

City Council Meeting
City Hall – Council Chambers
March 20, 2025
6:00 P. M – Work Session / 7:00 P.M. – Council Meeting

WORK SESSION

Mayor Matthew J. Santini opened the Work Session at 6:02 P.M. Council Members discussed each item on the agenda with the corresponding Staff Members.

Mayor Santini closed the Work Session at 6:27 P.M.

OPENING MEETING

Mayor Santini called the Council Meeting to order at 7:00 P.M.

Invocation by Council Member Roth.

Pledge of Allegiance led by Council Member Cordell.

The City Council met in a Regular Session with Matthew J. Santini, Mayor, presiding, and the following present: Cary Roth, Council Member Ward Three; Calvin Cooley, Council Member Ward Four; Gary Fox, Council Member Ward Five; Alyssa Cordell, Council Member Ward Six; Freddy Morgan, Assistant City Manager; Julia Drake, City Clerk; and Keith Lovell, City Attorney.

Absent: Kari Hodge, Council Member Ward One and Jayce Stepp, Council Member Ward Two

COUNCIL MEETING MINUTES

1. March 6, 2025, Council Meeting Minutes

Council Member Cooley made a motion to approve the minutes of the March 6, 2025, Council Meeting. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

FIRST READING OF ORDINANCES

2. Sec. 12-1001 – One Way Streets

Freddy Morgan, Assistant City Manager, stated this is an update to Sec. 12-1001. – One-way streets. This update is required to add the alley beside Young's Pharmacy. Public Works and the City Attorney recommend approval by Council.

This was the first reading and would be voted on at the April 3, 2025, City Council Meeting.

3. T25-02. Applicant: Eri Digsby, Bank of Ozk

Randy Mannino, Planning and Development Director, stated the applicant requests a text amendment to the Sign Ordinance, Section 20-25(2)(b), Electronic Freestanding Signs, to add “Market Place Boulevard” as an allowed street section for electronic freestanding signs on non-residential use

properties. Currently, electronic signs are not allowed on any portion of Market Place Blvd. Staff is not opposed to this amendment. Planning Commission recommended approval 5-0.

Mayor Santini opened the public hearing.

Chris Green, 6991 Cochran Rd. Austell, came forward as a representative of SignArt, the sign contractor, and stated that he was in favor of the application.

With no one else to speak for or against the application, the public hearing was closed.

This was the first reading and would be voted on at the April 3, 2025, City Council Meeting.

4. Update to Downtown Entertainment Zone

Lillie Read, Downtown Development Authority Director, stated the DDA is requesting the following change to the DEZ Ordinance:

1) To expand the map south along Erwin Street to Leake Street, east along Leake Street to Tennessee Street, and North along Tennessee Street to meet the current boundary line at Tennessee Street and Main Street.

This item was discussed in a work session on September 5, 2024, with directions from Council that the property owner should seek approval from their neighboring property owners prior to seeking this expansion.

The property owner in question has held those discussions and has permission from their neighboring property owners to move forward with expansion of the district. The DDA Board and staff recommend approval.

Mayor Santini stated that he had spoken with the developers on the east side of the track and asked if they would be okay with approval of expansion of Entertainment Zone upon receipt of Certificate of Occupancy.

This was the first reading and would be voted on at the April 3, 2025, City Council Meeting.

RESOLUTIONS

5. Creation of Festival Zones

Ms. Read stated this resolution was for the request for the creation of festival zones for the following:

April 12	BBQ and Brews
April 26	The Local Summer Concert Series
May 4	Intercultural Fest Spring Festival
May 17	Music by the Tracks
May 31	The Local Summer Concert Series
June 1	Bike Ride Across Georgia

June 21	Music by the Tracks
June 20	The Local Summer Concert Series
June 28	The Local Summer Concert Series
July 12	Helping Hands for Bartow Kids
July 13	Intercultural Fest Colombian Independence Day
July 19	Music by the Tracks
August 2	The Local Summer Concert Series
September 7	Intercultural Fest Tacos y Jarritos
September 13	Black Bartow Events Sip N Shop
September 20	Concert Under the Bridge
October 18	BBQ, Brews & BOOs
October 26	Dia de los Muertos

Council Member Roth suggested notifying the business behind the bridge of N. Public Square closure during the Concert Under the Bridge Event.

Council Member Fox made a motion to approve the Creation of Festival Zones. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

Reference Resolution: 07-25

6. Resolution Denying Claim – Cardenas

Keith Lovell, City Attorney, stated it was recommended to deny the ante-litem claim of Steven Cardenas.

Council Member Cordell made a motion to approve the Resolution. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

Reference Resolution 08-25

BID AWARD/PURCHASES

7. ArcGIS Enterprise Renewal

Steven Grier, FiberCom Director, stated this item is the renewal of our ArcGIS enterprise software. This software application is used for creating, managing and analyzing geographic data for all city departments. The total amount is \$39,700.00 from ESRI. This is a budgeted item and will be paid for with 2020 SPLOST funds. Approval was recommended.

Council Member Fox made a motion to approve the ArcGIS Enterprise Renewal. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

8. Natchi Trail Asphalt Purchase

Wade Wilson, Public Works Director, stated Natchi Trail is a county-maintained road that currently has eight city residences fronting the road. This road has been in unsatisfactory condition for numerous years. The citizens located on this street had previously requested that Bartow County Roads Department pave it several years ago. Public Works agreed to participate in the resurfacing of this road by providing asphalt, trucking, and traffic control for this resurfacing project. Bartow County Roads provided the labor and equipment to place it.

This resurfacing was completed March 3rd, 2025. We have received the asphalt bills for this project from CW Matthews, the local asphalt plant, in the amount of \$16,134.04.

This is a budgeted item and will be included as part of our annual resurfacing project. This portion of the resurfacing project will be paid out of the 2014 SPLOST Account 323-9400-52-1604. Public Works recommended approval to pay this invoice.

Council Member Roth made a motion to approve the Natchi Trail Asphalt Purchase. Council Member Cordell seconded the motion. Motion carried unanimously. Vote: 4-0

9. Garbage Cart Purchase

Mr. Wilson stated the Solid Waste Division of Public Works received two quotes from responsive garbage cart suppliers for up to 560 brown 96-gallon garbage carts. The lowest price is from Otto Environmental Systems for a total price (including shipping) of \$30,249.00.

This is a budgeted item, and Public Works recommended approval to purchase these garbage carts from Otto Environmental Systems.

Council Member Cordell made a motion to approve the Garbage Cart Purchase. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

10. Underground Cable Purchase

Tom McKee, Electric Department Director, stated the Electric Department is requesting approval to purchase 7,500ft of Okonite 15kV, 1/0 cable for the new Greenfield subdivision near Atco. A single quote was received from Stuart C. Irby Co., as the sole source for Okonite cable, and request authorization to purchase the material from Stuart C. Irby Co. for a total of \$31,425.00. This is a budgeted expense.

Council Member Cordell made a motion to approve the Underground Cable Purchase. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 4-0

11. 2500 kVA Transformer Purchase

Mr. McKee stated the Electric Department is requesting approval to purchase one (1) 2500 kVA, Dual Voltage Transformer, for stock. We received two (2) bids and four (4) "No Bids" and deemed the bid from Gresco Utility Supply, Inc. to be the best based upon price. Authorization was requested to purchase this unit from Gresco Utility Supply, Inc. for a total of \$68,500.00. This is a budgeted expense.

Council Member Roth made a motion to approve the 2500 kVA Transformer Purchase. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

12. 17,500 Pound Capacity Forklift Purchase

Mr. McKee stated the Electric Department is requesting approval to purchase a new 17,500-pound capacity forklift. We have located the specifications for an LP Gas Powered Toyota unit, which meets our desired specifications and is quoted via GSA Contract. We request authorization to purchase this item from Atlanta Fork Lifts, Inc. via GSA Contract# GS-07F-0199T in the amount of \$112,987.00. This is a budgeted expense.

Council Member Fox made a motion to approve the 17,500 Pound Capacity Forklift Purchase. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

SECOND READING OF ORDINANCES

13. Sec. 7.5-123. Design Criteria

Mr. Lovell stated Section 7.5-123, paragraph 2, is being revised to provide clarification regarding pressure zones. The Water Department and City Attorney's office request that the Mayor and Council approve this ordinance.

Council Member Cordell made a motion to approve the ordinance for Sec. 7.5-123 – Design Criteria. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

Reference Ordinance 08-25

14. Sec. 24-64: Water & Sewage Utility Rates

Mr. Lovell stated Section 24-64 is being updated due to a rate increase for the fire hydrant flow testing. The Water Department and City Attorney's office request that the Mayor and Council approve these ordinances.

Council Member Roth made a motion to approve Sec. 24-64: Water & Sewage Utility Rates. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

Reference Ordinance # 09-25

Council Member Roth made a motion to add two (2) items to the agenda. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

ENGINEERING SERVICES

15. Mechanicsville Water Line Engineering

Sidney Forsyth, Water Department Director, stated the Mechanicsville neighborhood is currently served by approximately 13,160 feet of small diameter galvanized water mains which cannot support fire hydrants. This proposal for engineering services from Goodwyn, Mills, and Caywood, LLC (GMC) includes surveying, design, permitting, bidding, and construction management services to replace these lines with larger diameter ductile iron piping.

It was recommended to approve the proposed price of \$225,000.00 for these services. This is not a currently budgeted item, but funds are available from Water Department revenue, and the project will be included in the proposed budget FY 25-26.

Council Member Cordell made a motion to approve the Mechanicsville Water Line Engineering. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

16. MLK Drive and North Highland Water Line Engineering

Mr. Forsyth stated these neighborhoods are currently served by approximately 12,180 feet of small diameter galvanized water mains which cannot support fire hydrants. This proposal for engineering services from Goodwyn, Mills, and Caywood, LLC (GMC) includes surveying, design, permitting, bidding, and construction management services to replace these lines with larger diameter ductile iron piping.

Approval was recommended to approve the proposed price of \$215,000.00 for these services. This is not a currently budgeted item, but funds are available from Water Department revenue, and the project will be included in the proposed budget FY 25-26.

Council Member Cordell made a motion to approve the MLK Drive and North Highland Water Line Engineering. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

ADDED ITEM

17. Water Department Camera System to Emerson

Mr. Forsyth stated the Water Department has received a new, replacement sewer camera vehicle with complete video system installed. The old camera and video monitoring system, purchased in 2013, is still operational but lacks some of the features and functionality of the newer system. The City of Emerson expressed a strong interest in acquiring the old camera system, including the trailer it is installed in. A price of \$8,000.00 was negotiated to sell the entire system to the City of Emerson.

Council Member Roth made a motion to approve the Water Department Camera System. Council Member Cordell seconded the motion. Motion carried unanimously. Vote: 4-0

Reference Resolution # 09-25

CONTRACTS/AGREEMENTS

18. Cartersville Rec – GA Power Easement Encroachment Agreement

David Archer, Jr., Parks and Recreation Director, stated this is a standard governmental encroachment agreement with Georgia Power required for the new recreation building. Approval of this agreement is recommended.

Council Member Cooley made a motion to approve the Cartersville Rec. – GA Power Easement Encroachment Agreement. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

ADDED ITEMS

19. Cartersville Recreation Building

Mr. Archer stated that Reeves Young has provided Guaranteed Maximum Pricing (GMP) for the Cartersville Rec Center located on 640 North Tennessee St. The document is an AIA Document A133® - 2019 Exhibit A, outlining the terms between the City of Cartersville (owner) and Reeves Young, LLC (Construction Manager). Guaranteed Maximum Price: \$23,381,338, subject to adjustments via change orders.

Council Member Cordell made a motion to approve the Cartersville Recreation Building GMP. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 4-0

CONTRACTS/AGREEMENT

20. Public Works Acquisition/Relocation Services Contract

Mr. Wilson stated Public Works is currently in need of services to perform acquisition of property and possible relocation services for one of our projects. THC, an approved GDOT acquisition agent, has provided Public Works with a proposal to perform these needed services. THC proposes providing their services at a not to exceed fee of \$23,600.00.

These fees will be paid out of our 2020 SPLOST Account designated for Right of Way purchase. Public Works recommended approval of this agreement.

Council Member Cordell made a motion to approve the Public Works Acquisition/Relocation Services Contract. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

21. CPD Firing Range - GMP Sitework Amendment

Mr. Morgan stated on February 24, 2025, the This is the site work GMP amendment from Hogan Construction Group to perform sitework and order the pre-engineered building for the CPD firing range and the associated training facility. We are requesting Council approval to move forward with the GMP sitework amendment while Hogan Construction finalizes the remaining project GMP.

Council Member Fox made a motion to approve CPD Firing Range – GMP Sitework Amendment. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

SURPLUS EQUIPMENT

22. Surplus Equipment

Mr. Morgan stated a list of equipment/vehicles deemed as surplus by our departments is provided below. Approval to list these surplus items for sale on GovDeals was recommended.

			Surplus Vehicles/Equipment March 2025		
<i>Department</i>	<i>Asset #</i>	<i>VIN/Serial #</i>	<i>Description</i>	<i>Mileage</i>	<i>Problems</i>
Electric	N/A		Kohler Power Systems generator and transfer switch	N/A	Renovation replacement
	N/A		American Standard A/C unit	N/A	Renovation replacement
	N/A		A/C compressor	N/A	No longer in use
Garage	N/A	N/A	Motorcycle lift		No longer in use
Police	4270	2C3CDXAT3KH538603	2019 Dodge Charger 5.7L	87,058	Cost of repairs
Public Works	N/A	4TELS1215H1032297	Currahee L612HS trailer	N/A	Involved in an accident
Water	N/A	PD952518Y0900250	18' Equipment trailer	N/A	Cost of repairs
	N/A	N/A	Horizontal boring machine/trailer	N/A	Age
	N/A	N/A	Welder/hydraulic machine trailer	N/A	Age

Council Member Cordell made a motion to approve the Surplus Equipment. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

MONTHLY FINANCIAL REPORT

23. January 2025 Financial Report

Tom Rhinehart, Finance Director, reviewed the financial report from January 2025 and compared the numbers to January 2024.

TABLED

24. Z24-08 (REV.) Center Rd.

OTHER

Mayor Santini wished Council Member Roth a happy birthday.

ADJOURNMENT

With no other business to discuss, Council Member Cooley made a motion to adjourn.

Meeting Adjourned at 7:26 P.M.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Julia Drake
City Clerk