



memo

To: Scott Dixon
From: John Gomez
Date: 8/18/2025
Re: Public Works Monthly Staff Report – July 2025

Department monthly highlights:

- **Work Order Activity:** Staff received a total of 160 service requests across all departments during the reporting period.
- **Staff highlights:** Jason Botello received his Class C Groundwater License and Josua Walker received his Class D Water Operator license.
- **Refuse Updates:** Weekly transition meetings with STRD have been conducted, community updates have been regularly shared via email and social media platforms, and STRD has proactively reached out to commercial customers to assess and address their individual needs.

Work Orders

Department	Issued	Closed	Open (at month end)
Electric	33	33	0
Water	54	43	11
Sewer	1	1	0
Streets	57	57	0
Gas	15	15	0
TOTAL	160	149	11

Water consumption and projection data:



Project Updates:

CDBG- 1200 linear feet Water Line Project has begun

Flat Creek Water Well Drilling Project has begun

AMI Meter Project

- The final phase of Ameresco electric and water meter installations began on August 11th, with a targeted completion date of August 22nd.
- Discussions are underway with external contractors to define the scope of work for the forthcoming AMI gas meter replacements.

Geneva Drainage Channel- Streets Project

- The street crew is still cutting drainage and hauling away all excess dirt.



Castroville Community Building

- The framing crew is on schedule with the installation of OSB roof sheathing and the addition of bracing between rafters.
- Plumbing and electrical trades are scheduled to mobilize to the job site in two weeks.



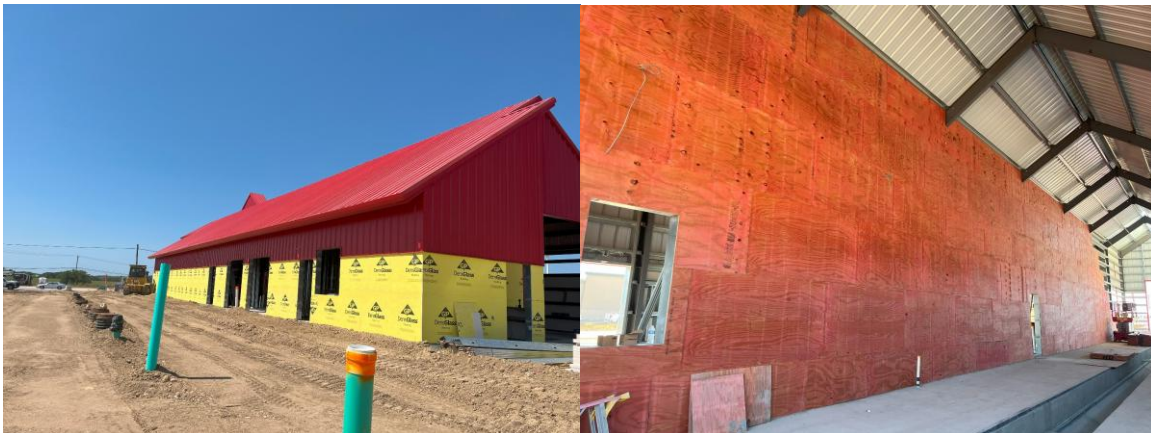
Flat Creek Subdivision

- The streets crew has completed cutting and grading throughout the subdivision and is now concentrating efforts on the main boulevard—from the Hwy 90 entrance to the first roundabout.
- Installation of geogrid mesh is in progress, followed by placement of flexible base material.
- Civil crews are forming and installing rebar for the storm drain infrastructure, while the masonry team is actively setting forms and laying brick for retaining walls at multiple locations across the site."



Pumphouse No. 5

- The utilities crew is continuing with backfilling operations around the newly installed water lines.
- Ironworkers are making steady progress on the building exterior, installing R-panel metal siding and OSB wall sheathing.
- Sotello Electric is actively roughing in metal-clad cable and installing electrical outlets throughout the car wash bay.
- Starks Construction is performing earthwork to prepare the site for future roadway development within the car wash area.



Town East Crossing Retail

- The stucco crew is actively applying finish to the exterior side and rear walls, while simultaneously laying brick along the front structure.
- The utility crew continues installing manholes and sewer lines.
- Welders were on site performing structural welds to install additional support members at the front of the building.