

DRAFT
Capital Improvements Element
2020 Annual Update:

Financial Report &
Community Work Program

City of Cartersville, GA
AS ADOPTED 00/00/2021

This Capital Improvements Element Annual Update has been prepared based on the rules and regulations pertaining to impact fees in Georgia, as specified by the Development Impact Fee Act (DIFA) and the Department of Community Affairs (DCA) documents Development Impact Fee Compliance Requirements and Standards and Procedures for Local Comprehensive Planning. These three documents dictate the essential elements of an Annual Update, specifically the inclusion of a financial report and a schedule of improvements.

According to the Compliance Requirements, the Annual Update:

“must include: 1) the Annual Report on impact fees required under O.C.G.A. 36-71-8; and 2) a new fifth year schedule of improvements, and any changes to or revisions of previously listed CIE projects, including alterations in project costs, proposed changes in funding sources, construction schedules, or project scope.” (Chapter 110-12-2-.03(2)(c))

¹ Note that the Compliance Requirements specify that the short term work program is to meet the requirements of Chapter 110-12-1-.04(7)(a), which is a reference to the STWP requirements in a previous version of the Standards

This Annual Update itself is based on the Cartersville Capital Improvements Element, as adopted by the City in October, 2006.

Financial Report

The Financial Report included in this document is based on the requirements of DIFA, specifically:

“As part of its annual audit process, a municipality or county shall prepare an annual report describing the amount of any development impact fees collected, encumbered, and used during the preceding year by category of public facility and service area.” (O.C.G.A. 36-71-8(d)(1))

The City’s fiscal year runs from July 1 to June 30.

Schedule of Improvements

In addition to the financial report, the City has prepared a five-year schedule of improvements—a short term work

and Procedures for Local Comprehensive Planning. The correct current description of a STWP is found at Chapter 110-12-1-.05(2)(c)(i).

program (STWP)—as specified in the Compliance Requirements (Chapter 110-12-2-.03(2)(c)), which states that local governments that have a CIE must “update their entire Short Term Work Programs annually.”¹

According to DCA’s requirements,² the STWP must include:

- A brief description of the activity;
- Timeframe for undertaking the activity;
- Responsible party for implementing the activity;
- Estimated cost (if any) of implementing the activity; and,
- Funding source(s), if applicable.

All of this information appears in the Short Term Work Program portion of this document, beginning on page 7.

² Chapter 110-12-1-.05(2)(c)(i).

**IMPACT FEES FINANCIAL REPORT – CITY OF CARTERSVILLE, GA
Fiscal Year 2020**

Cartersville, GA	Annual Impact Fee Financial Report - Fiscal Year 2020							
Public Facility	Libraries	Fire Protection	Police	Parks & Recreation	Roads	Admin-istration	CIE Prep (recoupment)	TOTAL
Impact Fee Fund Balance June 30, 2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Impact Fees Collected (July 1, 2019 through June 30, 2020)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal: Fee Accounts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest Income July 1, 2019 through June 30, 2020	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(Impact Fee Refunds)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(Expenditures)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Impact Fee Fund Balance June 30, 2020	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Impact Fees Encumbered	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00

**2020-2024 Community WORK PROGRAM
CITY OF CARTERSVILLE, GA**

Project Description	2021	2022	2023	2024	2025	Estimated Cost	Anticipated Funding Source(s)	Responsible Party or Parties
Economic Development								
<p>Continue to participate in the BCJDA and BC2JDA, equally with the County, and implement applicable components of the Economic Development Strategy, including:</p> <ol style="list-style-type: none"> 1. Retain / Expand Existing Industries & Attract New Ones 2. Improve Tax Digest per FTE 3. Develop Industrial Property 4. Implement the Comprehensive Financing & Administrative Plan 5. Support Workforce & Community Development 	X	X	X	X	X	n/a	General Fund	Bartow-Cartersville Joint Development Authority (BCJDA), Bartow-Cartersville Second Joint Development Authority (BC2JDA) City Council, Commissioner,
<p>Support collaboration among secondary and post-secondary education partners with each other and with employers, in regard to specialized job training programs and venues.</p>	X	X	X	X	X	n/a	General Fund	BCJDA, Chamber

Project Description	2021	2022	2023	2024	2025	Estimated Cost	Anticipated Funding Source(s)	Responsible Party or Parties
Continue to work with the Downtown Development Authority in the redevelopment of properties and attraction of businesses in the downtown. Retail recruitment through Cartersville Electric contracted recruitment services	X	X	X	X	X	n/a	DDA Budget, General Fund	Downtown Development Authority, City Council, Cartersville Electric, BCJDA
Market downtown as a destination specialty shops, restaurants and museums to draw people downtown	X	X	X	X	X	variable	DDA Budget, General Fund	Downtown Development Authority, City Council, Cartersville Bartow CVB

Natural and Historic Resources

Update Historic Preservation Design Standards	X					\$6,000	General Fund	City Council, Planning
Update Historic Resource Survey	X	X				TBD	General Fund, Grant	City Council, Planning
Continue to monitor the status of inventoried historic structures and properties located outside of the protected historic districts	X	X	X	X	X	n/a	General Fund	City Council, Planning,
Continue to support the restoration of original historic facades and buildings. Review and consider all available funding resources for historic preservation.	X	X	X	X	X	n/a	Grants, Private development	City Council, Planning

Community Facilities

Project Description	2021	2022	2023	2024	2025	Estimated Cost	Anticipated Funding Source(s)	Responsible Party or Parties
Develop a 5-Year Capital Improvements Plan, which includes a schedule and budget for new facilities, maintenance and operation expenses, and a replacement plan for aging infrastructure within the City, based on adopted population and employment forecasts, and Levels of Service	X	X	X	X	X	n/a	General Fund	City Council
Automated Airport Weather System		X	X			\$220,000	Federal & State Grants	CMO

Public Works

Develop a long-range comprehensive transportation plan	X	X				Per MPO allotment	MPO	MPO Policy and Technical committees
City-wide road projects - milling and resurfacing	X	X	X	X	X	\$76000 match for LMIG	SPLOST	Public Works
Douthit Ferry Rd. improvements – road widening from SR 61/113 to Old Alabama Rd. (4 lane with median)(Right-of-way acquisition and utility relocation)			X			\$11,300,000	2020 SPLOST	Public Works
Equipment replacement	X	X	X	X	X	Variable	General Fund	Public Works

Stormwater Division

Project Description	2021	2022	2023	2024	2025	Estimated Cost	Anticipated Funding Source(s)	Responsible Party or Parties
MS4 Compliance	X	X	X	X	X	\$50,000/yr	General Fund, Stormwater Revenue	Stormwater Division
Railroad Ditch Improvements	X	X	X	X	X	\$100,000	General Fund, Stormwater Revenue	Stormwater Division
Terrell Heights Drainage	X					\$150,000	Stormwater Revenue	Stormwater Division
Erwin-Leake Street Detention/Flood control		X	X			\$250,000	Stormwater Revenue	Stormwater Division
Downtown Flood Study				X		\$50,000	Stormwater Revenue	Stormwater Division

Fire Department

Analyze current services and locational aspects of police, fire, libraries and medical services to determine appropriate densities in appropriate locations.	X	X	X	X	X	n/a	General Fund	City Council, Fire and Police Departments
Replace Tower Truck		X				\$1,250,000	2020 SPLOST	Fire Department

Police Department

Project Description	2021	2022	2023	2024	2025	Estimated Cost	Anticipated Funding Source(s)	Responsible Party or Parties
Relocation of firing range/training center to City's Wade Rd property				X		\$2,500,000	SPLOST	Police Department
Replace police patrol units – on going	X	X	X	X	X	\$280,000/yr	Federal asset forfeiture funds	Police Department
Continue Crime Mapping-on going relative to the potential new RMS system	X	X	X	X	X	\$29,000/yr	General Fund	Police Department
Replace ALL Protective vests - ongoing	X	X	X	X		\$10,000/yr	General Fund	Police Department

Library

Collection Materials	X	X	X	X	X	\$552,438	General Fund	Library
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Parks & Recreation

Purchase/Develop Northside park land & development			X	X	X	\$2,825,000	2020-SPLOST	Parks and Recreation
Master Plan for Sam Smith Park			X			\$400,000	General Fund	Parks and Recreation
Goodyear Clubhouse Renovation	X	X				\$300,000	General Fund	Parks and Recreation
Restrooms/Pavilion @ Pine Mt. Recreation Area – West Trailhead		X				\$150,000	General Fund/Grant	Parks and Recreation

Project Description	2021	2022	2023	2024	2025	Estimated Cost	Anticipated Funding Source(s)	Responsible Party or Parties
Restroom/Pavilion @ Leake Mounds Trailhead			X			\$150,000	General Fund/Grant	Parks and Recreation
Dellinger Park Trail Renovation	X					\$100,000	Park Bond	Parks and Recreation
Dellinger Park Perimeter Fence Replacement				X	X	\$100,000	General Fund	Parks and Recreation
New Parks Maintenance Building	X					\$350,000	General Fund/Park Bond	Parks and Recreation
Implement the Parks and Recreation Master Plan	X	X	X	X	X	n/a (implementation is cumulative from stated projects in STWP list)	General Fund, GDOT Grant, Park Bond	Parks and Recreation
Cartersville Sports Complex Field Lighting (#3 & F#4)		X				\$250,000	Park Bond	Parks and Recreation
Pickleball Courts			X			\$100,000	Park Bond	Parks and Recreation

School System

Develop a school expansion plan based on adopted forecasts of population which coordinates new facilities and residential permits.	X					n/a	School Board	Cartersville School System
Continue to monitor need for construction funds for a new primary school to support the Carter Grove development.	X	X	X	X	X	n/a	School Board	Cartersville School System

Project Description	2021	2022	2023	2024	2025	Estimated Cost	Anticipated Funding Source(s)	Responsible Party or Parties
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Electrical Utilities

Require a utility capacity analysis if a proposed development will severely impact adjacent or system-wide capacity	X	X	X	X	X	n/a	General Fund	City Council, Developer (applicant)
Area Lighting upgrades to LED	X	X	X	X	X	\$75,000/YR	Electric Revenue	Electric Utility
Vehicle Replacement	X	X	X	X	X	\$1,074,00	Electric Revenue	Electric Utility
Beauflor Phase 2		X				\$300,000	Electric Revenue	Electric Utility
Main St. Marketplace Distribution – Final Phase		X				\$72,000	Electric Revenue	Electric Utility
New Highland 75 Customer		X				\$80,000	Electric Revenue	Electric Utility
Electric System Study		X				\$120,000	Electric Revenue	Electric Utility

Project Description	2021	2022	2023	2024	2025	Estimated Cost	Anticipated Funding Source(s)	Responsible Party or Parties
Advanced Metering Infrastructure (AMI)	X	X	X	X	X	\$1.5M	Electric Revenue & Reserves	Electric Utility
Traffic Signal Refurbishments	X	X	X			\$90,000	Electric Revenue	Electric Utility
Underground Cable Relocation – Cass White RD			X			\$20,000	Electric Revenue	Electric Utility
Various reconductoring projects to upgrade older lines to current standards	X	X	X	X	X	\$15,000/YR	Electric Revenue	Electric Utility
Main St/Center Rd. tie-line		X	X			\$235,000	Electric Revenue	Electric Utility
Tie line from substation #4 to Substation #12		X				\$85,000	Electric Revenue	Electric Utility
Tie line from Substation #5 to Substation #1	X					\$7,000	Electric Revenue	Electric Utility
Highland 75 – Feed from new Substation into Highland 75 for dual feed	X	X				\$90,000/YR	Electric Revenue	Electric Utility
HPS to LED street lighting conversion	X	X	X	X	X	\$60,000/YR	Electric Revenue	Electric Utility

Gas Utilities

Short Term Work Program

Project Description	2021	2022	2023	2024	2025	Estimated Cost	Anticipated Funding Source(s)	Responsible Party or Parties
Cassville-White Road Widening: I-75 to Old Grassdale Road (Bartow County) - 4" HP steel relocation	X	X				\$100,000	Gas Revenue	Gas System
Williams (Transco) Delivery Point: Metering & odorizing station (delivery point) in South Bartow	X					\$3,500,000	Gas Revenue	Gas System
Williams (Transco) Main Extension: 12" HP steel extension	X					\$3,500,000	Gas Revenue	Gas System
S.R. 113/Old Alabama Rd Relocation-Pumpkinvine Creek to C.R. 699: 2", 4" & 8" relocation	X	X				\$435,000	Gas Revenue	Gas System
Toyo Tire North America/Zion Road Development Area: Great Valley Parkway to Pettit Creek - 8" HP steel extension	X	X	X	X	X	\$500,000	JDA Funds	Gas System
Rowland Springs Road P.E. Extension - 6" P.E. extension, Dean Road to McCaskey Creek Road	X					\$35,000	Gas Revenue	Gas System
Highland 75 – 6" HP steel extensions (internal)	X	X	X	X	X	\$575,000	JDA Funds	Gas System
Gilreath Road/Peeples Valley Road 6" HP Loop	X	X				\$75,000	Gas Revenue	Gas System
CS/1054/Douthit Ferry Rd from Old Alabama Rd to CS SR61/SR113 CSSTP-0007-00(494)		X	X			\$350,000	Gas Revenue	Gas System
GDOT Road Relocations	X					\$125,000	Gas Revenue	Gas System
District Regulating Station Renewals	X	X	X	X	X	\$125,000	Gas Revenue	Gas System

Project Description	2021	2022	2023	2024	2025	Estimated Cost	Anticipated Funding Source(s)	Responsible Party or Parties
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Water & Sewer Department

Replace Kohl's High Pressure Pump Station			X			\$2,500,000	Water & Sewer Revenue, Debt	Water & Sewer Department
12" Water Main – Jones Mill to Pine Vista (1.5 miles)				X		\$2,250,000	Water & Sewer Revenue, Debt	Water & Sewer Department
Replace Water Main in Crestwood S/D				X		\$1,800,000	Water & Sewer Revenue, Debt	Water & Sewer Department
Replace Water Main in Jordan Pines			X			\$600,000	Water & Sewer Revenue, Debt	Water & Sewer Department
Downtown Water Main Replacement – Phase 2			X			\$1,500,000	Water & Sewer Revenue, Debt	Water & Sewer Department
Continue loop of City with 36" line from Old Mill to Mission Rd.				X		\$4,000,000	Water & Sewer Revenue, Debt	Water & Sewer Department
Water line – 10" replacement on Cherokee from Erwin Street to Cassville Road (~2,000 ft)			X			\$850,000	Water & Sewer Revenue, Debt	Water & Sewer Department
Fire Hydrant Replacement Program	X	X	X	X	X	\$20,00/YR	Water & Sewer Revenue, Debt	Water & Sewer Department

Project Description	2021	2022	2023	2024	2025	Estimated Cost	Anticipated Funding Source(s)	Responsible Party or Parties
AMI Metering System	X					\$5,300,000	Water & Sewer Revenue, Debt	Water & Sewer Department
Replace asbestos cement main from Zena Dr to County Meter Pit (~2,000 feet – 12")			X			\$500,000	Water & Sewer Revenue, Debt	Water & Sewer Department
Nutrient removal upgrade at waste water treatment plant	X	X				\$33,000,000	Water & Sewer Revenue, Debt	Water & Sewer Department
Rehabilitate Filters 1 – 3 & 7 at WTP	X					\$2,000,000	Water & Sewer Revenue, Debt	Water & Sewer Department
Sewer Inflow & Infiltration Elimination Program	X	X	X	X	X	\$60,000/YR	Water & Sewer Revenue, Debt	Council, Water & Sewer Department
Mission Rd Sewer Replacement – Phase 3	X					\$1,500,000	Water & Sewer Revenue, Debt	Council, Water & Sewer Department

Housing

Analyze multi-family housing	X					\$6,000	General Fund	Planning
Pursue opportunities with the Etowah Area Consolidated Housing Authority as a partner in the creation of affordable housing	X	X	X	X	X	n/a	Housing Authority Budget	Housing Authority
Pursue opportunities for partnerships with non-profit agencies in the creation of affordable housing opportunities	X	X	X	X	X	n/a	General Fund	City Council

Project Description	2021	2022	2023	2024	2025	Estimated Cost	Anticipated Funding Source(s)	Responsible Party or Parties
Increase code enforcement within targeted neighborhoods of the City	X	X	X	X	X	n/a	General Fund	Planning
Address crime concerns in selected neighborhoods – on going	X	X	X	X	X	variable	General Fund	Police Dept
Continue to implement the mechanisms in place to foster the development of alternative forms of housing, such as mixed-use zoning, overlay districts, supplemented by the Character Area objectives and design guidelines	X	X	X	X	X	n/a	General Fund	City Council, Planning

Land Use

Update land use and zoning maps	X	X	X	X	X	\$3,000/year	General Fund	Planning, GIS
Follow up on Hotel/motel code enforcement compliance	X					n/a	General Fund	Planning
Investigate opportunities to increase housing in the downtown area (ongoing)	X					n/a	General Fund	City Council,,Planning
Identify strategies and recommended improvements as outlined in the adopted 2010 Urban Redevelopment Plan for North Towne,North west Industrial and South Industrial areas	X	X				n/a	General Fund	City Council, Planning
Refine, and create an Overlay District for the Tennessee Street Corridor		X	X			\$11,000	General Fund	City Council, Planning

Project Description	2021	2022	2023	2024	2025	Estimated Cost	Anticipated Funding Source(s)	Responsible Party or Parties
Develop a public art program, and identify streetscape, lighting and associated elements design opportunities throughout the City, for civic facilities, public spaces and into roadway design.	X					variable	Grants, General Fund	DDA, City Council,
Continue "Quiet Zone" efforts.	X	X	X	X	X	\$2,500,000	2020 SPLOST	Engineering, DDA, Council