

July 14, 2023

Scott Carter
Fire Chief
Cartersville Fire Department
195 Cassville Road
Cartersville, GA 30120

VIA EMAIL

**RE: Surveying Services Proposal
Fire Station #5**

Dear Scott:

We are pleased to be the designers of the new fire station #5 to be built at Carter Grove Boulevard, Cartersville, GA. We understand a topographic and utilities survey is needed in order to address the site design of the new station. We have prepared this proposal to provide this survey for the proposed property. We appreciate the opportunity and look forward to working with you to accomplish this service for the City.

You will find outlined below the scope of services, design assumptions, deliverables and professional fees for this project.

SCOPE OF SERVICES

CROFT will prepare a one foot interval field run topographic survey of the 10.5 acre property.

ASSUMPTIONS

1. Only the fieldwork indicated is included in this proposal.
2. Utilities will be located and documented.
3. Boundary survey provided to CROFT and dated August 02, 2022 will be used as the basis of the property limits.
4. Our Scope of Services excludes marking locations of empty conduits, traffic control wires and cables, irrigation systems, underground storage tanks, and nonmetallic, non-conductive utilities. Non-metallic, non-conductive utilities and utilities without tracer wires cannot be accurately mapped and will not be physically marked on the ground. Utilities not located utilizing this technique may exist, but may not be marked, and may be disturbed upon excavation. Storm and sanitary sewer pipe are typically not traceable therefore their location is estimated based upon above ground visible evidence such as manholes and catch basins.
5. Determination of size, depth, and pressure of water, force main or gas mains is not included.
6. Determination of size and depth of electric, phone, and cable lines is not included.
7. The determination of overhead utility wire height, voltage or use is not included.
8. Staking of the centerline, easement, or right-of-way is not included.

DELIVERABLES

Deliverables will be provided electronically in PDF file format for your use.

PROFESSIONAL FEES

Professional fees for the project scope as outlined above will be as follows:

- Topographic Survey\$14,920

Note: Expenses (mileage, reproductions, etc.) are included in the indicated fees above.

ADDITIONAL SERVICES

Additional services or changes to the project scope, as defined above, will be proposed and documented in writing and shall be formally approved by client. No additional fees will be charged without your prior written approval.

Chief, we understand that, if accepted and approved, this scope of work and associated fees will be added to our design contract for this fire station, and all the contract terms of that agreement will apply to this scope of work as well. We would like to thank you for the opportunity to submit this proposal and look forward to working with you on this project. Should you have any questions regarding this proposal, please do not hesitate to give me a call.

Sincerely,



Michael Gunn, RA
Croft & Associates, Inc.

City of Cartersville

APPROVAL:

Accepted by:

Matthew Santini, Mayor

Signature

Date

Julia Drake City Clerk

Attest

Date