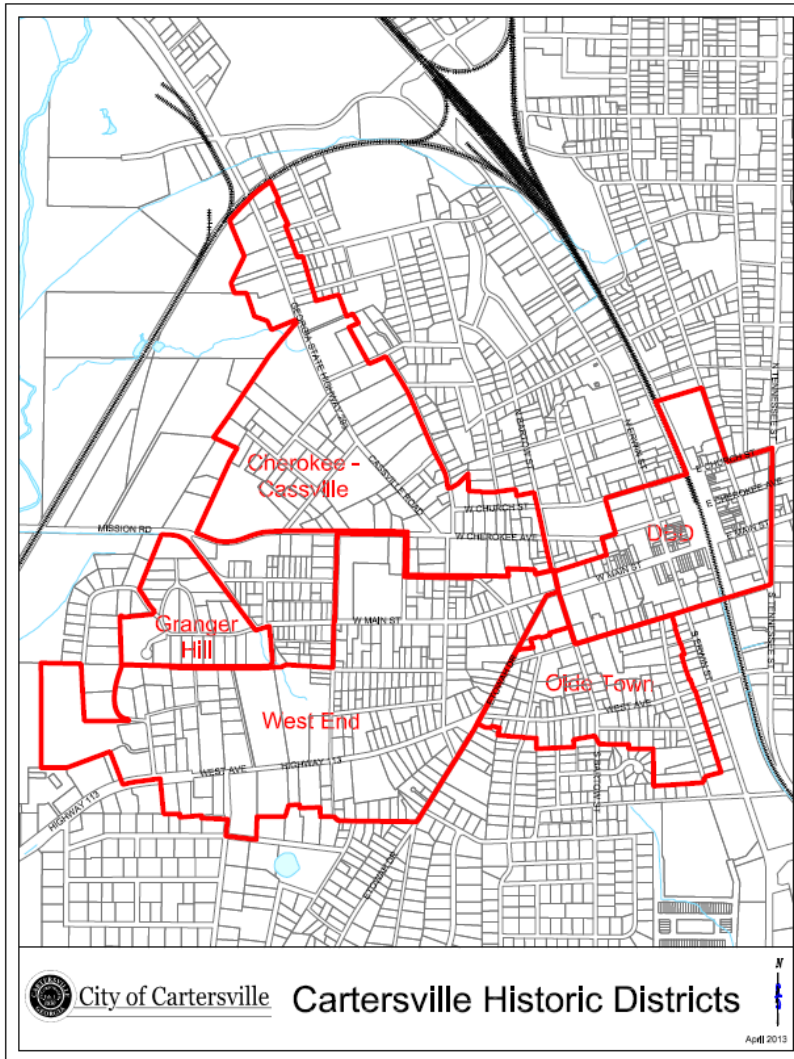
**BUDGET**

<b>FEDERAL SHARE</b>	<b>\$ 24,000.00</b>
<b>MINIMUM REQUIRED MATCHING SHARE</b>	<b><u>\$ 16,000.00</u></b>
<b>MINIMUM TOTAL PROJECT COST</b>	<b>\$ 40,000.00</b>

**EXHIBIT C**  
**MAP**  
**CITY OF CARTERSVILLE**  
**HISTORIC RESOURCES SURVEY**

Map delineating boundaries of FY2024 HPF grant-funded historic resources survey for the City of Cartersville identified as area within the red boundary line, excluding the downtown business district. The survey will only include the Cherokee-Cassville, Granger Hill, West End, and Olde Town districts.

If funds allow for survey of additional resources outside of these boundaries, the consultant and the City should work with DCA to define additional survey area boundaries in a systematic manner.

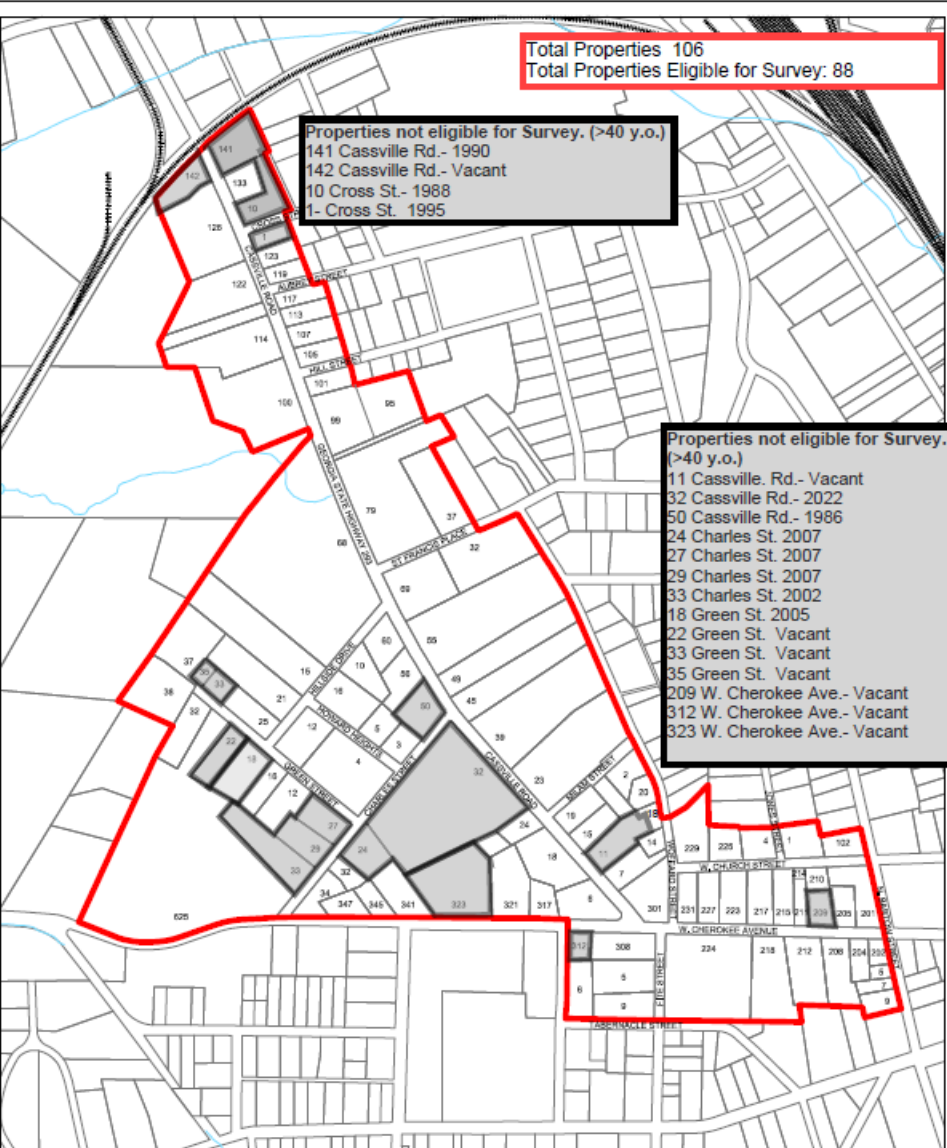




Total Properties 106  
Total Properties Eligible for Survey: 88

Properties not eligible for Survey. (>40 y.o.)  
141 Cassville Rd.- 1990  
142 Cassville Rd.- Vacant  
10 Cross St.- 1988  
1- Cross St.- 1995

Properties not eligible for Survey.  
(>40 y.o.)  
11 Cassville Rd.- Vacant  
32 Cassville Rd.- 2022  
50 Cassville Rd.- 1986  
24 Charles St. 2007  
27 Charles St. 2007  
29 Charles St. 2007  
33 Charles St. 2002  
18 Green St. 2005  
22 Green St. Vacant  
33 Green St. Vacant  
35 Green St. Vacant  
209 W. Cherokee Ave.- Vacant  
312 W. Cherokee Ave.- Vacant  
323 W. Cherokee Ave.- Vacant



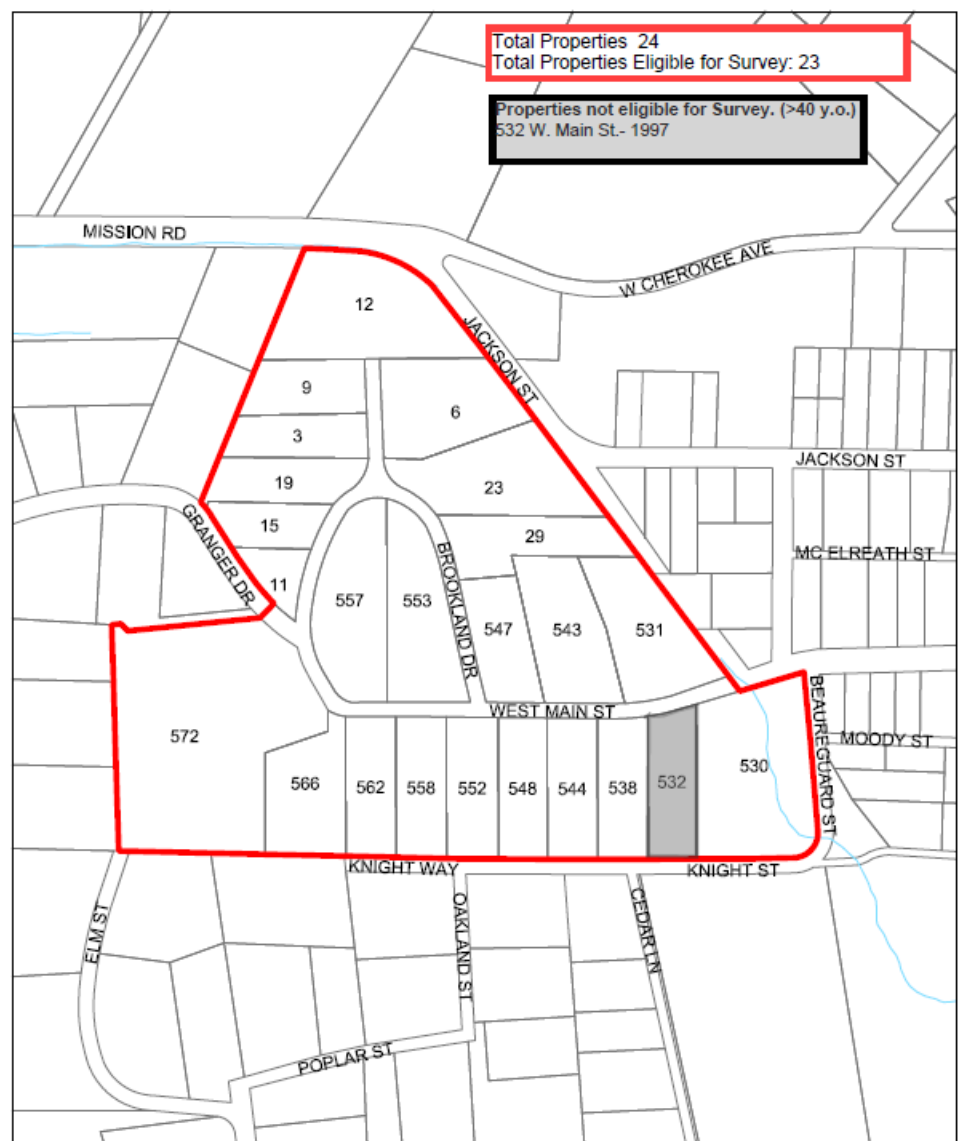
City of Cartersville  
Map Updated 1-27-24

### Cherokee - Cassville Historic District



Total Properties 24  
Total Properties Eligible for Survey: 23

Properties not eligible for Survey. (>40 y.o.)  
532 W. Main St. - 1997



City of Cartersville

Map Updated 1-27-24

## Granger Hill Historic District



January 2010

Properties not eligible for Survey. (>40 y.o.)

- 124 Leake St.- Vacant
- 201 Leake St.- Vacant
- 209 Leake St.- Vacant
- 211 Leake St.- Vacant
- 8 Luckie St.- Vacant
- 11 Luckie St.- Vacant
- 223 S. Bartow St.- 2005
- 225 S. Bartow St.- 2005
- 227 S. Bartow St.- 2005

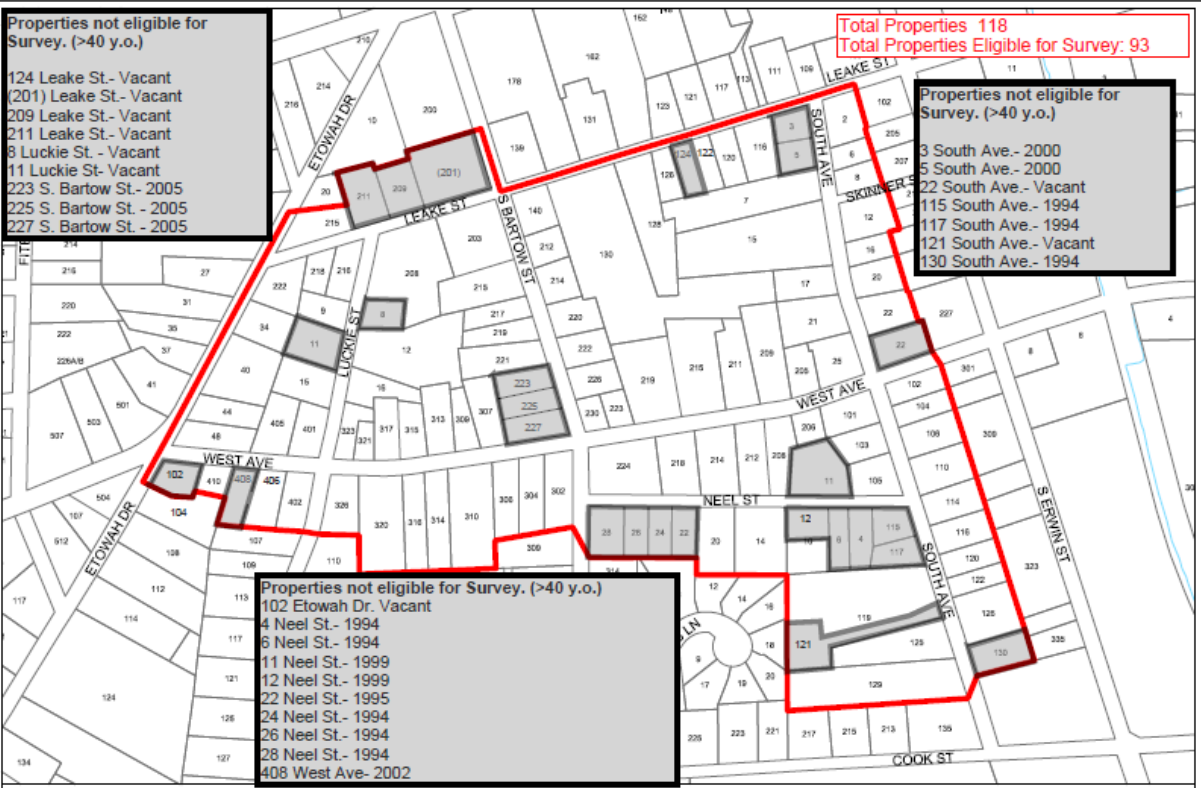
Total Properties 118  
Total Properties Eligible for Survey: 93

Properties not eligible for Survey. (>40 y.o.)

- 3 South Ave.- 2000
- 5 South Ave.- 2000
- 22 South Ave.- Vacant
- 115 South Ave.- 1994
- 117 South Ave.- 1994
- 121 South Ave.- Vacant
- 130 South Ave.- 1994

Properties not eligible for Survey. (>40 y.o.)

- 102 Etowah Dr. Vacant
- 4 Neel St.- 1994
- 6 Neel St.- 1994
- 11 Neel St.- 1999
- 12 Neel St.- 1999
- 22 Neel St.- 1995
- 24 Neel St.- 1994
- 26 Neel St.- 1994
- 28 Neel St.- 1994
- 408 West Ave.- 2002

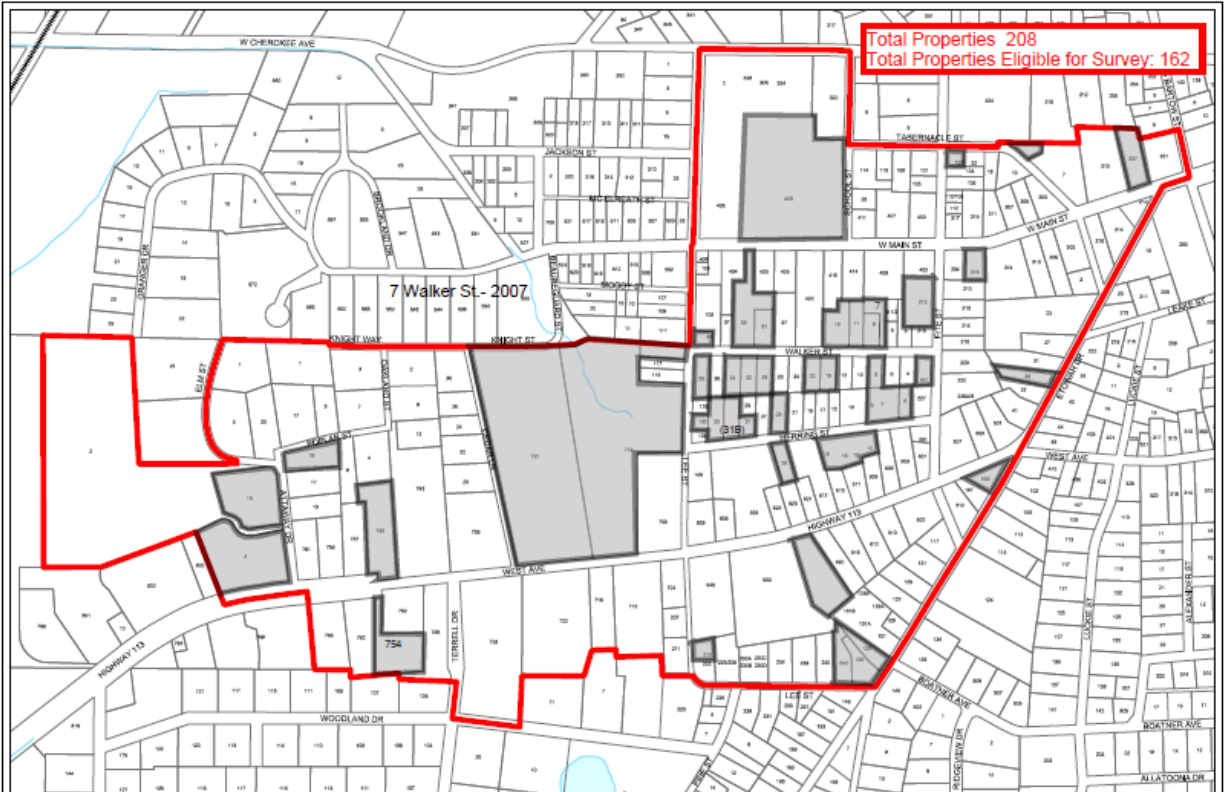


City of Cartersville

Map Updated 1-27-24

## Olde Town Historic District





**City of Cartersville**  
Map Updated 1-27-24

## West End Historic District



**EXHIBIT D**  
**NOTE ON RESURVEY OF RESOURCES**  
**CITY OF CARTERSVILLE**  
**HISTORIC RESOURCES SURVEY**

Include the following language in the Request for Proposal, as budgeting for resurvey of resources can impact cost and time allowances:

In 2005-2006, the City of Cartersville and Bartow County were surveyed, and resources documented through this survey were later entered into GNAHRGIS with varying degrees of accuracy. Therefore, this survey will likely have a high number of resurveyed resources. The below image of GNAHRGIS shows resources located within and around the proposed survey area. This means the surveyor will need to identify previously-surveyed points in GNAHRGIS and link new survey data (or resurveyed resources) to the previous entry to avoid duplicate entries for the same resource.

The surveyor will need to find the previous point or GNAHRGIS ID number via an address search, by locating the resource geographically using the GNAHRGIS map, or by exporting survey data from the GNAHRGIS Public website and filtering the points to identify those within the current survey area boundary. The address search method for locating previously surveyed resources will likely be the most helpful within municipalities or when a resource's address is clearly defined. In more rural areas of the county, where an exact address may not be immediately apparent, the method of geographically locating the resources using the GNAHRGIS map will likely be more effective.

These processes are discussed in detail in the GNAHRGIS help guides located within the web site.

Account for this process in determining time and budget allowances for this survey.

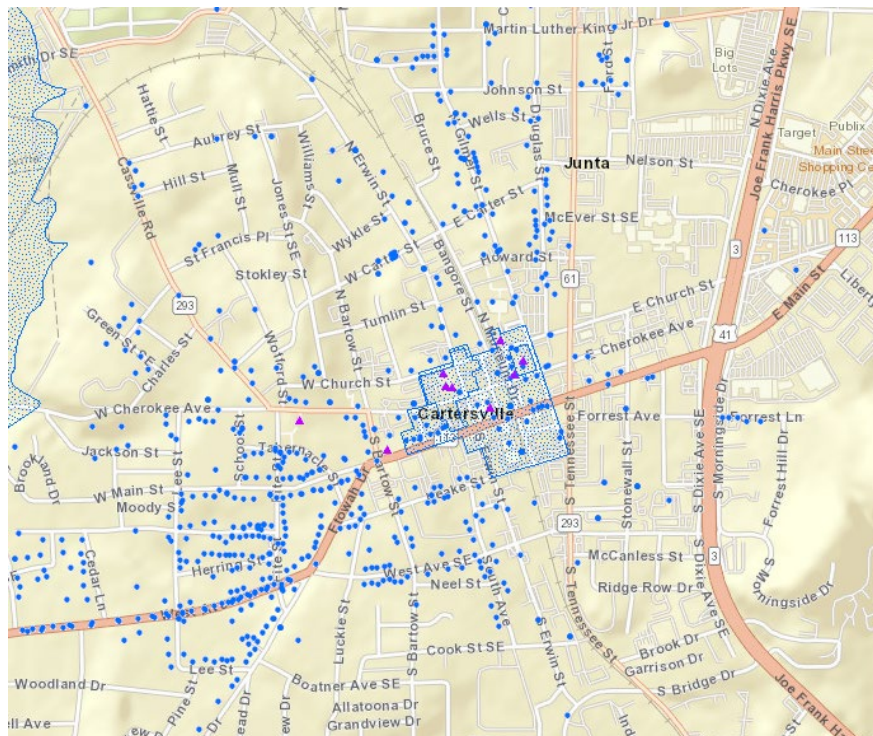


Figure 1 Screenshot of GNAHRGIS database of survey area, 7/9/2024