



City of Cartersville Historic Preservation Commission COP Application Staff Report
Case: COP 24-20

HPC Meeting – 6-18-24

Application Information

Address: 341 W. Cherokee Ave.
 Applicant: Justin Colt Kelley/ Stephanie Gargiulo
 Historic District: Cherokee-Cassville
 Zoning: R-20
 Setbacks: Front= 20ft. Rear= 20. Side= 10ft.

Project Summary: Add retaining walls to property

Applicable Guidelines to Consider

Historic District Ordinance Section	
	9.25-51. General
	9.25-52. Downtown Business District
	9.25-53. Olde Towne
	9.25-54. West End
X	9.25-55. Cherokee- Cassville
	9.25-56. Granger Hill

Infill Overlay Districts. Chapter 26, Zoning. Article 27 (Sec. 27.1- 27.6)	
	West End Infill Overlay District
	Cherokee-Cassville Infill Overlay District

Residential Design Guidelines	
<i>Part One: Maintaining, Repairing, Replacing Structures Contributing to a Historic District.</i>	
A. Wood	K. Utilities and Energy Retrofit
B. Masonry	L. Accessibility, Health, and Safety Considerations
C. Architectural Metals	M. Additions to Historic Buildings
D. Paint	X N. Aesthetic Recommendations
E. Roofs	
F. Exterior Walls	PART TWO: New Construction
G. Driveways, Walkways, and Off-Street Parking	
H. Lighting	PART THREE: Relocation
I. Windows and Doors	
J. Entrances, Porches and Balconies	PART FOUR: Demolition

The following scopes of work are proposed:

Retaining Wall

1. Add architectural block wall along rear property line, max. 36in. in height
2. Add architectural block wall along left side property line, 20-36in. in height.
3. Add residential garden-style block wall along right side property line in side and rear yards, max. 36in. in height.

History of the Property-

No GHRS for this property. The tax assessor shows the property constructed c. 1958. The property is historic, contributing.

COP22-09. Various house renovations including 2nd fl addition. Approved 3-15-22.

COP22-09 REV-1. Add front porch, 1st and 2nd floors. Approved 10-18-22.

Analysis of the COP:

The original house type is Ranch House. The original house style is mid-century modern.

The property owner/ applicant has faced many drainage challenges on the property with the completion of the site work and new structures at 32 Cassville Rd and the clearing, grubbing and grassing of the vacant property at 323 W Cherokee Ave. that is adjacent to and the north of the applicants' property. The solution was to raise the grade elevations in the back yard and diffuse and divert the stormwater flowing across their property. Retaining walls were needed.

The owner chose a red-gray architectural block wall, approx. 16in x 12in. x 8" in, for the solution. It begins about the mid-point of the rear property line at grade and is installed to the western property corner reaching a maximum height of 36 inches. The wall turns south along the western (left side) property line and ends approx. 35ft in front of the house, still hugging the property line and stepping down in two intervals to terminate at 20 inches in height.

A second wall section is being installed along the right side property line behind the front façade of the house and along the side property line before curving and paralleling the rear of the house. A second wall appears planned above the bottom wall per the site pictures taken 6-12-24. A traditional architectural concrete garden wall 12in. 8in. x 4in. is being used for this wall.

A privacy fence will be installed around the side and rear of the property. The privacy fence will be installed on top of the architectural block wall. Height of the wall and fence combined cannot exceed 8ft in height per Sec. 4.16 of the zoning code. The owner intends to plant vegetation in front of the wall to disguise the wall where it faces outward toward adjacent properties.

Retaining Walls do not have a specific HPC design standard, but are reviewable based on the definitions section of the HPC ordinance, a new [retaining] wall constitutes a change in material and is subject to HPC review. The HPC is tasked with determining if the wall material is appropriate for the district.

Concrete retaining wall products have been reviewed and approved by the HPC most recently at 420 W. Main St (COP23-08) and 416 W. Main St (COP19-02). Other retaining walls constructed of brick, and stone have also been reviewed.

Per Section 9.25-37:

Exterior environmental features and landscape features means all those aspects of the landscape or the development of a site which affect the historical character of the property, i.e., walls, fences, paving, walks, drives, etc., but not plants, trees, or flowers of any kind.

Historic, for the purposes of historic preservation, means a historic structure is one that is fifty (50) years of age or older. A historic structure may be contributing or non-contributing.

Historic district means a geographically definable area which contains structures, buildings, objects, sites, works of art, or a combination thereof which exhibit a special historical, architectural, or environmental character as designated by the commission.

Historic property means an individual building, structure, site, object, or work of art which exhibits a special historical or architectural character as designated by the commission.

Material change in appearance means a change that will affect either the exterior architectural or environmental features of a historic property or any buildings, structure site, object, landscape feature or work of art within a historic district, such as:

- (1) A reconstruction or alteration of the size, shape, or facade of a historic property, including relocation of any doors or windows or removal or alteration of any architectural features, details, or elements;
- (2) Demolition or relocation of a historic structure;
- (3) Commencement of excavation for construction purposes;
- (4) A change in the location or design of advertising visible from the public right-of-way on any historic property; or
- (5) The erection, alteration, restoration, or removal of any building, structure, object, or work of art within a historic property, including walls, fences, steps, and pavements or other appurtenant features.

Commissioners Work Sheet**Materials:**

	Existing Materials	Materials to be Used
Roof		
Siding		
Windows		
Doors		
Exterior Lighting		
Foundation		
Decking		
Steps		
Porches		
Ornamentation		

Hardscaping

Retaining Wall

Architectural Concrete

Notes:

I move to (approve, approve w/ conditions, or deny) the application for (state proposed changes) at (address) (as submitted, or with the following conditions). I find (compliance or noncompliance) with the guidelines referenced in the staff report and those brought up during discussion.

 Approx. Retaining Wall Locations



Legend
 Parcels
 Roads

Parcel ID	C014-0004-007	Alternate ID	33624	Owner Address	KELLEY JUSTIN COLT
Sec/Twp/Rng	n/a	Class	Residential		GARGIULO STEPHANIE
Property Address	341 W CHEROKEE AVE	Acres	0.7		341 W CHEROKEE AVE
					CARTERSVILLE, GA 30120
District	Bartow County				
Brief Tax Description	LL452 LD4 lots 25-32 QUILLIAN SUB <i>(Note: Not to be used on legal documents)</i>				

Date created: 6/14/2024
Last Data Uploaded: 6/13/2024 10:22:46 PM



Cartersville Historic Preservation Commission
CERTIFICATE OF PRESERVATION APPLICATION

*Applicant: Justin colt Kelley
 Project Address: 341w Cherokee Ave cartersville
 Mailing Address (if different than project address):
P.O. Box 1166 cartersville ga 30120
 Phone: 706-266-7431
 Email: Justincoltkelley@gmail.com

*NOTE: If applicant is not the owner, as listed on the property deed, a letter from the owner authorizing the proposed work must be included along with the owners phone number and address.

PROCEDURE

Application Requirements

All Applications must be complete and include support materials listed on the reverse of this form and a \$25 non-refundable application fee.

Application Deadlines

See 3rd page of application for application submittal deadlines.

Application Representation

The applicant or authorized representative of the applicant should attend the public hearing to support the application.

Building Permits Requirements

In Addition to a COP application, building permits must be acquired from the Community Development Department. **Building permits will not be issued without proof of a COP.**

Deadline for Project Completion

After approval, the COP is valid for 18 months and void if construction does not begin within 6 months of approval.

Office Use Only	
Case Number	<u>COP24-20</u>
Date Received	<u>Wall- 6-11-24</u>
Contributing	<u>Y. c.1958</u>
Zoning	<u>R-20</u>
Legal Advertisement	<u>6-11-24</u>
Notified Adjacent	_____
HPC Hearing	<u>6-18-24</u>
HPC Decision	_____
COP Expiration	_____
Project Completion	_____
Tax Parcel	<u>C014-0004-007</u>

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Existing Building Type:

- Residential One, Two or Multi-family _____
- Commercial Garage, Storage _____
- Other _____

Brief Project Description (example: addition of sunroom, installation of fence):

Fence

Type of Project (Check all that apply):

- New building
- Addition to building
- Relocation of building(s)
- Demolition
- Fence(s), wall(s), landscaping
- Minor exterior change
- Major restoration, rehabilitation, or remodeling
- Other _____

Retaining Walls added to application 6-11-24 following site visit, emails, and calls between 6-10 and 6-11.

Start Date: June 19th 2024

Anticipated Completion: TBA

Contractor/Consultant/Architect: Psalterco.com

AUTHORIZATION

In consideration for the City of Cartersville's review of this application for a proposed change to a locally designated property, the applicant agrees to hereby indemnify and hold harmless the City and its' agents and employees from and against any and all claims, damages, and/or liability arising from or related to this application or any issuance of a permit hereunder.

Date 5-20-24 Signature Colt Kelley

APPLICATION CHECKLIST

The following list includes the support material necessary for review of a particular project.

New Buildings and New Additions

- site plan
- architectural elevations
- floor plan
- landscape plan (vegetation not required)
- description of construction materials
- photographs of proposed site and adjoining properties

Major Restoration, Rehabilitation, or Remodeling

- architectural elevations or sketches
- description of proposed changes
- description of construction materials
- photographs of existing building
- documentation of earlier historic appearances (restoration only)

Minor Exterior Changes

- description of proposed changes
- description of construction materials
- photographs of existing building

Site Changes – Parking areas, Drives, Walks

- site plan or sketch of site
- description of construction materials
- photographs of site

Site Changes – Fences, Walls, Systems

- site plan or sketch of site
- architectural elevations or sketches
- description of construction materials
- photographs of site

Site Changes – Signs

- specifications
- description of construction materials and illumination

Demolition

Must include a complete plan for the new development.

- timetable
- demolition budget
- new construction budget
- evidence of adequate financing

NOTE: Only complete applications will be placed on the agenda for design review. Submit to:

City of Cartersville
Planning and Development Department
P.O. Box 1390
Cartersville, GA 30120

PROJECT DESCRIPTION

Include support materials and attach additional sheets if needed. If the proposed scope of work will involve more than one type of project, please divide the description. [Example: (1) Addition to rear (2) New roof]

Add architectural block retaining wall with gravel core along rear and side property lines.

See pictures.

Height of wall ranges from 20 inches in front yard at start of wall to 36 inches along rear property line. Also, 36 inches in right side property line.

Wall to be disguised with vines or other vegetation.

Privacy fence to be installed on top of wall.

Fence and wall combined will not exceed 8ft in height per zoning regulations.

Fence was approved administratively by city staff.

PRECEDENCE OF DECISIONS

Each application will be considered on it's own merit with reference to the Secretary of the Interior's Standards and the Commission's published Design Standards. While the Historic Preservation Commission may consider past actions when making decisions on an Application for a Certificate of Preservation, it is not held by those decisions when considering new application that may appear similar in character.

David Hardegree

From: stephanie Gargiulo <stephaniengargiulo@gmail.com>
Sent: Monday, June 10, 2024 11:45 AM
To: David Hardegree
Cc: Colt Kelley
Subject: [EXTERNAL] Historic meetings 2023. 341 W Cherokee Ave.



Okay great and we interpreted it as separate entities but I can see it both ways. Either way it's no problem.

And just to have for everyone's records:

Ultimately, we are just replacing the fence that we took down as it was falling apart. It was over 10 feet high but we are planing on continuing to follow the ordinances.



Below is a photo of the top block. That block that is a smaller one above the white dot is holding down the tarp, so ignore it.

And as you know our fence is 6 feet H. Since this fence was administratively approved and this style only comes in 6 foot H panels and 10 foot H panels we are cutting them. They don't have a 5 foot H panel. We already have to cut them to fit the post in and will cut whatever is necessary to continue to stay within ordinances- which seems to only be 6 inches.

We will continue to maintain the 8 feet H barrier regardless of it is the retaining wall and fence Or fence and single block or fence by itself. (To give context, some areas only will have one block where it is closer to the rest of the land elevation at the top of the hill on the far back right (if facing Charles street).

Unfortunately we are having to do this due to the neighbors gutters pointed out all of our homes. Thankfully the city redid the drain which helped a good bit. This will only ensure that the water doesn't hit the roads like it has been causing people to drive on the wrong side.



See you today at 3pm 341 w Cherokee Ave cartersville ga 30120z

Thank you again.

On Mon, Jun 10, 2024 at 10:14 AM David Hardegree <dkhardegree@cityofcartersville.org> wrote:

Below is the fence ordinance. See Sec. B(2) in highlights.

Sec. 4.16. - Fences and walls.

A. In all zoning districts:

1. No fence or wall shall constitute an obstruction to the vision for or create a hazard to vehicular traffic.
2. No fence or wall, including retaining walls, shall be constructed of exposed concrete block, tires, junk or other discarded materials.
3. The fencing standards as stated in this section shall not apply to fencing for detention ponds.
4. The wall standards as stated in this section shall not apply to retaining walls approved by the plan review process for planned developments.

B. In all residential and commercial zoning districts:

1. Any fence or wall which extends into the front yard shall be ornamental or decorative, and shall not be opaque. Any such fence or wall may be constructed of brick, stone, wood, wrought iron, split rail, or other decorative material as approved by the zoning administrator.
2. Fences and walls shall not exceed four (4) feet in height in a front yard and shall not exceed eight (8) feet in height in a side or rear yard.
3. Chain-link fencing material may be used in the front yard with prior approval of a variance by the board of zoning appeals. No variance is required if chain link fencing material is used in a side or rear yard.
4. For a corner lot or double frontage lot, a screening or opaque fence may be installed to the rear of the principal structure at a maximum of eight (8) feet in height provided that the fence shall be located behind the required front yard setback and shall not be located adjacent to or abutting a collector or arterial street.
5. Razor wire (ribbon) shall be prohibited.

C. In all industrial zoning districts:

1. Fences or walls shall not exceed (8) feet in height in front, side and rear yards.

(Ord. No. 20-21, § 1, 4-1-2021)

[ARTICLE IV. - GENERAL PROVISIONS | Code of Ordinances | Cartersville, GA | Municode Library](#)

From: Colt Kelley <justincoltkelley@gmail.com>
Sent: Monday, June 3, 2024 12:10 PM
To: David Hardegree <dhardegree@cityofcartersville.org>
Subject: Re: [EXTERNAL] Historic meetings 2023. 341 W Cherokee Ave.

Okay will do. Thank you so much!

Colt!

On Mon, Jun 3, 2024 at 11:41 AM David Hardegree <dhardegree@cityofcartersville.org> wrote:

Approved application attached. Please keep for your records. No further action is required. If you do make changes to the fence location or material, contact me for next steps or re-review.

Have a good day!

David

David Hardegree

Planning and Development

O. 770-387-5614

From: Colt Kelley <justincoltkelley@gmail.com>
Sent: Friday, May 31, 2024 9:04 PM
To: David Hardegree <dhardegree@cityofcartersville.org>
Subject: Re: [EXTERNAL] Historic meetings 2023. [341 W Cherokee Ave.](#)

Good evening David,

Okay, great! Let me know if you need anything else for the approval process.

Your records are correct and are still the current state.

We do not plan on having the meters be inside the fence . The fences on each side will end right before them that way they can still check on the meters. However, we did talk to the city about moving the gas meter as it's going through the large tree in the front and we didn't want the roots to cause issues years down the road. However that is still up in the air. Either way we will make sure the meters are accessible and in front of the fence for easy access for both them.

Let me know if you have any other thoughts.

Thank you in advance!

On Fri, May 24, 2024 at 6:24 PM David Hardegree <dhardegree@cityofcartersville.org> wrote:

Colt,

I have received the application. It looks like something I can approve administratively. The privacy fence does not exceed the max. height of 8ft and is located in the side and rear yards of your property. It complies with the zoning ordinance. The gates are decorative and also meet the zoning ordinance. I'll look more closely at it on Tuesday, but the approval process looks simple.

The only comments I have are about the electric and gas meters. From my 2022 pics, it looks like the gas meter is on the left side of the house near the front corner. Was it moved to another location for the remodel? The electric meter appears to have been moved to the right side of the house. Is this correct? Will these meters be enclosed behind the fence? If so, the utility departments will likely require a 10ft wide gate and a double lock so they have 24/7 access to the lines and meters. The best solution is to locate the fence behind the meters so there is no conflict. I cannot tell from the site plan sketch if the fence will be behind or in front of the meters. Please confirm.

David

David Hardegree

Planning and Development

O. 770-387-5614

From: Colt Kelley <justincoltkelley@gmail.com>
Sent: Monday, May 20, 2024 1:22 PM
To: David Hardegree <dhardegree@cityofcartersville.org>
Subject: Re: [EXTERNAL] Historic meetings 2023

Good afternoon,

Here is the application for our fence. The gate its self is in review. However it will be similar to what you see here.

This is the exact fence Link:

<https://www.homedepot.com/p/Outdoor-Essentials-6-ft-x-8-ft-Pressure-Treated-Pine-Capped-Stockade-Fence-Panel-248698/305626151>

Please let me know if I missed anything.

I am submitting this before the May 24th deadline in hopes to present at the June 18th 2024 meeting.

Thank you in advance

On Sun, May 19, 2024 at 10:43 PM Colt Kelley <justincoltkelley@gmail.com> wrote:

----- Forwarded message -----

From: **Colt Kelley** <justincoltkelley@gmail.com>
Date: Tue, May 7, 2024 at 3:04 PM
Subject: Fwd: [EXTERNAL] Historic meetings 2023
To: Colt Kelley <justincoltkelley@gmail.com>, stephanie Gargiulo <stephaniengargiulo@gmail.com>

----- Forwarded message -----

From: **David Hardegree** <dhardegree@cityofcartersville.org>
Date: Thu, May 18, 2023 at 5:33 PM
Subject: RE: [EXTERNAL] Historic meetings 2023
To: stephanie Gargiulo <stephaniengargiulo@gmail.com>, Colt Kelley <justincoltkelley@gmail.com>, Zack Arnold <zarnold@cityofcartersville.org>

Correct.

From: stephanie Gargiulo <stephaniengargiulo@gmail.com>
Sent: Thursday, May 18, 2023 5:25 PM
To: Colt Kelley <justincoltkelley@gmail.com>; David Hardegree <dhardegree@cityofcartersville.org>; Zack Arnold <zarnold@cityofcartersville.org>
Subject: Re: [EXTERNAL] Historic meetings 2023

*****CAUTION***** : This email originated from outside the City of Cartersville network. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Sender: stephaniengargiulo@gmail.com

Okay great we will see what we can do.

Just to reconfirm – So to get on the June docket we must have the application and all items to you by next Friday. Basically all materials are always do a month prior to the meeting?

Thank you so much

On Thu, May 18, 2023 at 5:18 PM David Hardegree

<dhardegree@cityofcartersville.org> wrote:

Not until we have an application, plans and supporting documentation. Application deadline is next Friday.

From: stephanie Gargiulo <stephaniengargiulo@gmail.com>

Sent: Thursday, May 18, 2023 5:17 PM

To: David Hardegree <dhardegree@cityofcartersville.org>

Cc: Colt Kelley <justincoltkelley@gmail.com>; Zack Arnold <zarnold@cityofcartersville.org>

Subject: Re: [EXTERNAL] Historic meetings 2023

*****CAUTION***** : This email originated from outside the City of Cartersville network. Do not click links or open attachments unless you recognize the sender and know the content is safe.

[Sender: stephaniengargiulo@gmail.com](mailto:stephaniengargiulo@gmail.com)

Wow David this is beyond helpful! You have no idea!

Can you go ahead and put up down for the June meeting?

When are materials due?

Thank you again!

On Thu, May 18, 2023 at 4:49 PM David Hardegree <dhardegree@cityofcartersville.org> wrote:

Colt and Stephanie- I think I have answered most of your questions below. Probably created some new ones. Contact me with any questions.

1. driveways,- HPC- See Sec. 9.25-55 (G). New curb cuts require Public Works approval.
2. fences, HPC-None. See Zoning ordinance [Sec. 4.16](#)
3. retaining walls, HPC- No specific requirements. Retaining walls are typically reviewed if they require a permit (over 4ft in height), visible from ROW, or are in the front yard, i.e. by a sidewalk. See Zoning ordinance [Sec. 4.16](#)
4. grading, None.
5. landscaping, HPC- None. Zoning ord.- None.
6. trellis, HPC- Considered a landscape feature. Probably no review required unless structure requires a permit (over 200sf). Considered an accessory structure. See Zoning ordinance, [Sec. 4.9](#)
7. mailbox, HPC- Considered a landscape feature. Probably, no review required. Zoning- None
8. lighting, HPC- Review possible. See 9.55-55 (H). Zoning- No review required.
9. pools, HPC- Admin. review/approval if in backyard. Considered an accessory structure. See Zoning ordinance, [Sec. 4.9](#)
10. portable sheds, HPC- Admin. or Board review/approval required. See 9.25-55, Part 2 (B). Considered an accessory structure. See Zoning ordinance, [Sec. 4.9](#)
11. ponds, HPC- similar to pools. Admin. or Board review/approval required depending on size. May also be considered a landscape feature. Considered an accessory structure. See Zoning ordinance, [Sec. 4.9](#)

Cherokee Cassville HD. [Sec. 9.25-55.](#)

For the above items, Admin or Board review:

- Submit a site plan/ sketch showing feature relative to house and/or property lines.
- Include object dimensions and locating dimensions.
- Include elevations where appropriate.
- Include materials to be used.
- Include digital pictures of site location. You can email those to me.
- Submit the appropriate application. See Admin form for eligible items.

David

David Hardegree

City Planner

O. 770-387-5614

From: stephanie Gargiulo <stephaniengargiulo@gmail.com>
Sent: Monday, May 8, 2023 12:37 PM
To: Colt Kelley <justincoltkelley@gmail.com>; David Hardegree <dhardegree@cityofcartersville.org>
Subject: [EXTERNAL] Historic meetings 2023

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[Sender: stephaniengargiulo@gmail.com](mailto:stephaniengargiulo@gmail.com)

Hey ,

We hope all is well! It's been awhile.

Can you send me the meeting dates for the rest of the year? We would like to get on the next meeting in June whenever that may be. We are working on what we want to submit.

Also, can you tell me the rules and guidelines for, driveways, fences, retaining walls, grading, landscaping, trellis, mailbox, lighting, pools, portable sheds, ponds and anything exterior?

SITE VISIT 6-10-24









SITE VISIT 6/12/24







Jun 12, 2024 at 16:59:38
341 W Cherokee Ave
Cartersville GA 30120
United States



Jun 12, 2024 at 17:00:28
341 W Cherokee Ave
Cartersville GA 30120
United States





Historic Preservation Application for Administrative Review

Administrative approval may be issued for the following projects only. A Certificate of Preservation must be obtained from HPC for projects not listed below: Check project area(s):

<input type="checkbox"/>	SIGN	Must comply with Sign Ordinance
<input type="checkbox"/>	ROOF	No significant alterations; no change in materials
<input checked="" type="checkbox"/>	FENCE	Must comply with Zoning Ordinance
<input type="checkbox"/>	MAINTENANCE	No change in exterior design or material
<input type="checkbox"/>	DECK	Rear yard only
<input type="checkbox"/>	POOL	Rear yard and side yard, if corner lot.
<input type="checkbox"/>	ACCESSORY STRUCTURE	Rear yard only; must be less than 200 square feet
<input type="checkbox"/>	RETAINING WALL (NEW)	Generally, for aesthetics and erosion control of short slopes, no structural impact to historic structure, under 30in. when abutting a public ROW or fence/handrail required. Utility locate required. Must Comply with Zoning Ordinance.

Owner's Name: Justin Colt Kelley
 Property Address: 341 W. Cherokee Ave
 Mailing Address: PO Box 1166. Cartersville. 30120

Phone: 706-266-7431
 Email: justincoltkelley@gmail.com
 Commercial Residential

DESCRIPTION OF WORK

1. Describe in detail all work planned: See attached. Add 6ft. wood privacy fence to side and rear yards.
Electric and gas meters located on sides of the house will not be enclosed behind fence.

2. List materials to be used. Submit specification sheet, if available: Wood

3. Will there be an exterior structural change? Explain: No

4. Anticipated start date: _____ Anticipated end date: _____

5. Applicant's signature: _____ Application date: _____

STAFF REVIEW

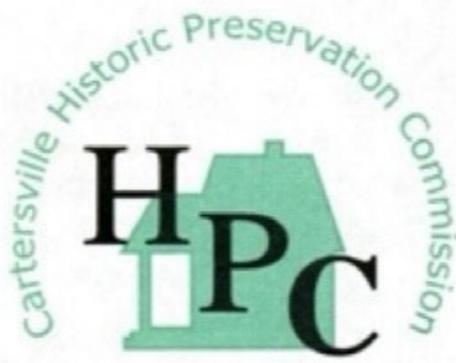
Approved: _____

Denied: _____

Staff signature: David Hardegree

Date: 6-3-24

City of Cartersville Planning and Development. 10 N. Public Sq. Cartersville, GA 30120.
Contact: David Hardegree. (o)770-387-5614. dhardegree@cityofcartersville.org



Cartersville Historic Preservation Commission
CERTIFICATE OF PRESERVATION APPLICATION

*Applicant: Justin colt Kelley
 Project Address: 341w Cherokee Ave cartersville
 Mailing Address (if different than project address):
P.O. Box 1166 cartersville ga 30120
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Office Use Only	
Case Number	_____
Date Received	_____
Contributing	_____
Zoning	_____
Legal Advertisement	_____
Notified Adjacent	_____
HPC Hearing	_____
HPC Decision	_____
COP Expiration	_____
Project Completion	_____
Tax Parcel	_____

PROJECT INFORMATION

Existing Building Type:

- Residential One, Two or Multi-family _____
- Commercial Garage, Storage _____
- Other _____

Brief Project Description (example: addition of sunroom, installation of fence):

Fence

Type of Project (check all that apply):

- New building
- Addition to building
- Relocation of building(s)
- Demolition
- Fence(s), wall(s), landscaping
- Minor exterior change
- Major restoration, rehabilitation, or remodeling
- Other _____

Start Date: June 19th 2024

Anticipated Completion: TBA

Contractor/Consultant/Architect: Psalterco.com

AUTHORIZATION

In consideration for the City of Cartersville's review of this application for a proposed change to a locally designated property, the applicant agrees to hereby indemnify and hold harmless the City and its' agents and employees from and against any and all claims, damages, and/or liability arising from or related to this application or any issuance of a permit hereunder.

Date 5-20-24 Signature Colt Kelley

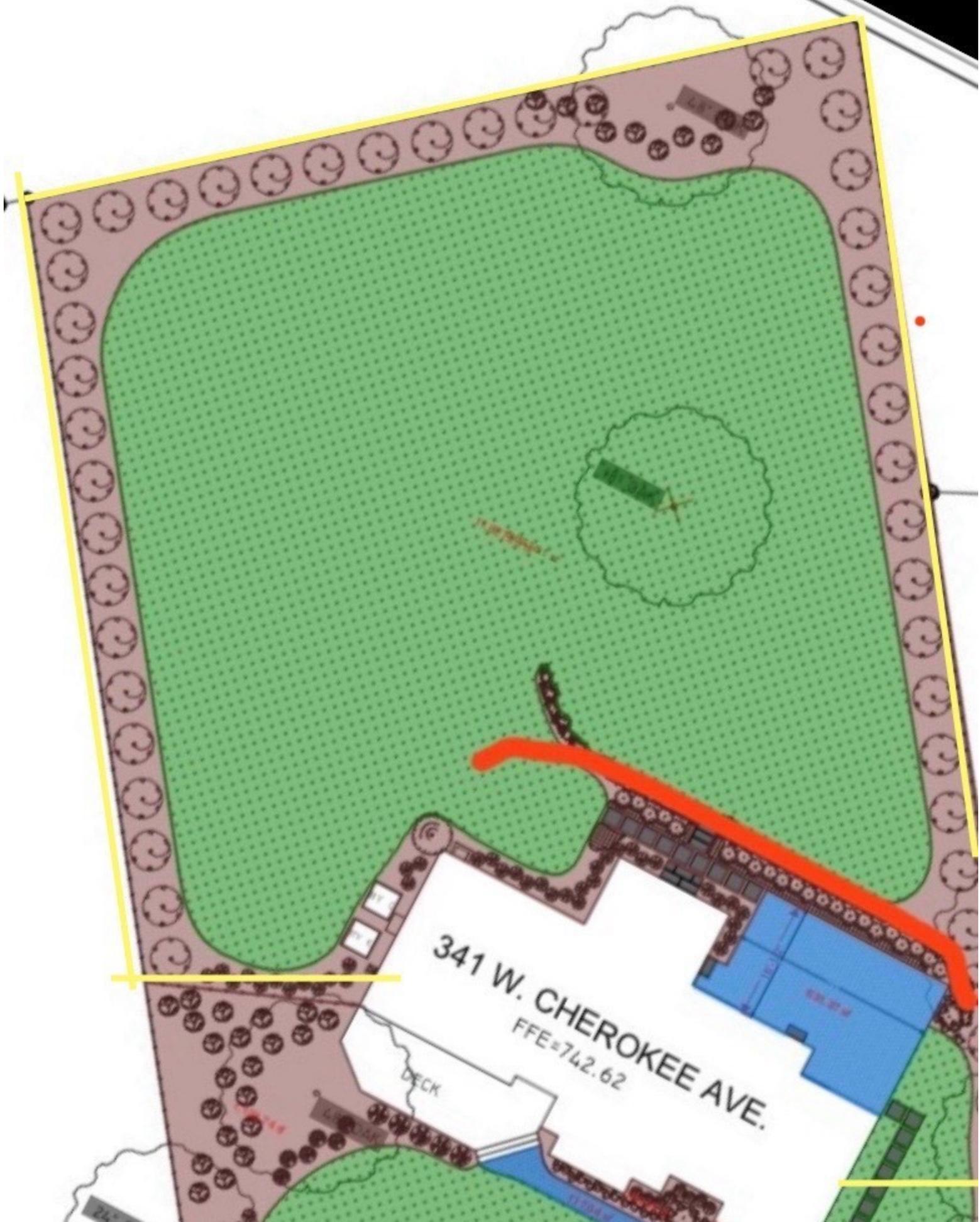


Legend
 □ Parcels
 — Roads

Parcel ID	C014-0004-007	Alternate ID	33624	Owner Address	KELLEY JUSTIN COLT
Sec/Twp/Rng	n/a	Class	Residential		GARGIULO STEPHANIE
Property Address	341 W CHEROKEE AVE	Acreage	0.7		341 W CHEROKEE AVE
					CARTERSVILLE, GA 30120
District	Bartow County				
Brief Tax Description	LL452 LD4 lots 25-32 QUILLIAN SUB				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 5/28/2024
 Last Data Uploaded: 5/27/2024 10:09:21 PM

Developed by **Schneider**
 GEOSPATIAL



341 W. CHEROKEE AVE.
FFE=742.62

DECK



Cartersville 10PM 30120



Cartersville 10PM 30120

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Internet # 305626151 Model # 248698 Store SKU # 1003416743



Outdoor Essentials

6 ft. x 8 ft. Pressure-Treated Pine Capped Stockade Fence Panel

★ ★ ★ ★ ★ (1) Questions & Answers (3)

Feedback



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- Made of durable pressure-treated pine
- Vertical board design with matching cap rail



David Hardegree

From: Colt Kelley <justincoltkelley@gmail.com>
Sent: Friday, May 31, 2024 9:04 PM
To: David Hardegree
Subject: Re: [EXTERNAL] Historic meetings 2023. 341 W Cherokee Ave.

Follow Up Flag: Follow up
Flag Status: Flagged

Good evening David,

Okay, great! Let me know if you need anything else for the approval process.

Your records are correct and are still the current state.

We do not plan on having the meters be inside the fence . The fences on each side will end right before them that way they can still check on the meters. However, we did talk to the city about moving the gas meter as it's going through the large tree in the front and we didn't want the roots to cause issues years down the road. However that is still up in the air. Either way we will make sure the meters are accessible and in front of the fence for easy access for both them.

Let me know if you have any other thoughts.

Thank you in advance!

On Fri, May 24, 2024 at 6:24 PM David Hardegree <dhardegree@cityofcartersville.org> wrote:

Colt,

I have received the application. It looks like something I can approve administratively. The privacy fence does not exceed the max. height of 8ft and is located in the side and rear yards of your property. It complies with the zoning ordinance. The gates are decorative and also meet the zoning ordinance. I'll look more closely at it on Tuesday, but the approval process looks simple.

The only comments I have are about the electric and gas meters. From my 2022 pics, it looks like the gas meter is on the left side of the house near the front corner. Was it moved to another location for the remodel? The electric meter appears to have been moved to the right side of the house. Is this correct? Will these meters be enclosed behind the fence? If so, the utility departments will likely require a 10ft wide gate and a double lock so they have 24/7 access to the lines and meters. The best solution is to locate the fence behind the meters so there is no conflict. I cannot tell from the site plan sketch if the fence will be behind or in front of the meters. Please confirm.

David

David Hardegree

Planning and Development

O. 770-387-5614

From: Colt Kelley <justincoltkelley@gmail.com>
Sent: Monday, May 20, 2024 1:22 PM
To: David Hardegree <dhardegree@cityofcartersville.org>
Subject: Re: [EXTERNAL] Historic meetings 2023

Good afternoon,

Here is the application for our fence. The gate its self is in review. However it will be similar to what you see here.

This is the exact fence Link:

<https://www.homedepot.com/p/Outdoor-Essentials-6-ft-x-8-ft-Pressure-Treated-Pine-Capped-Stockade-Fence-Panel-248698/305626151>

Please let me know if I missed anything.





