

2025-2026 BUDGET CALENDAR

Initial Planning & Forecasting

- **March 11, 2025** – City Council Meeting: Budget Methodology & Historical Trends
 - **March 25, 2025**
 - City Council Meeting: Revenue Forecast (Major Revenues)
 - Proposed budget spreadsheet emailed to departments
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Departmental Input & Expenditure Planning

- **April 2, 2025** – Personnel budgets due to City Administrator & Finance Director
 - **April 8, 2025** – City Council Meeting: Expenditure Forecast (Major Expenditures)
 - **April 16, 2025** – Department budget submissions due to City Administrator & Finance Director
 - **April 22, 2025** – City Council Meeting
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Appraisal & Council Presentations

- **April 30, 2025** – Chief Appraiser prepares and certifies estimated taxable value
 - **May 1, 2025** – Deadline to mail appraised value notices (non-homesteads) – Medina County Appraisal District
 - **May 5–8 or May 12–16, 2025** – Department Budget Presentations to City Council
 - **May 13, 2025** – City Council Meeting
 - **May 27, 2025** – City Council Meeting: Budget Workshop #1 and City Council Meeting
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Workshops & Hearing Preparation

- **June 10, 2025** – Budget Workshop #2 (General Fund) and City Council Meeting
 - **June 24, 2025** – City Council Meeting
 - **July 8, 2025** – City Council Meeting: Budget Workshop #3 (Enterprise & Airport Funds)
 - Set hearing dates for Tax Rate & Budget
 - **July 22, 2025** – City Council Meeting: Budget Workshop #4 (if needed)
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2025-2026 BUDGET CALENDAR

Certification, Publication & Public Hearings

- **July 25, 2025** – Certified appraisal rolls due to taxing units
 - **July 31 & August 7, 2025** – Publish Tax Rate Hearing notices
 - **August 8, 2025** – Proposed budget due to City Secretary
 - **August 12, 2025** – City Council Meeting: 1st Tax Rate Hearing and City Council Meeting
 - **August 14 & 21, 2025** – Publish Budget Hearings
 - **August 26, 2025** – City Council Meeting
 - 2nd Tax Rate Hearing
 - 1st Budget Hearing
 - Council approves proposed tax rate and submits it to Melissa Lutz
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Adoption & Finalization

- **September 9, 2025** – Final Budget Hearing and City Council Meeting
 - Adopt Tax Rate
 - Ratify Tax Rate
 - Adopt 2025–2026 Budget
 - **September 23, 2025** – Council Meeting to adopt:
 - Comprehensive Fee Schedule
 - Investment Policy
 - Financial Policy
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Implementation

- **October 1, 2025** – Start of Fiscal Year 2025–2026
 - Tax bills mailed by tax assessor (Medina County Tax Office)

Dates subject to change.