



Agenda Report

Agenda of: April 8, 2025

Department: Community Development Department

Subject: Discussion and appropriate action for continuing the Simple City contract for the Unified Development Ordinance (UDO).

Recommended Motion:

I move to approve the contract for extension of Simple City services.

Background:

The City of Castroville has been working towards the development of a Unified Development Ordinance (UDO) to streamline and consolidate various zoning, subdivision, and land development regulations into a single, comprehensive document. This initiative aims to enhance clarity, consistency, and efficiency in the city's development processes, ensuring that future growth aligns with the community's vision and goals.

In September 2023, the City Council approved a contract with Simple City to assist in the creation of the UDO, Comprehensive Plan, and Downtown Master Plan. Since then, significant progress has been made, including stakeholder engagement, public workshops, and preliminary drafts of key sections of the ordinance. However, due to unforeseen challenges and the need for additional community input, the project timeline has extended beyond the initial scope. The initial contract was valued at \$500,000.00, but to date, expenditures have reached \$520,374.00.

To ensure the successful completion of the UDO, it is recommended that the City Council approve an extension of the contract with Simple City. This extension will allow for continued collaboration, thorough review, and finalization of the ordinance.

Fiscal Impact:

☐ Budgeted ☒ Requires Budget Amendment

Source of Funding: Account Code: 73-50404-755

Attachments:

- On Call Contract
- Current Contract

Urgency (0-5 = Low Urgency to High Urgency): 4

Impact (0-5 = Low Impact to High Impact): 5

Submitted by: Breana Soto