

City Council Meeting
City Hall – Council Chambers
February 6, 2025
6:00 P. M – Work Session / 7:00 P.M. – Council Meeting

WORK SESSION

Mayor Matthew J. Santini opened the Work Session at 6:01 P.M. Council Members discussed each item on the agenda with the corresponding Staff Members.

Mayor Santini closed the Work Session at 6:16 P.M.

OPENING MEETING

Mayor Santini called the Council Meeting to order at 7:00 P.M.

Invocation by Council Member Cooley.

Pledge of Allegiance led by Council Member Fox.

The City Council met in a Regular Session with Matthew J. Santini, Mayor, presiding, and the following present: Kari Hodge, Council Member Ward One; Cary Roth, Council Member Ward Three; Calvin Cooley, Council Member Ward Four; Gary Fox, Council Member Ward Five; Dan Porta, City Manager; Julia Drake, City Clerk; and Keith Lovell, City Attorney.

Absent: Jayce Stepp, Council Member Ward Two and Alyssa Cordell, Council Member Ward Six

COUNCIL MEETING MINUTES

1. January 16, 2025, Council Meeting Minutes

Council Member Hodge made a motion to approve the minutes from January 16, 2025, Council Meeting. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

OTHER

Mayor Santini stated that he appreciated State Representative, Matthew Gambill, for presenting at the 175th Birthday Celebration this past Saturday. Additionally, Mayor Santini gave special thanks to Logan Bagley, Public Relations and Communications Manager, for his dedication and perfect execution of the Cartersville 175th Birthday Celebration.

APPOINTMENTS

2. City of Cartersville Ethics Committee

Dan Porta, City Manager, stated the terms of the three members of the Ethics Committee expired in September 2024. All three members, Bobby Walker, Maurice Wilson and Jessica Mitcham, would like to continue serving. If reappointed, Mr. Walker's and Dr. Wilson's new terms would expire September 3, 2026, and Ms. Mitcham's term would expire on September 21, 2026.

Council Member Fox made a motion to approve the City of Cartersville Ethics Committee Appointments. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

BID AWARD/PURCHASES

3. Subscription for Power DMS (NEOGOV)

Frank McCann, Police Chief, stated the Police Department is requesting approval to pay the subscription for Power DMS (NEOGOV) (\$11,216.43) which is a database that is used to organize our training, state certification, field training, and CALEA files. This is a budgeted item and be paid for utilizing federal asset forfeiture funds and the e-save and E-Verify documents are on file.

Council Member Fox made a motion to approve the Subscription for Power DMS (NEOGOV). Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

4. High Pressure Zone Construction

Sidney Forsyth, Water Department Director, stated the current configuration of the high-pressure water system does not allow for redundant feed points which limits system reliability and creates difficulty in maintaining consistent water quality.

The new design of the system will install over 4,000 feet of new line and make various other connections to create a continuously looped system which will eliminate these concerns.

The Water Department opened six (6) bids of qualified contractors to perform this work. We concur with the recommendation of our consultant, Prime Engineering that the contract be awarded to the lowest bidder, F.S. Scarbrough, LLC for \$1,499,000.00. This is a budgeted item.

Council Member Fox made a motion to approve the High-Pressure Zone Construction. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

5. Biosolids Dryer Utilities

Mr. Forsyth stated the Water Department received one qualified bid to provide material and labor to connect the medium voltage power service breaker and transformer to the dryer from Fox Systems, Inc. for \$77,685.00.

Council Member Hodge made a motion to approve the Biosolids Dryer Utilities. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

6. Road Rescue Ultra Medic Ambulance

Hagen Champion, Fire Chief, stated they are requesting approval to purchase a Road Rescue Ultra Medic Ambulance. We sought bids from three competitive vendors and have chosen to go with the Ultra Medic for its construction, quality and low bid of \$448,741.00. This cost includes a Stryker Stretcher mount and a \$15,000.00 contingency on the chassis. This unit will have a fifteen month build time and should arrive in the fall of 2026. This will be funded through 2026 SPLOST Funds.

- Road Rescue \$448,741 (15 Month Build)
- Osage \$473,324 (32 Month Build)

- Frazer \$489,224 (18 Month Build)

Council Member Fox made a motion to approve the Road Rescue Ultra Medic Ambulance. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 4-0

7. Pierce Fire Apparatus Purchase

Chief Champion stated the Fire Department are requesting approval to purchase a Pierce 107' Enforcer Aerial Ladder. This is through our single source provider Ten 8 Fire and would replace a 2018 Pierce Engine. This apparatus will enhance our rescue capability on multi story building fires as well as large commercial buildings where elevated water streams would be required. The current build time for this apparatus is 40-43 months at a total cost of \$1,697,286.00. This purchase would be funded through 2026 SPLOST, and approval was requested.

Council Member Roth made a motion to approve the Pierce Fire Apparatus Purchase. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

8. Seven (7) 50kVA Transformers Purchase

Tom McKee, Electric Department Director, stated the Electric Department is requesting approval to purchase seven (7) 50 kVA, 120/240V transformers for the new Harmony Walk Townhome Project on Mimosa. Five (5) bids were received and deemed the bid from Stuart C. Irby Co. to be the best based upon price and lead time. Authorization to purchase the seven (7) units from Stuart C. Irby Co. for a total of \$17,297.00 was requested. This is a budgeted expense.

Council Member Cooley made a motion to approve the Seven (7) 50kVA Transformers Purchase. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

9. 75kVA Transformer Purchase

Mr. McKee stated the Electric Department was requesting approval to purchase one (1) 75 kVA, 120/208V transformer for stock. Six (6) bids were received and deemed the bid from Gresco Utility Supply, Inc. to be the best based upon price and lead time. Authorization to purchase this unit from Gresco Utility Supply, Inc. for a total of \$13,114.00 was requested. This is a budgeted expense.

Council Member Roth made a motion to approve the 75kVA Transformer Purchase. Council Member Hodge seconded the motion. Motion carried unanimously. Vote: 4-0

10. New Administrative Vehicle

Mr. Porta stated the Administrative Department needs an additional vehicle for use by multiple divisions for daily needs and training/travel. The request is to purchase a 2025 Ford Explorer in the amount of \$38,757.40. The requested vehicle is a non-budgeted item that will be covered by other departmental funds.

Council Member Cooley made a motion to approve the New Administrative Vehicle. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

11. Aubrey Street Communication Tower Replacement

Mr. Porta stated the Aubrey Street communication tower needs replacement, and its current placement interferes with the planned new construction. This request is to approve this quote from Equipment Controls Company for the dismantling of the existing Aubrey Street Lattice tower, decommissioning of the AMI base station, construction of the new 100 Ft monopole and reinstallation of the AMI base station. The cost of \$136,824.00 will be paid from our existing AMI budget. Additionally, Cartersville City Schools will reimburse the city \$54,999.50 of the cost since they are collocated on the tower.

Council Member Hodge made a motion to approve the Aubrey Street Communication Tower Replacement. Council Member Fox seconded the motion. Motion carried unanimously. Vote: 4-0

CONTRACTS/AGREEMENTS

12. 2025 Provider Contracts

David Archer, Jr., Parks and Recreation Director, stated this item includes contracts for program providers relating to the current programs they are offering through the Parks and Recreation Department.

- Cartersville Little League
- Southern Soccer Academy

Council Member Fox suggested adding provisions to the contracts to include:

- Ensuring that City of Cartersville children are priority in registrations.
- Enforcing a lower price for city residents compared to out of city/county participants.
- Account methodology of sub-letting the fields.

Keith Lovell, City Attorney, stated that research will need to be conducted to see if these requests can be accommodated prior to making the changes.

Council Member Fox made a motion to approve the 2025 Provider Contracts with changes if allowed. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

13. City Hall CMAR

Mr. Porta stated this is the professional services agreement between the City and Reeves Young to perform CMAR services for the new City Hall and the associated area.

Council Member Fox made a motion to approve the City Hall CMAR subject to approval by the City Manager and City Attorney. Council Member Roth seconded the motion. Motion carried unanimously. Vote: 4-0

OTHER

14. Mayor and City Council 2025 Visioning Goals

Mr. Porta stated the goals that were developed during our recent Visioning Session had been provided in this week's packet. The goals included projected timeline and funding sources and for the

City Manager to move forward on these projects, he wanted to get the go ahead from the Mayor and City Council that these are goals that you feel are important for us to accomplish in the year ahead.

Council Member Hodge made a motion to approve the Mayor and City Council 2025 Visioning Goals. Council Member Cooley seconded the motion. Motion carried unanimously. Vote: 4-0

TABLED

15. Z24-08 (REV.) Center Rd.

OTHER

William Blackwell, 113 Grassdale Road, came forward and stated that the construction underway has caused some concerns including the driveway repairs and the fact that equipment is being stored in his front yard.

Mr. Porta stated that he would set up a time to schedule a meeting with Mr. Blackwell to include the Public Works Director, Wade Wilson, and engineer, Steeven Foy to discuss and try to come up with a resolution.

Mr. Blackwell stated that this issue also affects 109 and 111 Grassdale Rd.

Ken Fang, 109 Grassdale Rd., came forward to state that this is very frustrating and looks forward to seeing a resolution.

ADJOURNMENT

With no other business to discuss, Council Member Cooley made a motion to adjourn.

Meeting Adjourned at 7:20 P.M.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Julia Drake
City Clerk