



PUBLIC SERVICE APPLICATION FORM

City government depends on residents who volunteer their time and expertise to participate as members of boards, commissions and committees. The citizen involvement is important in setting the direction for Castroville's future.

In compliance with the Open Records Act information provided on this form may be available to the public. Public Service opportunities are offered by the City of Castroville without regard to race, color, national origin, religion, sex, or disability.

Name: Melanie Knows Email: melknows@gmail.com
Home Address: 2202 Geneva Street Mailing Address: 2202 Geneva Street
City: Castroville Zip: 78009 City: Castroville Zip: 78009
Home Telephone: none Cell/Business Telephone: (541) 207-6077
Resident of Castroville for 4.5 years Voter District: #1 Resident of Texas for 28 years
Reside within the city limits of City of Castroville: Yes X No _____
Reside in Medina County: Yes X No _____ Other: _____

***Please note some boards and commissions require the members to reside in the corporate city limits.**

Please indicate Board, Commission or Committee preference:

1st Choice: Planning & Zoning 2nd Choice: Planning & Zoning

If you have prior service on a board, please provide the name of the board and the date of service.

The Heart of Scottsville - 1/2017 - 8/2020

Are you currently holding any public office or board appointment? X yes If so, what? I currently reside on the board for Medina County Women for Good.

Please list any special knowledge, education or experience that you feel qualifies you to serve in the areas you have indicated as a preference. Also, list any business or personal relationship with the City of Castroville that might create a conflict of interest or that would affect your ability to serve.

Serving on the Heart of Scottsville Board taught me a lot about working with the city, Historic Commission, & accomplish the overall city plans → over →

7 I also have experience writing grants at State & federal levels to obtain funds to be able to better the city when local funds are not available.

Members of each board will be appointed on an equitable basis so as to represent all segments and geographical areas of the city. All applicants will be notified of appointments by phone, mail or email. Applicants not appointed will be reconsidered as vacancies occur. Applications will be maintained on file for one year.

A brief resume and letters of recommendations are welcomed when submitting an application. Please submit this form to the City Secretary's Office, 1209 Fiorella, Castroville, Texas 78009. Or Email to debra.howe@castrovilletx.gov or by fax to 830-931-6373.

Qualifications for city boards, commissions and committees

- A resident of Castroville for six months
- A qualified Castroville voter at the time of appointment
- Shall not have been convicted of a crime of moral turpitude
- Not be an adversary party to pending litigation against the city except for eminent domain proceedings
- Not be in arrears on water, electric/gas service charges, or other city obligations
- Have a creditable record of attendance and performance in any previous board service

Boards, Commissions and Committees (* allow non-residents)

Planning and Zoning Commission

- Meets 2nd Wednesday at 6:30p.m. at City Hall
- Five members plus two alternates
- Assists with development & implementation of City's master plan
- Reviews development proposals, rezoning cases, subdivision plats, Re-plats & site plans
- Updates & revises land use assumptions
- Conducts public hearings for said matters when appropriate & make recommendations to Council

Zoning Board of Adjustment

- Meets 2nd Monday at 6:00 p.m. at City Hall (as needed)
- Five members plus two alternates
- Consider requests for special exceptions to the terms of the zoning ordinance
- Hears variances to the city's zoning ordinance & appeals of administrative decision; interprets & enforce the Zoning ordinance with the building official as appropriate

Historic Landmark Commission

- Meets 3rd Tuesday at 6:30 p.m. at City Hall
- Seven members plus two alternates
- Primary purpose is to advise the Council on building permits involving historic homes & buildings within the City
- The HLC Board assumed the duties of dissolved DRB

* Library Board (non-residents allowed)

- Meets on the 2nd Thursday at 6:30 p.m. at Library
- Five members plus two alternates
- Advises City Council on the development & improvement of library services
- Review & recommend library equipment & facilities requirements & formulate recommendations for submission to the city council

* Parks and Recreation Advisory Board (2 non-residents)

- Meets 3rd Wednesday at 6:00 p.m. at City Hall
- Five members plus two alternates
- Review & recommendation long range plans
- Develop improvement plans to meet future requirements of park equipment & facilities
- Coordinate building plans & project proposals

* Airport Board (non-residents allowed)

- Meets 1st Monday at 5:00 p.m. at the Airport Conference Room
- Five members plus two alternates
- Review & develop long range plans
- Develop plans for future improvements & facilities
- Coordinates plans & recommendations with City Administrator prior to formal submission to Council

PLANNING AND ZONING COMMISSION

July 2025 - 2026

Position #	Member/Address	Appointed	Phone #	Email Address	Term Expiration
1.	Priscilla Garrett 702 Florence Castroville, Texas 78009	July 2022	(h) 830-931-2262	prismon@aol.com	2026
2.	Houston Marchman 1616 San Jacinto Castroville, Texas 78009	July 2024	(c) 512-773-9761	marchmanhv@pg.com	2026
3.	Jim Welch 704 Lisbon Street Castroville, Texas 78009	June 2023	(c) 210-260-2844	jimcodywelch@gmail.com	2025
4.	Kyle McVay 307 Madrid Castroville, Texas 78009	June 2023	(h) 830-538-2630 (c) 830-931-2525	klmcvay@hotmail.com	2025
5.	Bruce Alexander 516 Vienna Street Castroville, Texas 78009	March 2024	(h) 830-931-1442	bruce-tammy@sbcglobal.net	2026

Alternates:

1.	OPEN				2025
2.	Eduardo Esquivel Jr. 201 Paris Castroville, Texas 78009	April 2024	(c) 210-983-3885	sector40@protonmail.com	2026

Council Liaison: Councilmember Paul Carey

Updated 01-27-2025