

City Council Meeting  
10 N. Public Square  
October 6, 2022  
6:00 P.M. – Work Session  
7:00 P.M. – Council Meeting

## **WORK SESSION**

Mayor Matthew Santini opened Work Session at 6:02 P.M. Council Members discussed each item from the agenda with corresponding Staff Members.

Mayor Santini closed Work Session at 6:42 P.M.

## **OPENING MEETING**

Mayor Santini called the Council Meeting to order at 7:00 P.M.

Invocation by Council Member Cooley.

Pledge of Allegiance led by Council Member Roth.

The City Council met in Regular Session with Matthew Santini, Mayor presiding, and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Cary Roth, Council Member Ward Three; Calvin Cooley, Council Member Ward Four; Gary Fox, Council Member Ward Five; Taff Wren, Council Member Ward Six; Dan Porta, City Manager; Julia Drake, City Clerk; and David Archer, City Attorney.

Absent:

## **REGULAR AGENDA**

### **COUNCIL MEETING MINUTES**

#### **1. September 15, 2022 Council Meeting Minutes**

Council Member Roth made a motion to approve the September 15, 2022 Meeting Minutes. Council Member Hodge seconded the motion. Motion carried unanimously. Vote: 6-0

Council Member Hodge made a motion to add two (2) items to the agenda. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 6-0

### **ADDED ITEM**

#### **2. Naming for Greg Anderson**

Tom Gilliam, Parks and Recreation Director, stated that Mr. Greg Anderson contributed 38 years to our Parks and Recreation department. His dedication to not only the City of Cartersville but also to our parks and trails, especially Pine Mountain, resonates with so many

as they visit the trails at Pine Mountain. It has been requested to rename Pine Mountain in honor of Greg Anderson with the name of “Greg Anderson Trail System at Pine Mountain”.

Council Member Fox made a motion to approve the Naming for Greg Anderson. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 6-0

## **APPOINTMENTS**

### **3. City of Cartersville Ethics Committee**

Dan Porta, City Manager, stated the terms of the three members of the Ethics Committee expired in September 2022. All three members, Bobby Walker, Maurice Wilson and Jessica Mitcham, would like to continue serving. If reappointed, Mr. Walker’s and Dr. Wilson’s new terms would expire September 3, 2024 and Ms. Mitcham’s term would expire on September 21, 2024.

Council Member Roth made a motion to approve the City of Cartersville Ethics Committee Appointments. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 6-0

### **4. Historic Preservation Committee**

David Hardegree, Planning and Development Assistant Director, stated David Elder and Lisa Ellis submitted their applications to serve on the Historic Preservation Commission. If appointed, their terms will expire on September 7, 2025.

Council Member Fox made a motion to approve the Historic Preservation Committee Appointments. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 6-0

### **5. Recreation Advisory Board**

Mr. Porta stated Casey Villarreal submitted her application to serve on the Recreation Advisory Board. If appointed, her term will expire on December 31, 2025.

Council Member Cooley made a motion to approve the Recreation Advisory Board Appointment. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 6-0

## **COMMENDATION/RECOGNITION**

### **6. Rookie Firefighter of the Year – Sean Pruitt**

Scott Carter, Fire Chief, One of our Cartersville Firefighters received a statewide award. FF Sean Pruitt was selected by the Georgia State Firefighters Association as the 2022 Rookie Firefighter of the Year. This is a great honor and was presented to him at the State Fire Conference on October 1, 2022. In addition, he will be recognized by our Governor at the Annual Firefighter Day in February 2023.

Sean began his career with the City on July 12, 2021. His performance has been top notch, he is committed to serving the public and has a deep passion for our profession. He is driven to take care of this community and his crew with preparation and sacrifice. He is a strong representative of our City. It is an honor to present Firefighter Sean Pruitt, Georgia's 2022 Rookie Firefighter of the Year.

Mayor Santini presented Mr. Pruitt with a plaque of recognition.

## **PUBLIC HEARING – 2<sup>nd</sup> Reading of Zoning/Annexation Request**

### **7. Z22-04: Bates Rd. Applicant: Highlands Park of GA., LLC.**

Randy Mannino, Planning and Development Director, stated this zoning application is to rezone (4) properties, totaling 46.12 +/- acres, from Carter Grove P-D (Planned Development) to R-20 (Single Family Residential). The rezoning removes the Carter Grove P-D zoning conditions and insures limited access to Bates Rd. The proposed development following a zoning approval will include the subdivision of 33.71 +/- ac into nine (9) lots.

City staff supports the zoning application. Planning Commission recommended approval with a vote of 6-0.

The public hearing was opened. With no one to come forward to speak for or against the application, the public hearing was closed.

Council Member Stepp made a motion to approve Z22-04: Bates Rd rezoning request. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 6-0

**Ordinance**  
**of the**  
**City of Cartersville, Georgia**

**Ordinance No. 22-22**

**Petition No. Z22-04**

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Highlands Park of Georgia, LLC. Property is located Bates Rd (C120-0001-002, C120-0001-1006, C120-0001-007, and C120-0001-009). Said property contains 46.12 acres located in the 4<sup>th</sup> District, 3<sup>rd</sup> Section, Land Lots 1180, 1181, 1195, and 1196 as shown on the attached plat Exhibit "A". Property is hereby rezoned from P-D (Carter Grove Planned Development) to R020 (Single Family Residential) with the following conditions. Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this 15<sup>th</sup> day of September, 2022.

ADOPTED this the 6<sup>th</sup> day of October, 2022. Second Reading.

*/s/ Matthew J. Santini*  
Matthew J. Santini  
Mayor

ATTEST:

*/s/ Julia Drake*  
Julia Drake  
City Clerk



**PUBLIC HEARING – 1<sup>st</sup> Reading of Zoning/Annexation Request**

**8. Z22-03: Carter Grove Blvd. Applicant: The Wasserman Group**

Mr. Mannino stated this is an application to rezone, 48.124 +/- acres from Carter Grove P-D (Planned Development) with conditions to P-D (Planned-Development) with new conditions.

The public hearing was opened.

Brandon Bowen, 17 River Shoals Dr., came forward to represent the applicant and stated for clarification that 55 was the targeted age range but was not restricted.



After consideration, the HPC voted to permit the demolition of the identified structures and to allow the house and associated amenities to be constructed with (2) conditions: 1) There be no fencing around the perimeter [of the property] and, 2) the approval is site plan specific.

Though Mr. Hudson stated the fence was withdrawn from the original application, the submitted site plan was not revised and did show a decorative perimeter fencing that was 6ft in height with brick columns that were also 6ft in height. Since the 2nd condition stated the approval is “site plan specific,” the fence could have been an approved item by default without the added condition.

By ordinance, all front yard fences are to be no taller than 4ft in height and must be non-opaque (Zoning ord. Sec. 4.16). The 6ft. fence did not comply with the zoning ordinance; therefore, a variance was required to allow a 6ft. fence in the front yard. The variance requirement was not mentioned in the case file or meeting minutes. The variance review requirement would have been grounds for denial, at least temporarily.

On September 20, 2022, the HPC reviewed an application, COP22-17, by Hudson and Co, Inc. for 1) the addition of a privacy fence along the western property line that encroached into the front yard along Charles Street, and 2) the removal of the perimeter fence condition on COP20-32. The site plan submitted with COP22-17 showed a reduction in height of the proposed perimeter fence and columns from 6ft. to 4ft. The fence would be non-opaque as demonstrated by the example submitted with the application. The perimeter fence would be compliant with the zoning ordinance, therefore, no variance would be required.

The HPC held a public hearing in which several residents addressed the HPC and raised concern over removal of the perimeter fence condition.

After consideration, the HPC voted to deny the removal of the perimeter fence condition established on COP20-32.

Before Council now was the appeal of said case.

Brandon Bowen returned to the podium to represent the application and provided a further overview of the case.

Calvin Evans, applicant, came forward to state that the fencing and pillars would meeting all zoning requirements.

Boyd Pettit, 21 Hillside Dr., came forward to speak against the appeal.

Michael Tidwell, 23 Cassville Rd., came forward to speak against the appeal.

Chip Shropshire, 39 Cassville Rd., came forward to speak against the appeal.

Anne Warren, 50 Cassville Rd., came forward to speak against the appeal.

Bill Warren, 50 Cassville Rd., came forward to speak against the appeal.

Becky Champion, 55 Cassville Rd., came forward to speak against the appeal.

Mr. Bowen returned to the podium to address the comments of the neighbors.

Mayor Santini suggested taking a five minute break at 8:20 PM.

Council Member Hodge made a motion to take a five minute recess. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 6-0

Mayor Santini called the meeting back in session at 8:25 PM.

David Archer, City Attorney, proceeded to read the city ordinance regarding HPC appeals stating that Council Members had the right to approve, deny, or modify any decision made by the Historic Preservation Commission.

Council Member Hodge made a motion to reject the decision of HPC and allow the fence to be installed. Council Member Roth seconded the motion. Vote: 2-4 with Council Members Wren, Cooley, Stepp, and Fox voting in opposition. Motion failed.

Council Member Stepp made a motion to uphold the HPC decision. Council Member Fox seconded the motion. Vote: 3-2-1 with Council Member Hodge and Council Member Roth in opposition and Council Member Wren abstaining from voting.

Council Member Wren asked Mr. Archer for clarification on modifying the decision to which Mr. Archer explained.

Council Member Wren made a motion to modify the decision by HPC by requiring the fencing to be maximum 4' tall and ornamental metal. Council Member Hodge seconded the motion. Vote: 3-3 with Council Members Fox, Stepp, and Cooley in opposition.

Mayor Santini broke the tie and voted for the modification to the HPC decision which resulted in a final vote of 4-3. Motion passed.

## **SECOND READING OF ORDINANCES**

### **10. T22-02: Mt. Zion Mission Baptist Church Sign Amendment**

Mr. Mannino stated this Text Amendment to Chapter 20, Signs and Outdoor Advertising, Article II, Section 20-25 (2)(b) is to allow electronic signs on Jones St. within 320ft. of Aubrey St. Planning Commission recommended approval with a vote of 6-0.

Council Member Wren made a motion to approve T22-02: Mt. Zion Mission Baptist Church Sign Amendment. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 6-0



**Ordinance No. 19-22**

Now be it and it is hereby ordained by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES, CHAPTER 20, SIGNS AND OUTDOOR ADVERTISING, ARTICLE II- SIGN ORDINANCE, SECTION 20-25, FREESTANDING SIGNS, SUBSECTION (2), ELECTRONIC FREESANDING SIGNS, is hereby amended by deleting the section (b) in its entirety and replacing it as follows:

b. Electronic freestanding signs on nonresidential use properties shall be prohibited except when located adjacent to one (1) of the following roads:

1. Burnt Hickory Rd. (beginning at, and including, the intersection with West Ave. and running north).
2. Cassville Rd. (beginning at, and including, the intersection with North Erwin St. and running northwest).
3. Church St. (beginning at, and including the intersection with North Tennessee St. and running east).
4. Collins Dr.
5. Douthit Ferry Rd. (beginning at, and including, the intersection with West Ave. and running south until, and including, intersection with Indian Mounds Rd.).
6. E. Main Street, stationary electronic sign only (beginning at US 41 and running east to the east side of the I-75 interchange).
7. Felton Rd. (beginning at, and including, the intersection with Tennessee St. and running east until, and including, the intersection with US 41).
8. Gently Blvd.
9. Grassdale Rd. (beginning at, and including, the intersection with US 41 and running north).
10. Henderson Dr.
11. Jones St. (within 320ft. of the intersection with Aubrey St.)
12. Martin Luther King Jr, Drive (Between Roosevelt St. and Felton St.).
13. Old Mill Rd. (beginning at, and including, the intersection with Henderson Dr. and running west).
14. State Route 20.
15. Tennessee St.
16. US 41 and corresponding frontage roads.
17. US 411 and corresponding frontage roads.
18. West Ave. (beginning five hundred (500) feet northeast of the intersection with Henderson Dr. as measured from the centerline of Henderson Dr. at West Ave., and running southwest).

2.

It is the intention of the City Council, and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: September 15, 2022  
SECOND READING: October 6, 2022

  
MATTHEW J. SANTINI, MAYOR

ATTEST:   
JULIA DRAKE, CITY CLERK



**11. T22-03: Tilley Holdings LLC Electronic Billboard Amendment**

Mr. Mannino stated this text amendment to Chapter 20, Signs and Outdoor Advertising, Article II, Section 20-29 (B)(2)(a) is to allow electronic billboards on Old Mill Rd. (beginning



at the centerline of the Old Mill Rd right-of-way intersection with the Erwin St. center line and continuing west a distance of 1000 ft.). Applicable to existing billboard signs as of July 26, 2022. Planning Commission recommends approval 5-0-1.

Council Member Hodge made a motion to approve T22-03: Tilley Holdings LLC for Electronic Billboard Amendment. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 6-0

**Ordinance No. 20-22**

Now be it and it is hereby ordained by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES, CHAPTER 20, SIGNS AND OUTDOOR ADVERTISING, ARTICLE II- SIGN ORDINANCE, SECTION 20-29, BILLBOARDS, SUBSECTION (B) (2), ELECTRONIC BILLBOARDS, is hereby amended by deleting section (a) in its entirety and replacing it as follows:

a. Billboard which are directly illuminated, exhibit animation; blink, change copy, display moving pictures or images, flash, contain light emitting diode (LED), and/or contain liquid crystal display (LCD) shall be prohibited except when located adjacent to one of the following roads:

1. State Route 20.
2. U.S. 41 and corresponding frontage roads.
3. U.S. 411 and corresponding frontage roads.
4. West Ave. (beginning at, and including, the intersection with Henderson Dr. and running southwest).
5. State Route 113 (beginning at the centerline of the I-75 Right-of-Way intersection with the GA Hwy 113 centerline and continuing west a distance of 2,700 feet radially; provided however, that this section shall supersede any conditions placed on billboards in this geographic location).
6. "Old Mill Rd. (beginning at the centerline of the Old Mill Rd right-of-way intersection with the Erwin St. center line and continuing west a distance of 1000 ft. Applicable to billboards signs existing as of July 26, 2022)."

2.

It is the intention of the City Council, and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: September 15, 2022  
SECOND READING: October 6, 2022

  
MATTHEW J. SANTINI, MAYOR

ATTEST:   
JULIA DRAKE, CITY CLERK



## **FIRST READING OF ORDINANCES**

### **12. Distilled Spirits: Specialty Shop**

Mr. Mannino stated this was a customer driven proposal for distilled spirits in a specialty shop. Alcohol Control Board denied recommendation 4-1.

Jayson and Buddy Frederick, 39 S. Public Square, came forward to answer any questions from the Council Members.

This was a first reading and will be voted on at the October 20, 2022 Council Meeting.

### **13. Annual Leave Amendment**

Mr. Porta stated after reviewing our current employee leave accruals compared to other adjacent municipalities and counties. Approval was recommended that employee annual leave accruals be modified to allow employee to earn 3, 4- and 5-week vacation accruals sooner than under our current annual leave ordinance. This change will make us more competitive, help us retain our current talent and recruit new employees.

This was a first reading and will be voted on at the October 20, 2022 Council Meeting.

### **14. Parental Leave**

Mr. Porta stated in reviewing employee benefit packages for other adjacent municipalities and counties, parental leave is an area that we can add without much cost and will make Cartersville a more attractive employer. Approval was recommended of the parental leave ordinance which will allow female employees up to four weeks of paid leave and male employees up to two weeks of paid leave upon the birth or adoption of their child.

This was a first reading and will be voted on at the October 20, 2022 Council Meeting.

### **15. Education Assistance Program**

Mr. Porta stated this ordinance will give our employees an opportunity to take classes to improve their skills and allow them to grow and hopefully advance within our organization. The benefit of adding this ordinance shows our employees we are invested in their educational growth as they seek to advance their career with Cartersville.

This was a first reading and will be voted on at the October 20, 2022 Council Meeting.

## **RESOLUTIONS**

### **16. Time Change for December 1, 2022 Council Meeting**

Mr. Porta stated the first Council Meeting in December conflicts with the annual Christmas parade. The Council has traditionally opted to change the evening meeting to a morning meeting. The resolution to make this change is attached.

Council Member Stepp made a motion to approve the resolution for the Time Change for

December 1, 2022 Council Meeting. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 6-0

**Resolution No. 27-22**

**WHEREAS, The Mayor and City Council have determined that it is in the best interest of the City of Cartersville and its inhabitants and their general health, safety and welfare to reschedule the below referenced meeting of the Mayor and City Council pursuant to the authority provided by the CODE OF ORDINANCES, CITY OF CARTERSVILLE, GEORGIA; and**

**THEREFORE, NOW BE IT RESOLVED, by the Mayor and City Council of the City of Cartersville that the meeting of the Mayor and City Council scheduled on the 1st day of December, 2022 at 7 PM in pursuant to Section 2-17 of the City of Cartersville Code of Ordinances is hereby rescheduled to the 1st day of December, 2022 at 9 AM.**

**NOW BE IT AND IT IS HEREBY RESOLVED.**

**ADOPTED this 6th day of October, 2022.**

*/s/ Matthew J. Santini*  
\_\_\_\_\_  
**Matthew J. Santini**  
**Mayor**

**ATTEST:**

*/s/ Julia Drake*  
\_\_\_\_\_  
**Julia Drake**  
**City Clerk**



**EASEMENTS**

**17. Distribution Tree Trim/Clearing Easement**

Freddy Morgan, Assistant City Manager, stated Georgia Power has requested an easement to cut, trim and/or remove any trees which may endanger their transmission, distribution, and/or communication lines in the specified areas of Highway 294.

Council Member Hodge made a motion to approve Distribution Tree Trim/Clearing Easement. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 6-0

## **CONTRACTS/AGREEMENTS**

### **18. Bermex Meter Reading Services Agreement**

Mr. Morgan stated it was requested that the City of Cartersville enter into this agreement with Bermex for meter reading and contract services for one (1) year, effective November 1, 2022 through October 30, 2023. The specific details are available in the agreement.

Council Member Fox made a motion to approve Bermex Meter Reading Service Agreement. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 6-0

## **CERTIFICATION**

### **19. Inspection/Certification of Class B Fuel Training System**

Mr. Carter stated approval was requested of a project to inspect and certify our Class B Fuel training system located within the burn building at the joint training complex on Paga Mine Rd. This will include an onsite inspection, maintenance, repair and training and will certify our instructors on the use of this live fire training prop. It will be a joint project with the Bartow County Fire Department.

This is a single source with Fireblast Global with a total project cost of \$21,094.24. The project is budgeted and 50% of the cost will be reimbursed by Bartow County leaving us with a net impact of \$10,547.21.

Furthermore, he stated that we will present the inspection, repair and engineer certification of the burn building at a later date. It is a different project than the one before Council tonight.

Council Member Roth made a motion to approve Inspection/Certification of Class B Fuel Training System. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 6-0

## **ADDED ITEM**

### **20. Surplus Items**

Mr. Carter requested that we surplus the 1994 Pierce Ladder and assorted equipment. This truck and equipment will be placed on GovDeals for sale 'As-Is'. In addition, this asset will transfer to our City Garage for disposal.

Council Member Cooley made a motion to approve the Surplus Item. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 6-0

## **CERTIFICATION**

### **21. CRS Recertification**

Tommy Sanders, Public Works Director, stated the City of Cartersville continues to participate in the Community Rating System (CRS) in order to qualify for reduced flood insurance rates from the National Flood Insurance Program for properties within the city limits. Public Works is requesting the Mayor's signature on the annual recertification application with CRS to continue participation in this on-going program.

Council Member Wren made a motion to approve CRS Recertification. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 6-0

## **ENGINEERING SERVICES**

### **22. Leake St and Erwin St Engineering Services Sanitary Sewer Design**

Sidney Forsyth, Water Department Director, stated in December 2021, Public Works received approval from Mayor and Council to proceed with engineering design of the storm system in the Leake Street and Erwin Street areas that have experienced localized flooding. This design is currently being completed by Consolidated Technologies, Inc. (CTI). As a result of design and additional field work, it has been discovered that the sewer system in this area that intersects the storm system needs replacing.

CTI has submitted an amendment to perform the engineering services for this sewer replacement. This will be in conjunction with the engineering services they have already provided for the storm improvements. This amendment will be paid out of the American Rescue Plan Act (ARPA) Funds. This is not a budgeted item, but it has been determined that these services would qualify for ARPA funding.

The attached amendment agreement from CTI includes the development of civil documents for the sewer upgrade and construction administrative services for this project.

The agreement for these additional services is \$9,700. The City of Cartersville Public Works and Water and Sewer Departments recommended approval of this agreement.

Council Member Hodge made a motion to approve Leake St and Erwin St Engineering Services Sanitary Sewer Design. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 6-0

## **BID AWARD/PURCHASES**

### **23. Residential Garbage Carts**

Mr. Sanders stated Solid Waste opened three bids on residential garbage carts. The best bid was from WasteQuip for 624 Toter Carts in the amount of \$36,202.00. Approval was recommended of this bid.

This is a budgeted item.

Council Member Roth made a motion to approve Residential Garbage Carts. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 6-0

## **24. Front End Loader Dumpsters**

Mr. Sanders stated Solid Waste opened three bids on front end loader dumpsters. The lowest bid was from Lewis Steel Works, Wren, Georgia for 55 dumpsters in the amount of \$55,410.00. This is a budgeted item.

Council Member Roth made a motion to approve Front End Loader Dumpsters. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 6-0

## **25. Resurfacing Bid Award**

Mr. Sanders stated bids were opened on this year's resurfacing project. We had six bidders, the bids ranged from \$596K to \$808K. We recommend award of this contract to the low bidder, Blount Construction, Marietta, GA for \$596,868.92. We also request permission for the Mayor to sign related contract documents.

This is a budgeted item funded by LMIG, 30% General Fund match, and the remainder from 2020 SPLOST.

Council Member Roth made a motion to approve Resurfacing Bid Award. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 6-0

## **26. MV-90 Renewal**

Derek Hampton, Electric Department Director, stated the Electric Department uses MV-90 to do the monthly meter reads on our larger customers. There is an annual expense to maintain the use of the program. The Electric Department recommended that Council approve the renewal of the annual MV-90 license and maintenance agreement at a cost of \$14,145.45. This is a budgeted item.

Council Member Fox made a motion to approve MV-90 Renewal. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 6-0

## **27. Transformer Purchases**

Mr. Hampton stated the Electric Department is requesting authorization to purchase a 500kVA and a 750kVA pad-mounted transformer. We have used our last equivalent transformers feeding new customer loads and we need replacements for our stock. We obtained (4) quotes, and are requesting to purchase the units from Solomon Transformer for a savings versus buying them independently from them. Although this is not the cheapest of the four quotes, we consider this the best bid due to the delivery time and them being a company we have had positive dealings in the past.

Approval was recommended to purchase both the 500kVA and 750kVA units from Solomon Transformer for \$66,688.00. This is a budgeted expense.

Council Member Roth made a motion to approve the Transformer Purchase. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 6-0



**28. Primary Metering Package**

Mr. Hampton stated the Electric System recommends approval of the purchase of this package from Anixter for \$10,131.73. This metering package is a necessary expense for the expansion of a local manufacturer. It is non-budgeted purchase that will be paid from Equipment – Meters & Settings, #510-3500-54-1513.

Council Member Fox made a motion to approve the Primary Metering Package. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 6-0

**29. 2023 City Calendar Bid**

Annalee Penny, Public Relations and Communications Manager, stated after reviewing all bid submissions, A New Dimension Graphic Design & Printing Inc. has been chosen, as they offered the lowest total cost, with the ability to process for mailing.

Total Cost: \$13,946.17 [\$13,358.29 for 10,200 calendars + \$587.88 for mail processing] which includes full-color printing, 32 total pages [28 insides pages + cover], folding, bindery, face trim, and drilled hole.

The design will be created in-house, using winning citizen-submitted photos from our 2023 City Calendar Photo Contest.

The goal is to have the 2023 calendars in our citizens’ mailboxes no later than Friday, December 30, 2022. This is a budgeted item.

Council Member Roth made a motion to approve the 2023 City Calendar Bid. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 6-0

**ADJOURNMENT**

With no other business to discuss, Council Member Roth made a motion to adjourn.

Meeting Adjourned at 8:56 P.M.

/s/ \_\_\_\_\_  
Matthew J. Santini  
Mayor

ATTEST:  
/s/ \_\_\_\_\_  
Julia Drake  
City Clerk