



# Agenda Report

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**Agenda of:** December 16, 2025

**Department:** Administration

**Subject:** Presentation Re City Hall & Library

## **Recommended Motion:**

No formal action required at this time. Provide direction to staff and the project architect regarding preferred concept options and project scope for both facilities.

## **Background:**

As part of the City's ongoing facility planning and design-build evaluations, the project architect will present **two conceptual design options** for both the **City Hall** and the **Castroville Public Library**. These preliminary concepts are intended to assist the City Council in narrowing the scope and direction for each project before design development advances further.

A copy of the presentation is included with this report.

## **City Hall – Scope Clarification Needed**

The architect will present two conceptual paths:

1. **Full City Hall Build-Out with Annex** – a comprehensive facility including expanded administrative and public service space; or
2. **Remodel of the Existing City Hall Building** – a more limited renovation within the existing footprint.

City Council guidance is needed on which approach should move forward into detailed cost analysis and design refinement.

## **Library – Concept Option A vs. Option B**

For the Castroville Public Library, the architect will present **Option A** and **Option B**, each illustrating different space configurations, layout efficiencies, and long-term facility considerations.

City Council input and consensus is needed on whether to proceed with **Option A or Option B** as the preferred direction.

### **Cost Estimates**

Each concept for both projects will include **preliminary cost estimates**, allowing Council to compare scope, scale, and budget implications before design work proceeds.

### **Fiscal Impact:**

None at this stage. Future fiscal impacts will depend on the design option selected and will be brought back to Council with refined estimates during subsequent phases.

☒ **Budgeted**   ☐ **Requires Budget Amendment**

### **Source of Funding:**

**Urgency (0-5 = Low Urgency to High Urgency): 3**

**Impact (0-5 = Low Impact to High Impact): 3**

**Submitted by: R. Scott Dixon**

**Attachments:** City Hall & Library Presentation