

City Administrator's Report



To: Mayor Alexander & City Council
CC: Staff
From: R. Scott Dixon, City Administrator
Date: July 02, 2025
Re: City Administrator's Report

Mayor and Council,

The following items are listed in no particular order. If there is anything that you would like an update on that you do not see listed or you have any additional questions or concerns, please contact me.

WWTP Pond Closure

No Change. The final approval that the City was waiting on from TCEQ in order to move forward with the closure of the east pond was granted in an email from the TCEQ on June 18th. Staff will work with Councilman King to develop the project scope, details, and timeframe. Staff anticipates this work to begin in late summer, early Fall once the Geneva Drainage project has been completed.

Geneva Drainage Channel

The heavy equipment needed to begin the earthwork on the Geneva channel has been rented and will be delivered the week of July 8th. Weather permitting, the excavation work will begin next week.

Garcia Creek Drainage Project

No Change. Staff is in the process of contacting the property owners along Garcia Creek to obtain easements that will allow for the proposed channel improvements to be made. Engineers from KFrieze/Lochner will provide an update on the project and seek council direction on several proposed bank stabilization methods at the July 8th council meeting.

RRC Gas Utility Audit

As requested by council, staff is preparing to provide a report on the city's gas distribution system including the results of the recent audit at the July 22nd regular council meeting.

Council A/V Update

No further changes have been made to the audio setup. We will test it again at the July 8th meeting. If the system continue to have audio or video issues, we will strive to set up a meeting with a technician from the streaming service (Vimeo) and our IT provider (VC3).

CPSE Dispute

Following council direction, the city's outside counsel on this matter has re-engaged with CPSE's outside counsel to request that the outstanding items that were requested in the letter dated August of 2023 are acted upon in a timely manner. Staff will continue to update council on the progress of the protracted negotiations.

There is a lot going on in the City of Castroville! If I have left anything out of this report, it was not intentional. **If there is anything else that is of particular concern to you, please let me know so that I can include it on a future report.** As always, my door is open should you have need to speak with me. It is my pleasure to serve the people of Castroville.

Thank you,

A handwritten signature in blue ink, appearing to read "R. Scott Dixon".

R. Scott Dixon, MPA

City Administrator, Castroville, TX