



# Agenda Report

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**Agenda of:** March 11, 2025

**Department:** Administration

**Subject:** Discuss and take appropriate action regarding design build approach to City Hall as discussed by McKinstry.

**Recommended Motion:** (if necessary) I move to approve the City utilizing a design build approach for the city hall remodel project.

**Background:** The council will hear a presentation by McKinstry which will outline the services that they offer and their recommendation to use a design build method for the city hall remodel project. The purpose of this agenda item is to allow the council to discuss various construction alternatives including whether to use a design build approach and/or McKinstry for this project. Because this is a professional services contract, the city is not required to issue an RFP and is specifically prohibited from making the selection based upon professional fees.

Sec. 2254.004. CONTRACT FOR PROFESSIONAL SERVICES OF ARCHITECT, ENGINEER, OR SURVEYOR. (a) In procuring architectural, engineering, or land surveying services, a governmental entity shall:

- (1) first select the most highly qualified provider of those services on the basis of demonstrated competence and qualifications; and
  - (2) then attempt to negotiate with that provider a contract at a fair and reasonable price.
- (b) If a satisfactory contract cannot be negotiated with the most highly qualified provider of architectural, engineering, or land surveying services, the entity shall:
- (1) formally end negotiations with that provider;
  - (2) select the next most highly qualified provider; and
  - (3) attempt to negotiate a contract with that provider at a fair and reasonable price.
- (c) The entity shall continue the process described in Subsection (b) to select and negotiate with providers until a contract is entered into.

**Fiscal Impact:** TBD

☐ Budgeted   ☐ Requires Budget Amendment

**Source of Funding:** Account Code:

**Attachments:**

**Urgency (0-5 = Low Urgency to High Urgency): 3**

**Impact (0-5 = Low Impact to High Impact): 3**

**Submitted by: R. Scott Dixon**