

City Council Meeting
City Hall – Council Chambers
July 6, 2023
6:00 P.M. – Work Session
7:00 P.M. – Council Meeting

WORK SESSION

Mayor Matthew Santini opened Work Session at 6:00 P.M. Council Members discussed each item from the agenda with corresponding Staff Members.

Council Member Hodge made a motion to enter Executive Session for the purpose of Potential Litigation. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 5-0

Mayor Santini closed Work Session at 6:52 P.M.

OPENING MEETING

Mayor Santini called the Council Meeting to order at 7:00 P.M.

Invocation by Council Member Cooley.

Pledge of Allegiance led by Council Member Fox.

The City Council met in Regular Session with Mathew Santini, Mayor, presiding, and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Cary Roth, Council Member Ward Three; Calvin Cooley, Council Member Ward Four; Gary Fox, Council Member Ward Five; Dan Porta, City Manager; Julia Drake, City Clerk; and Keith Lovell, Assistant City Attorney.

Absent: Taff Wren, Council Member Ward Six

REGULAR AGENDA

COUNCIL MEETING MINUTES

1. June 15, 2023, Council Meeting Minutes

Council Member Cooley made a motion to approve the June 15, 2023, Meeting Minutes. Council Member Hodge seconded the motion. The motion carried unanimously. Vote: 5-0

Council Member Hodge made a motion to add two (2) items to the agenda. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 5-0

ADDED ITEMS

2. Resolution – Specialty Shops

Keith Lovell, Assistant City Attorney, stated this resolution is to place a 90-day moratorium on any new specialty shops in the downtown area.

Council Member Fox made a motion to approve the 90-day moratorium on specialty shops. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 5-0

Reference Resolution # 18-23

3. Resolution – Moratorium Prohibiting Sale of Adult Entertainment Items

Mr. Lovell stated this resolution is to place a moratorium on the allowance of any type of permit to be issued to a business that will be engaged in the display and sale of adult instruments, devices, novelties, and paraphernalia. The proposed moratorium will expire September 30, 2023.

Council Member Hodge made a motion to approve the resolution. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 5-0

Reference Resolution # 20-23

PUBLIC HEARING: 2nd READING OF ZONING/ANNEXATION REQUEST

4. ZMA23-01: Zoning Map Amendment

Randy Mannino, Planning and Development Director stated this is the Annual Zoning Map Amendment that includes (1) de-annexation case and (3) zoning cases approved by Council in 2022. The Planning Commission recommended approval 6-0. Staff recommended approval.

Mayor Santini opened the public hearing and with no one to come forward, the public hearing was closed.

Council Member Fox made a motion to approve ZMA23-01: Zoning Map Amendment. Council Member Roth seconded the motion. The motion carried unanimously. Vote: 5-0

5. T23-03: Amendments to Zoning Ordinances

Mr. Mannino stated in response to HB1405 (2022), multiple Amendments to Chapter 26, of the City's Zoning Ordinance were needed to be revised to the State of Georgia's Zoning Procedures Law, O.C.G.A. Title 36, Local Government, Chapter 66, Zoning Procedures.

Key revisions to the City Ordinance include:

- Removing the administrative variance option;

- Defining “Quasi-Judicial” (board or action)
- Increasing the public notification period from 15 days to 30 days for variance hearings;
- Incorporating the ten (10) Standards for governing the exercise of zoning power for review of variance and special use permit applications;
- Clarifying public notification process for single family to multi-family zoning decisions; and,
- Updating the judicial appeals process.

Staff recommends approval. The Planning Commission approved 6-0.

Mayor Santini opened the public hearing and with no one to come forward, the public hearing was closed.

Council Member Hodge made a motion to approve T23-03: Amendments to Zoning Ordinances. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 5-0

Reference Ordinance #33-23 through Ordinance #58-23.

BID AWARD/PURCHASES

6. City View Annual Software Maintenance

Mr. Mannino requested approval was requested of the annual City View maintenance invoice for 8/1/2023 – 7/31/2024 in the amount of \$22,747.38. This was a budgeted item.

Council Member Roth made a motion to approve the City View Annual Software Maintenance. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 5-0

7. Pipe Purchase – Great Valley Parkway Extension

Michael Dickson, Gas Department Director, stated the Gas System requests the purchase of 3,300 feet of 6-inch steel pipe for the Great Valley Parkway Extension. Three bids were requested, but only two were submitted. Irby Utilities of Kennesaw, GA submitted the low bid of \$58,839.00. This is a budgeted item and was recommended for approval.

Council Member Cooley made a motion to approve Pipe Purchase – Great Valley Parkway Extension. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 5-0

CONTRACTS/AGREEMENTS

8. Natural Gas Service Contract – SK America, Inc.

Mr. Dickson stated SK Battery America, Inc., a vehicle battery manufacturer located in Kingston, will be a natural gas user with consumption totaling approximately 11,000 dekatherms per day by 2030.

A Gas Service Agreement has been negotiated with SK Battery America, Inc. outlining the terms of the gas service. The Gas System anticipates improvements totaling approximately \$10 million will be necessary to serve this volume. Under the terms of the Agreement, SK America, Inc. has agreed to pay a minimum monthly bill for its gas usage for seven years or until the City has recouped its capital outlay from the sale profits, whichever occurs first. The Gas System anticipates the capital outlay to be recouped or returned on investment within five years, depending on the actual cost of gas. The agreement has been executed by SK Battery and accepted by the City Attorney's Office. Approval was recommended.

Dan Porta, City Manager, thanks Mr. Dickson and his staff, along with Mr. Lovell, for their due diligence on this project.

Council Member Roth made a motion to approve the Natural Gas Service Contract – SK America, Inc. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 5-0

9. Amendment to 178 W. Main Street Property Sale

Mr. Porta stated the current purchase agreement for 178 W. Main Street is between the city and JB Henderson Properties, Inc. Barry Henderson requests to amend the property purchase to list Womack Brothers, LLC as the buyer. Both parties stated they will continue with the development, titled City Overlook at Bartow and Main.

Council Member Hodge made a motion to approve the Amendment to 178 W. Main Street Property Sale. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 5-0

Reference Resolution # 21-23

BID AWARD/PURCHASES

10. SiteMed Annual Purchase Award

Scott Carter, Fire Chief, stated the Fire Department respectfully requests approval of the annual contract with SiteMed, of Kennesaw, Georgia. SiteMed provides annual comprehensive physicals that cover strength, cardiac, respiratory, flexibility, and other required components required to meet NFPA 1582. In addition, they provide extra screening for the Hazardous Materials Team members, as required by O.S.H.A. 1910.

The annual cost is \$28,670.00 and is a budgeted item. Invoices are to be expected in December 2023 and January 2024, after they perform services.

Council Member Fox made a motion to approve the SiteMed Annual Contract. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 5-0

11. Vector Solutions Renewal

Mr. Carter stated the Fire Department respectfully requests approval of the annual renewal with Vector Solutions. This is a cloud-based software that provides record management software for training, supplies, and equipment.

The cost for renewal is \$11,006.00. This is a budgeted expense and was recommended for approval.

Council Member Stepp made a motion to approve the Vector Solutions Renewal. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 5-0

12. MV90 Upgrade

Derek Hampton, Electric Department Director, stated the Electric Department is seeking approval to have Itron System Services remotely assist Fibercom with the upgrade of MV-90 software to the latest version (MV-90 xi v7.0). This software is currently operating with version 5.0, which will soon be unsupported by Itron. This is a sole-sourced, budgeted item, with a cost of \$8,602.00.

Council Member Fox made a motion to approve the MV90 Upgrade. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 5-0

13. 2S Meter Purchase

Mr. Hampton stated the Electric System requests authorization to purchase (224) Form 2S meters for stock from Equipment Controls Company Inc. These are standard Sensus meters selected in conjunction with the ongoing AMI project. The meters will be used at various new residential or small commercial developments.

The total price is \$37,755.20. This is a budgeted expense and was recommended for approval.

Council Member Hodge made a motion to approve 2S Meter Purchase. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 5-0

14. Emergency Repair of Wheeled Excavator

Steven Foy, City Engineer, stated Public Works' wheeled excavator encountered issues that prevented movement of the swing arm. After inspection by Tractor and Equipment Company of Calhoun, GA, they determined that the swing transmission needed to be replaced. To utilize this piece of equipment on an active job, Tractor and Equipment Company completed the repair.

The repair cost was \$20,356.46, which was less than the original proposal. This is a budgeted expense and was recommended for approval.

Council Member Cooley made a motion to approve the Emergency Repair of the Wheeled Excavator. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 5-0

15. Purchase of Crosswalk Rectangular Rapid Flashing Beacon

Mr. Foy stated the Georgia Department of Transportation notified Public Works that the City of Cartersville was awarded up to \$6,800, through the LMIG Safety Action Program grant. This grant supports the purchase of a crosswalk rectangular rapid flashing beacon (RRFB). Public Works would like to install an (RRFB) at Dellinger's existing crosswalk on Pine Grove Road.

The lowest and best quote received was from Southern Lighting and Traffic for \$9,050, with cost and miscellaneous materials not to exceed \$9,700. The GDOT LMIG Grant will reimburse seventy percent (70%) of this cost. This is not a budgeted item; however, 2020 SPLOST funds are available.

Council Member Roth made a motion to approve the Purchase of Crosswalk Rectangular Rapid Flashing Beacon. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 5-0

RESOLUTIONS

16. Surplus Donation

Mr. Porta stated this resolution authorizes Public Works to donate an asphalt tar kettle trailer deemed as surplus to the City of Taylorsville.

Council Member Roth made a motion to approve the Surplus Donation. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 5-0

Reference Resolution #19-23

17. Water and Sewer Bond Reimbursement

Mr. Porta stated Wiedeman & Singleton Inc, Water and Sewer Consultant, is working on expansion plans for the City's Water Treatment Facility. We are also looking at expanding the Wastewater Treatment Plant. These expansions will serve new residential, commercial, and industrial customers. Expansions are anticipated in 2024 and will be funded primarily through revenue bonds.

Therefore, approval of this Reimbursement Resolution was recommended to allow the City to recoup the costs spent before the actual issuance of the revenue bonds.

Council Member Fox made a motion to approve the Water and Sewer Bond Reimbursement. Council Member Roth seconded the motion. Motion carried unanimously.

Vote: 5-0

Reference Resolution #17-23.

CONTRACTS/AGREEMENTS

18. Renewal Program Provider Contracts

Steve Roberts, Parks and Recreation Director, stated this includes the Renewal Contracts for Program Providers relating to current programs they are offering through the Parks and Recreation Department. Below are the Providers with their Program offerings:

- Cartersville Little League – Youth Baseball
- Southern Soccer Academy – Youth Soccer and Camps
- Top Shelf Concessions – Concessions Provider
- Wire2Wire – Running Clubs and Camps

Top Shelf will give the city 15% of its monthly revenue. Wire2Wire will give the city 25% of its gross monthly revenue and the non- resident fee will be paid fully to the city.

Council Member Fox made a motion to approve Renewal Program Provider Contracts with the amended expiration date on Top Shelf Concessions. Council Member Hodge seconded the motion. Motion carried unanimously. Vote: 5-0

BID AWARD/PURCHASES

19. Senior Aquatic Center Repairs

Mr. Roberts stated Parks and Recreation is seeking approval for repairs to the Senior Aquatic Center. The heat exchange, which is the primary component for regulating the temperature of the pool, needs to be replaced. There is also a pump that needs to be rebuilt.

Arrow Mechanical Inc. quoted the cost for the parts and service at \$18,850.00 for the heat exchange and \$4,765 to rebuild the pump totaling \$23,615.00. This is not a budgeted item; however, funds are available in the maintenance account 100-5100-52-2340, and it was recommended for approval.

Council Member Fox made a motion to approve the Senior Aquatic Center Repairs. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 5-0

20. High Service Pump Motor Repair

Brent Beck, Water Department Project Manager, stated the 1,000 HP motor for #3 high service pump at the Water Treatment Plant is giving high temperature alarms. Consequently, it was suspectedly caused by faulty temperature sensors, but we must take the pump to the shop for disassembly and inspection.

As this pump is vital for operation during warmer months, we requested quotes from Cole Technology for turnkey motor repair. Quotes were received for reconditioning, rewind, and a new motor. It is expected that only reconditioning is necessary. However, it was recommended to approve an amount not-to-exceed the cost of \$65,000.00 in case motor rewind becomes necessary. This is a budgeted maintenance expense to be paid from account #505.3310.52.2361.

Council Member Roth made a motion to approve the High Service Pump Motor Repair. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 5-0

21. Clarifier Valve Actuator

Mr. Forsyth stated the actuator for #3 final clarifier return activated sludge valve must be replaced. It was recommended to approve the lowest bid of \$12,152.08 by Georgia Western, which includes installation, calibration and a 4-week lead time for material. This is a budgeted maintenance item to be paid from account #505.3330.52.2361.

Council Member Fox made a motion to approve the Clarifier Valve Actuator. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 5-0

22. Water Material for Stock

Mr. Beck stated the Water Department received quotes for stock material for water system repair and replacement. It was recommended to award the purchase to the lowest bidder, Consolidated Pipe & Supply Co., Inc. for \$16,352.92. This is a budgeted item to be paid from account #505.3320.52.2390.

Council Member Roth made a motion to approve the Water Material for Stock. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 5-0

23. New VoIP Phone System

Steven Grier, FiberCom Director, stated Fibercom requests to purchase a new IP phone system. Our current system, installed in 2017, has already been discontinued by the manufacturer. The total amount is \$102,613.40 from CNP Technologies. This budgeted item will be paid from 2020 SPLOST funds, and it is recommended for approval.

Council Member Fox made a motion to approve the New VoIP Phone System. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 5-0

24. Laserfische Support Renewal

Mr. Grier stated this item is the annual renewal for our Laserfische document imaging system. This is a cloud-based system that is used for document retention. The total amount is \$9,886.00 from MCCI. This is a budgeted item recommended for approval.

Council Member Cooley made a motion to approve Laserfische Support Renewal. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 5-0

25. Fiber Pathway Installation – Advocates

Mr. Grier stated the FiberCom Department requests the construction of a fiber pathway to provide internet services to Advocates for Children at 827 Joe Frank Harris Parkway. The total amount is \$18,840.73 from NCI. The customer will pay a portion of this installation. This is not a budgeted item; however, 2020 SPLOST funds are available, and it is recommended for approval.

Council Member Roth made a motion to approve the Fiber Pathway Installation-Advocates. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 5-0

26. Cameras and License Plate Readers for Park and Recreation

Mr. Grier stated the FiberCom Department requests the purchase of new security cameras and license plate recognition for the entrances of Dellinger Park and Pine Mountain Trail. There are also additional cameras for increased parking lot coverage at Dellinger Park. The total amount is \$15,368.00 from Vicon. This is not a budgeted item; however, 2020 SPLOST funds are available, and approval was recommended.

Council Member Fox made a motion to approve Cameras and License Plate Readers for Park and Rec. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 5-0

27. City Server Hardware Update

Mr. Grier stated the FiberCom Department requests to purchase new servers for a hardware update that will replace servers that were installed in 2017. These servers provide services to financial systems, utility billing, security, and many other uses. The total amount is \$78,031.52 from FiberStore. This budgeted item will be paid from 2020 SPLOST funds, and approval was recommended.

Council Member Hodge made a motion to approve the City Server Hardware Update. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 5-0

28. City Server Software Update

Mr. Grier stated the FiberCom Department requests to purchase new virtualization software and hard drives for the server hardware update project. The total amount is \$53,068.39 from CDWG. This budgeted item will be paid from 2020 SPLOST funds and was recommended for approval.

Council Member Roth made a motion to approve the City Server Software Update. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 5-0

29. Fiber Pathway Installation - QCells

Mr. Grier stated the FiberCom Department requests the construction and installation of a fiber pathway to provide internet services to Qcells, and the adjacent construction trailer area at 751

Great Valley Parkway. The total amount is \$85,810.40 from NCI. This is not a budgeted item; however, 2020 SPLOST funds are available, and were recommended for approval.

Council Member Roth made a motion to approve the Fiber Pathway Installation - QCells. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 5-0

30. Office 365 Renewal

Mr. Grier stated the FiberCom Department requests the purchase of Microsoft Office 365 renewal for all city end users. This is the system used for office productivity applications as well as email communications and system security. The total amount is \$82,861.68 from CDWG. This is a budgeted item recommended for approval.

Council Member Roth made a motion to approve the Office 365 Renewal. Council Member Stepp seconded the motion. Motion carried unanimously. Vote: 5-0

OTHER BUSINESS

Gary Palmer, 28 Ridge View Dr., came forward to speak his concern of the new establishment downtown called Dream Weaver.

ADJOURNMENT

With no other business to discuss, Council Member Stepp made a motion to adjourn.

Meeting Adjourned at 7:35 P.M.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:
/s/ _____
Julia Drake
City Clerk