

City Administrator's Report



To: Mayor Alexander & City Council
CC: Staff
From: R. Scott Dixon, City Administrator
Date: July 16, 2025
Re: City Administrator's Report

Mayor and Council,

The following items are listed in no particular order. If there is anything that you would like an update on that you do not see listed or you have any additional questions or concerns, please contact me.

WWTP Pond Closure

No Change. The final approval that the City was waiting on from TCEQ in order to move forward with the closure of the east pond was granted in an email from the TCEQ on June 18th. Staff will work with Councilman King to develop the project scope, details, and timeframe. Staff anticipates this work to begin in late summer, early Fall once the Geneva Drainage project has been completed.

Geneva Drainage Channel

The excavation work has begun and will continue for the next several weeks. Trees and brush have been removed all the way to the river and the channel has begun to be cut in. Many more tons of dirt will be removed before additional improvements are made.

Garcia Creek Drainage Project

Following the council's decision to use "alternative 1" at the July 8th council meeting, staff met with the engineer (Lochner) to finalize the scope of work. Staff is in the process of contacting the property owners along Garcia Creek to obtain easements that will allow for the proposed channel improvements to be made. Staff will also ascertain whether any are willing or interested in selling their property as part of our due diligence on the project.

RRC Gas Utility Audit

No change. As requested by council, staff is preparing to provide a report on the city's gas distribution system including the results of the recent audit at the July 22nd regular council meeting.

Council A/V Update

VC3 assigned a technician to look into the audio and video issues the week of July 14th. The tech made some hardware and driver changes which will be tested at the regular Parks Board meeting. The technician suspects that the issue is originating in the Vimeo software and is working to set up a conference call with a Vimeo technician. Councilman Marchman has offered his help to spearhead resolution of the ongoing issues.

CPSE Dispute

I met with the City's outside counsel – Tom Anson of Clark Hill during the TPPA (Texas Public Power Association) conference on July 15th. Mr. Anson confirmed that he communicated the council's concerns and that CPSE's counsel had followed up with representatives at CPSE but that he had nothing to report at this time. Mr. Anson requested that we plan to meet with him in closed executive session at the August 12th meeting to seek authorization to take the legal actions that he plans to outline for council.

Community Center at Regional Park

The community center project recently reached a major milestone by “going vertical” the week of July 14th. It is incredibly exciting to see progress being made on this important project. On a side note, staff may seek council's input regarding the traffic pattern at Regional Park. Staff had established barricades to force one-way traffic around the park as a measure to increase safety during the construction project. However, this has been met with some resistance and the barricades have been moved aside for the time-being.

Emergency Alert Systems

The County Emergency Management Coordinator (Mark Chadwick) has confirmed that all outdoor warning systems are fully functioning. Staff has discussed the possibility of moving several of the sirens so that they are in closer proximity to outdoor recreation areas. There is not a siren near Regional Park presently. Staff is recommending that the sirens be relocated to the airport/HS area, Lion's Park / elementary, and Regional Park. Once more information is gathered about the cost of these changes, staff will prepare an item for council's consideration.

There is a lot going on in the City of Castroville! If I have left anything out of this report, it was not intentional. **If there is anything else that is of particular concern to you, please let me know so that I can include it on a future report.** As always, my door is open should you have need to speak with me. It is my pleasure to serve the people of Castroville.

Thank you,

A handwritten signature in blue ink, appearing to read "R. Scott Dixon". The signature is fluid and cursive, with the first name "R. Scott" and the last name "Dixon" clearly distinguishable.

R. Scott Dixon, MPA

City Administrator, Castroville, TX