

Historic Preservation Commission Meeting  
10 N. Public Square  
August 16, 2022  
5:30 P.M.

## **I. Opening Meeting**

Call to order by Chairman Frisbee at 5:30PM

Present: Greg Frisbee, Becky Carr, Vandi White, Lynne Pritchett  
Staff Present: David Hardegree, Julia Drake, Zack Arnold, and David Archer  
Absent: Brad Galland, Larry Gregory

### **1. Approval of Minutes**

Chairman Frisbee called for a motion to approve the minutes of the last meeting. Board Member Carr made a motion to approve the meeting minutes from July 19, 2022. Board Member White seconded the motion. Motion carried unanimously. Vote: 4-0

### **2. COP21-11 REV-2. 7 Oakland St. Applicant: Andrew Pettit**

Chairman Frisbee called for the next item on the agenda. David Hardegree, Planning and Development Assistant Director, stated that the applicant would like to add a window and construct a front porch.

Project description:

1. Add (1) double window to the Oakland St. bedroom (left side of house) to match existing windows in place on the Poplar St wall.
2. Construct front porch originally approved 4-20-21.

Chairman Frisbee opened the floor for discussion.

Jeff Glover, the applicant and contractor, came forward to answer questions from the Board.

Board Member White inquired if there would be two (2) front doors according to the plan presented to which Mr. Glover stated that there would not be. Instead, there would be shutters added to the windows on the front of the house.

Chairman Frisbee asked if the rear chimney was still in the scope of work. Mr. Glover stated that at this time, it is not.

Board Member Pritchett made a motion to approve COP21-11 Rev-2. Board Member Carr seconded the motion. Vote: 4-0

### **3. COP22-15 REV-1. 315 West Ave. Applicant: Joe and Candy Bartlett**

Chairman Frisbee called for the next item on the agenda. Mr. Hardegree, stated that Revision # 1 is to extend the rear of the house and reconfigure the floor plan to expand the kitchen and laundry room and add a master bath. Add a deck to the rear of the house. Reconfigure front door and window layout.

#### Project Description:

##### Rear of House

1. Remove existing shed roof
2. Add Master Bath
3. Expand Laundry Room, approx. 4ft.
4. Expand Kitchen, approx. 8ft.
5. Remove gable roof over kitchen
6. Add new shed roof over rear additions. 3/12 pitch.
7. Add asphalt shingles to shed roof.
8. New exterior walls will be cement board and match the existing siding dimensions
9. Re-use 3/1, wood windows from the existing rear wall. Qty= 3 to 5.
10. Replace existing block glass window over the r bathroom (driveway side) with salvaged 3/1 window from the rear of the house.
11. Remove the concrete patio and construct a deck.

##### Other:

1. Relocate front door to be aligned with walkway.
2. Replace the place solid front door with a half-light front door.
3. Relocate (1) window on the left side of the f front door to the right side.

Chairman Frisbee opened the floor for discussion.

Mr. Glover came forward to answer questions from the Board and stated the purpose of the construction for the rear of the house was to construct it properly as it was previously constructed on open cinder blocks. Furthermore, he stated that the inside configuration would not change but will be brought up to code for energy, plumbing, electrical, and HVAC.

Board Member Pritchett stated that two (2) neighbors have commented that since work had begun, it already looks much better.

Board Member Pritchett made a motion to approve COP22-15 Rev 1. Board Member Carr seconded the motion. Vote: 4-0

### **STAFF OR COMMITTEE COMMENTS**

Mr. Hardegree stated that this would be Board Member Pritchett's final meeting as she has resigned from the Historic Preservation Committee and thanked her for her dedication to the Board over the past 8 years. In continuing, he stated that the Board would now be down two (2) members and asked for recommendations for new members.

In closing, Mr. Hardegree stated that Assistant City Attorney, Keith Lovell, was in the hospital and was very sick.

David Archer, City Attorney, stated that Keith was in critical condition and prayers were needed.

Chairman Frisbee adjourned the meeting at 5:53PM

/s/ \_\_\_\_\_  
Greg Frisbee  
Chairman