



Agenda Report

Agenda of: June 24, 2025

Department: Parks & Recreation

Subject: Grant application partnership with GRANTWORKS, INC. for Texas Parks and Wildlife Department(TPWD)

Recommended Motion:

I move to authorize staff to work with GRANTWORKS, INC., to prepare and submit a 50/50 matching grant(up \$750,000) to the Texas Parks and Wildlife Department for park improvements at Lions Parks.

Background:

The City of Castroville's Parks & Recreation Department intends to apply for a Local Parks Non-Urban Outdoor Recreation Grant through the Texas Parks and Wildlife Department (TPWD). This competitive grant program provides a 50/50 matching opportunity of up to \$750,000, supporting outdoor recreation projects that benefit the public and align with local park planning efforts.

To ensure a competitive and professionally developed application, the department proposes entering into an agreement with GrantWorks, Inc., a firm with proven expertise in state and federal grant preparation. GrantWorks will assist with the full development and submission of the TPWD grant application. The cost of this service is \$7,000, payable upon submission of the application.

At the meeting on June 18, 2025, the Parks & Recreation Advisory Board unanimously voted in favor of moving forward with this partnership and pursuing the grant opportunity.

The funds requested will support the design and installation of a fully inclusive playground structure, including inclusive swing sets, at Lions Park on the west side of the property. This project is designed to provide a safe, accessible, and engaging recreational environment for children of all abilities. Based on preliminary estimates, the total project cost is approximately \$700,000, with a \$350,000 grant request and a \$350,000 local match.

This project aligns with multiple community priorities:

- It is identified in the Castroville Parks & Recreation Master Plan.
- It directly responds to feedback collected through the 2024 Parks & Recreation Community Survey, which showed strong support for inclusive play features.
- It addresses a critical service gap, as the nearest inclusive playground is located 28 miles away in San Antonio (Dan Markson Park).

- Its proximity to Castroville Elementary School and surrounding neighborhoods makes it easily accessible to a large number of local families and children.

This project represents an important step forward in enhancing recreational equity and inclusion for Castroville residents. The department respectfully requests the City Council's support to proceed with this opportunity.

Fiscal Impact:

☐ Budgeted ☒ Requires Budget Amendment

Source of Funding:

Account Code: 10-50904-413

Attachments:

Application Preparation Agreement

Lions Park Site Plan

Lions Park Master Plan Update

Urgency (0-5 = Low Urgency to High Urgency): 4

Impact (0-5 = Low Impact to High Impact): 5

Submitted by: Jonah Chang, Director of Parks & Recreation

STATE OF TEXAS

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KNOW ALL MEN BY THESE PRESENTS:

CITY OF CASTROVILLE

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APPLICATION PREPARATION AGREEMENT

This agreement is made by and between GRANTWORKS, INC. (herein called CONSULTANT) of Travis County, Texas, and the CITY OF CASTROVILLE, (herein called CLIENT), of Medina County, Texas, for the purpose of retaining Consultant to render services in connection with the preparation and submission of an application(s). to the Texas Parks and Wildlife Department (TPWD) for the City of Castroville.

SECTION 1: Consultant shall prepare and submit the Client's application(s) for the Texas Parks and Wildlife Department - Local Park Grant Program – Non-Urban Outdoor Recreation in accordance with the guidelines and procedures established by the TPWD.

SECTION 2: For and in consideration of the foregoing, Client agrees to pay Consultant a fee of \$7,000.00 due upon submission of the application to TPWD.

SECTION 3: Client agrees to provide its timely cooperation in completing actions, making decisions, and providing information requested by Consultant as needed to complete the application.

SECTION 4: This agreement shall be in effect as of the date it is executed and shall remain in effect until the proposed application is submitted to Texas Parks and Wildlife Department, unless terminated in accordance with Section 5.

SECTION 5: This agreement may be terminated by either party with or without cause by giving the other seven (7) days written notice.

SECTION 6: This agreement is solely for the preparation and submission of the grant application. GRANTWORKS, INC. does not provide grant management services after the award.

SECTION 7: This document embodies the entire agreement of the parties hereto and no amendment, addition, or deletion will be valid except be in writing and executed by the parties.

GRANTWORKS, INC
2201 NORTHLAND DRIVE
AUSTIN, TX 78756

CITY OF CASTROVILLE
1209 FIORELLA ST.
CASTROVILLE, TX 78009

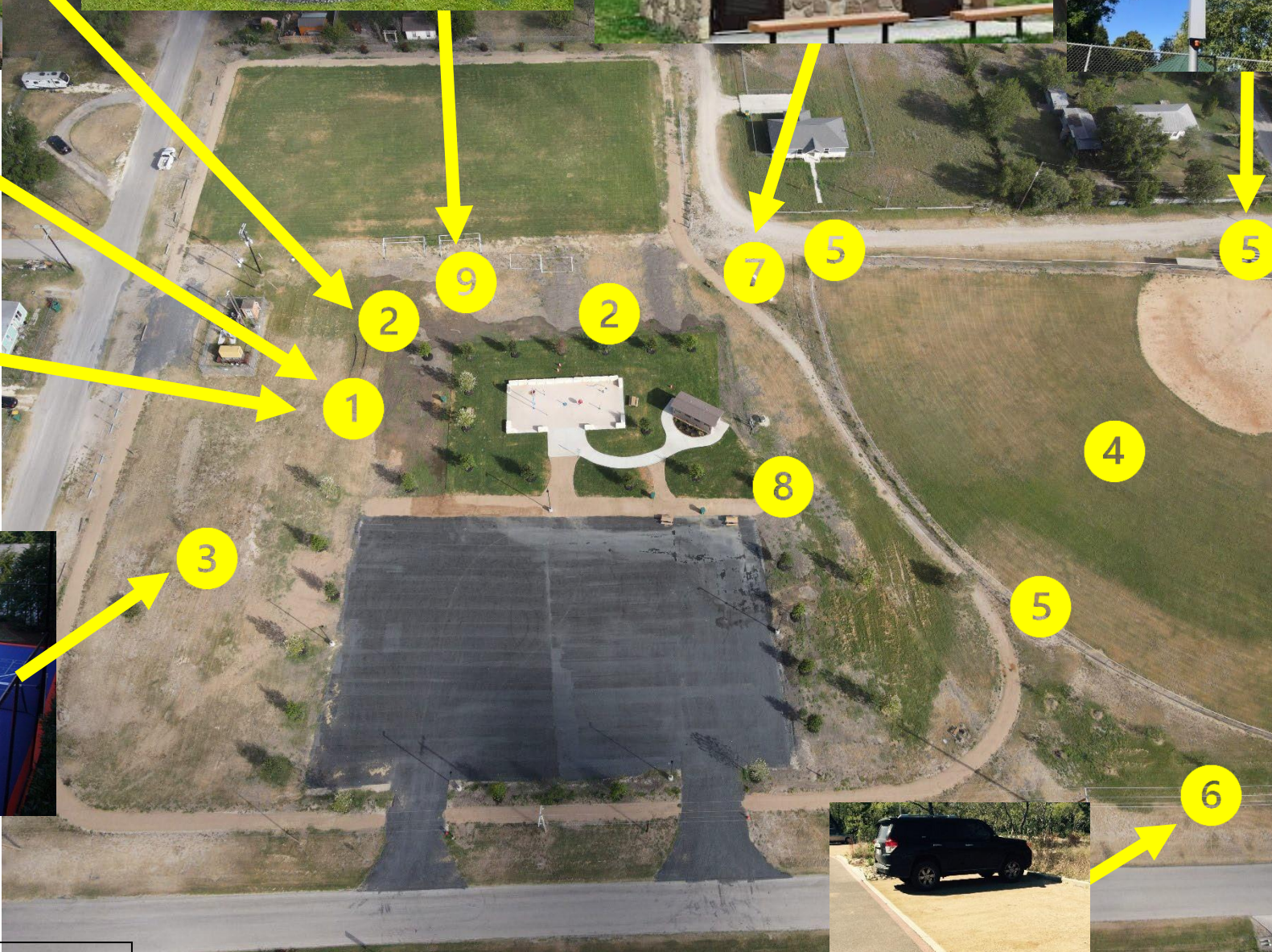
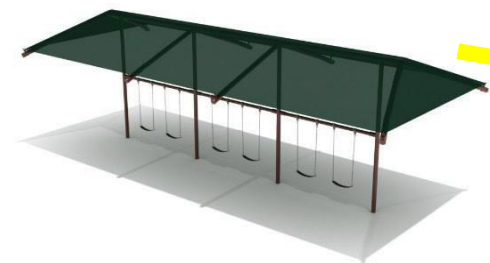


BY: Bruce J. Spitzengel, President

Bruce Alexander, Mayor

ATTEST:

DATE:



Conceptual Map & Equipment @ Lions Park-
Final products may be different than depicted.
MAP NOT TO SCALE

Lions Sports Complex - Master Plan Update Page 55 and 56 - May 2025

B. ii. Lions Sports Complex

The Castroville Lion's Club donated two and a half city blocks to the City of Castroville in 1957. The Lion's Sports Complex was previously used as a football field for the St. Louis Catholic High School. The land was given to the city with the stipulation it be used in perpetuity for sporting activities and events.

This "L"-shaped 11.4-acre park is 2.5 city blocks located at the intersections of Houston St., Vienna St., Constantinople St., and Athens St. Parking for the park is along these streets consisting of gravel surfacing without curbs or parking control striping.

Castroville Elementary School is adjacent to this park, just across Houston St. to the south. The school has several playscapes and play areas, but they are not available to the public.

This is the only sports park north of US Highway 90 in the original part of the city. US Highway 90 is the major thoroughfare which splits Castroville and is difficult to cross due to the limited number of lighted pedestrian crossings. This limits safe foot and bike traffic to Castroville Regional Park from the north-side of the highway.

The only mobile home housing development inside the Castroville limits is adjacent to the west of this park on Athens St. Within three blocks of this park, there is an apartment complex that participates in the Texas Department of Housing and Community Affairs (TDHCA) "Low Income Housing Tax Credit Program" as listed by the hellosection8.com website. From personal observation many children live in this area.

<https://hellosection8.com/narrow-down-section-8-rental-castroville-tx-1.html>

The 4-acre baseball/softball field complex on the east side of the park is enclosed with a fence with bleachers in one corner. This baseball field provides a venue for city adult softball league play and youth baseball practice, mostly on weekends and some weeknights. Other sports groups use the outfield for practice and bring their own rented lights.

In 2023, irrigation, a sports field, splashpad, trees, stone benches, parking, some lighting, and a new restroom were added. In 2024, new lights over the sports field to the north side of the complex were installed. The sports field is mainly used by a very active youth soccer club.



Lions Park in 2023 facing west with parking on the left, splashpad and bathroom in the center, and sports field on the right. (The softball field is partially shown.)

Lion's Sports Complex Recommendations

There is still ample space to give this neighborhood an excellent place to be active. The Parks and Recreation Advisory Board along with the Parks Director ran a survey about the park 2024 to provide maximum community impact.

Lions Park Mission Statement

To provide our community with well-maintained, multi-purpose sports fields and playscapes where residents of all ages and abilities can participate in recreational activities, develop athletic skills, and build lasting community connections, honoring our donor's commitment to accessible and inclusive neighborhood sports and play.

Equity in Park Distribution

This neighborhood park meets this standard. It is in a prime geographic location based on the demographics of the surrounding area.

Equity in Accessibility

This park does not meet this standard. The new splashpad and restroom are ADA compliant and inclusive, but there is still a noticeable lack of universally accessible park features, for children especially.

Equity in Functions

The recent additions have improved this aspect of the park bringing more balance among organized sports, passive and unstructured play. But the splashpad cannot operate the whole summer due to occasional droughts and is closed during the winter season. There is still room for improvement!

Top Priority Features to Be Considered for CIP

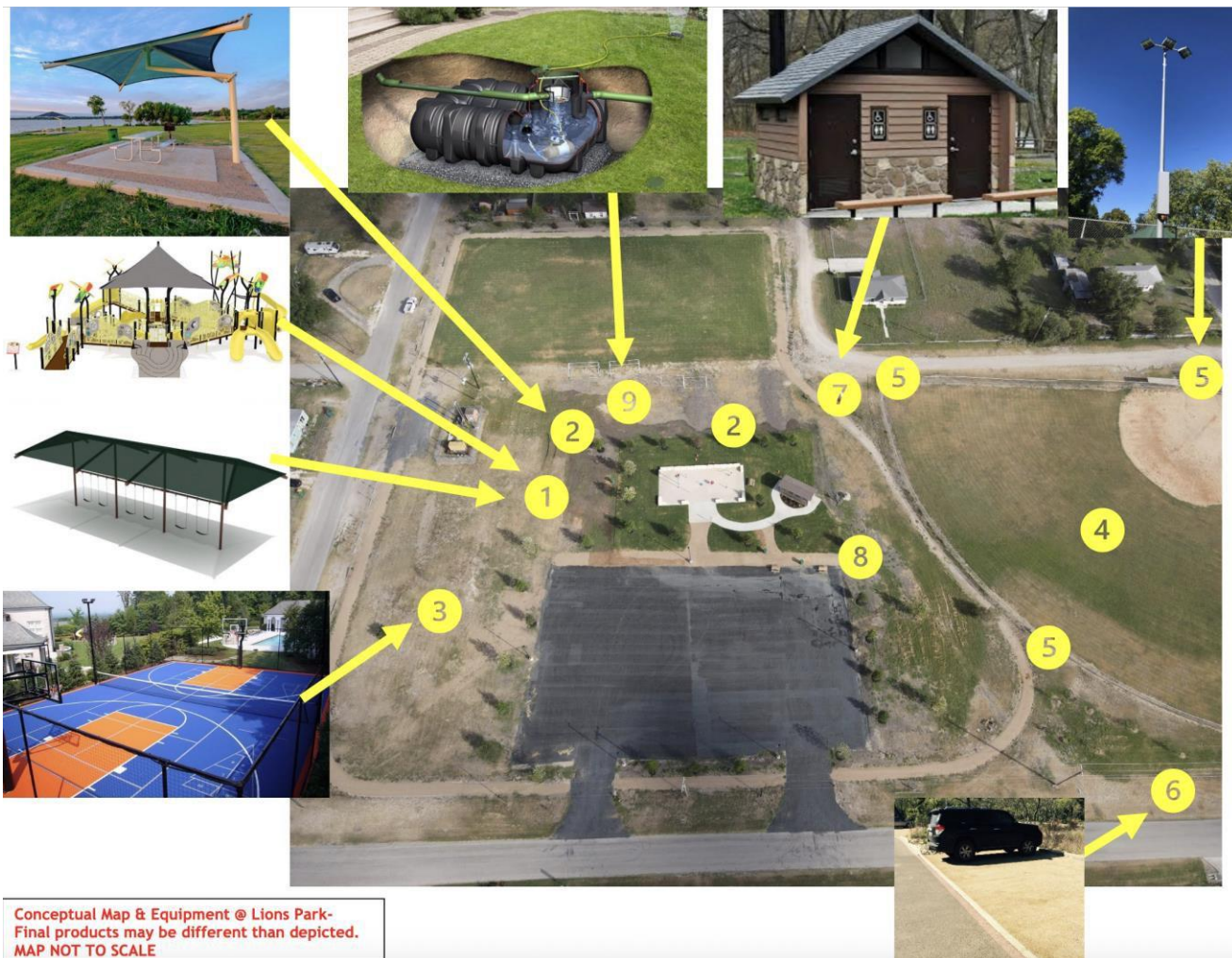
Parks Staff and the Parks and Recreation Advisory Board ran a survey in August 2024 (see appendix) to help determine that the inclusive playground and shade were top priorities for citizens at Lions Sport Complex: 171 out of 369 surveyed prioritized the playground which is 46% of the participants.

To be good stewards of our water usage, City Staff recommend installing a water reuse system connected to the splashpad. The water reuse system, which includes underground tanks, will take the water from the splashpad and use it for irrigation in the park. This will help offset the fresh water used in the splashpad, especially when the area experiences drought conditions.

Overall Recommendations

The list below refers to features in the following two diagrams.

1. Inclusive playground including climbing structure and swings
2. Multiple shade pavilions
3. Multi-sport hard surface court including basketball, pickleball, four-square, etc.
4. Updated sports field and softball field with irrigation and fencing
5. Sports field lighting
6. Parking along perimeter of property
7. Additional bathroom
8. Seating (stone benches), picnic tables, walking trails, landscaping
9. Water reuse system for the splashpad



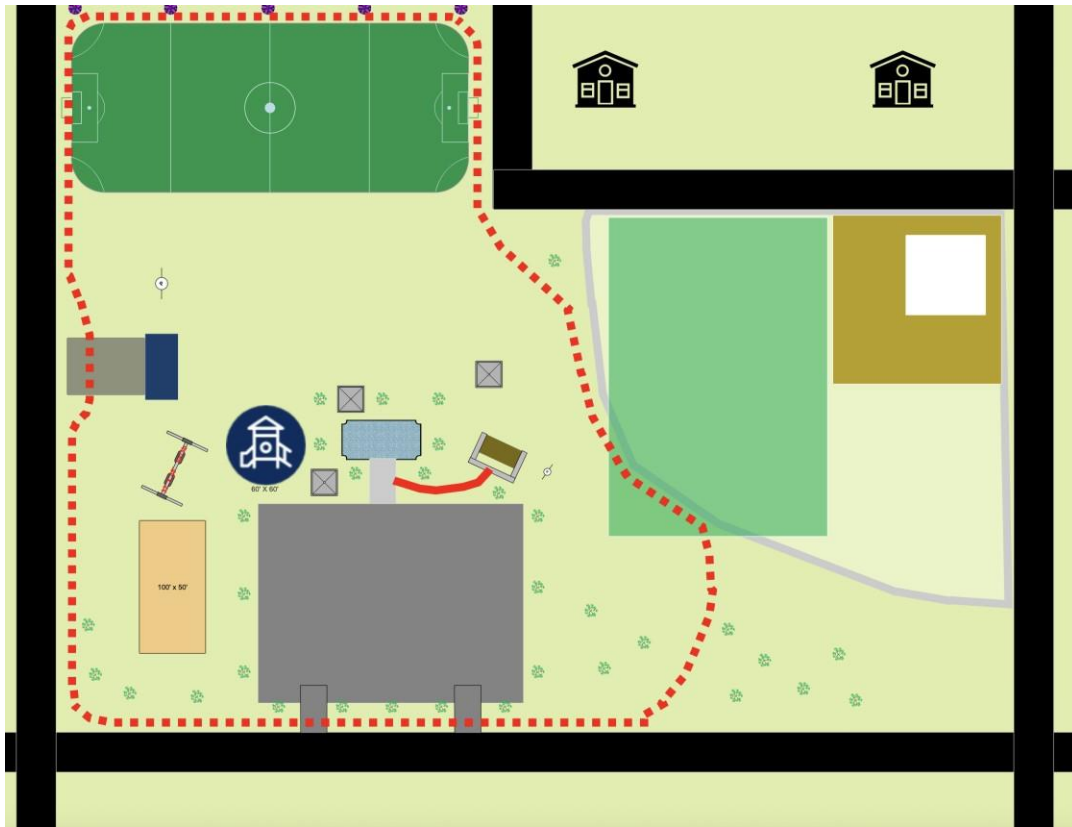


Table 5 – Specific Recommendations

Lions Sports Complex Park		BE = Bond Election, OB = Operating Budget, GR = Grant		
Overall Park	Cost	Funding Source	Department Lead	Year FY
Inclusive playscape including swings and climbing structure	\$365,000	Grant	Parks	
Shade cover – Install one a year for 3 years	\$13,000	OB	Parks	2025
Pavilion	\$50,000	BE	Parks	2025
Water reuse system at splashpad		OB	Contractor	
Benches	\$4,000	OB	Parks	
Head-in parking surrounding property (500 sq ft section)	\$2,000	OB	Parks& PW	
Softball Field	Cost	Funding Source	Department Lead	Year FY
Integrate sports field in the outfield; install grass		OB	Contractor	
Refurbish backstop fencing		OB	Contractor	
Move outfield fence to encompass sports field	\$60,000	OB	Contractor	
Install irrigation	\$40,000	OB	Contractor	

Install lighting	\$85,000	GR	Contractor	
Move walking trail to match outfield fence	\$4,000	OB	Parks& PW	
Multi-sport hard surface court	Cost	Funding Source	Department Lead	Year FY
Install court	\$40,000	BE	Parks	
Fencing	\$15,000	BE	Parks	
Lights	\$10,000	BE	Parks	
Trails	\$3,000	OB	Parks	
Annual Maintenance Items	Annual Cost	Funding Source	Department Lead	
Walking trail resurfacing	\$5,000	OB	Parks& PW	
Softball field – Fertilizer, weed control	\$7,000	OB	Parks	
Irrigation	\$5,000	OB	Contractor	
Landscaping – Plant trees and shrubs	\$2,000	OB	Parks	
Picnic tables	\$3,000	OB	Parks	
Drinking fountains – On walking trail, bottle fill at restrooms	\$2,000	OB	Parks	