



CITY COUNCIL ITEM SUMMARY

MEETING DATE:	February 1, 2024
SUBCATEGORY:	Contracts and Agreements
DEPARTMENT NAME:	Parks and Recreation
AGENDA ITEM TITLE:	Development of 10-year Master Plan for Parks and Recreation
DEPARTMENT SUMMARY RECOMMENDATION:	<p>Cartersville Parks and Recreation Department is seeking approval for CPL Architecture, Engineering and Planning to develop a 10-year Master Plan. Parks and Rec released the RFQ on January 10, 2024, and reviewed the packages on January 23, 2024.</p> <p>The objective of the Parks and Recreation Master Plan is to express the community's objectives, needs and priorities for leisure space, programs, services, and facilities. This plan will act as a guide for local policy formulation, decisions and discussion-making process for future Parks and Recreation Department green space and programs, to meet the needs of the residents of Cartersville. The scope of work is attached.</p> <p>We received three proposals in total. AEI based out of Acworth, Georgia for \$120,000.00. Brandsetter Carroll INC based out of Lexington, Kentucky for \$129,500.00, and CPL Architecture, Engineering and Planning based out of Woodstock, Georgia for \$117,950.00.</p> <p>After evaluating the proposals, the Parks and Recreation Director recommends using CPL to develop the 10-Year Master Plan. This request was not budgeted, but funds are available in the General Fund.</p>
LEGAL:	Reviewed by Archer and Lovell