



## CITY COUNCIL ITEM SUMMARY

<b>MEETING DATE:</b>	September 15, 2022
<b>SUBCATEGORY:</b>	Bid Award/Purchases
<b>DEPARTMENT NAME:</b>	Administration
<b>AGENDA ITEM TITLE:</b>	Programming & Concept Design (Electric Department)
<b>DEPARTMENT SUMMARY RECOMMENDATION:</b>	Croft & Associates has provided a cost proposal for design services to develop a program of space needs and a conceptual floor plan for the Electric department building. The building was constructed in 1983 and needs significant updates. This is a budgeted item and I recommend approval to pay this invoice in the amount up to \$22,500.
<b>LEGAL:</b>	N/A