



Agenda Report

Agenda of: August 12, 2025

Department: Administration

Subject: Discussion and possible action to create a Building Appeals Review Board.

Recommended Motion: I move to direct staff and the City Attorney to draft an ordinance establishing the Building Appeals Review Board—defining its composition, scope, appeal process, and integration with existing permit enforcement.

Background:

I recommend that Council establish a Building Appeals Review Board to adjudicate appeals of decisions made by building inspectors or officials. This mirrors variance procedures but specifically addresses building code enforcement.

Statutory and Practical Authority:

While no state statute explicitly mandates such a board, many Texas municipalities—e.g., La Porte and Grapevine—have implemented Building Code or Appeals Boards to hear disputes regarding building code interpretations or permit decisions laportetx.gov. These boards serve an essential administrative function, providing due process and clarity in code administration.

Attachments: None.

Urgency (0-5 = Low Urgency to High Urgency): 2

Impact (0-5 = Low Impact to High Impact): 3

Submitted by: Bruce Alexander, Mayor