



## CITY COUNCIL ITEM SUMMARY

<b>MEETING DATE:</b>	October 5, 2023
<b>SUBCATEGORY:</b>	Bid Award/Purchases
<b>DEPARTMENT NAME:</b>	Administration
<b>AGENDA ITEM TITLE:</b>	New vehicle for the Administration department
<b>DEPARTMENT SUMMARY RECOMMENDATION:</b>	The Administrative Department needs an additional vehicle for use by multiple divisions for daily needs and training/travel. The previous vehicle, a 2004 Honda Pilot, has been transferred to the Public Works department. The request is to purchase a 2023 Ford Explorer in the amount of \$37,578.16. The requested vehicle is a non-budgeted item that will be covered by other departmental funds.
<b>LEGAL:</b>	N/A