



February Monthly Report

From: Debra Howe, City Secretary

Activities/Projects:

Attended:

Council Meetings: February 11th and 25th

Managers Meetings: 2

2025 General and Special Election for May 3, 2025

The deadline for applications was February 14th and the final tally was – District 1 – one application Sheena Martinez, District 2 – two applications Houston Marchman and Karen Fifield, District 5 – two applications – Bob Peterson and Robert Lee and for Mayor- two applications – Bruce Alexander and Darrin Schroeder. The deadline for write-ins was February 18th and the city did not receive any applications. The deadline to withdraw was February 21st. Two applicants did withdraw, Karen Fifield (District 2) and Bob Peterson (District 5). Ordinances to cancel the election for District 1, District 2 and Special Election for District 5 will be considered at a March meeting. Drawing for place on the ballot was conducted on February 21st with Incumbent Darrin Schroeder being first on the ballot and challenger Bruce Alexander listed second.

Municode Agenda Program

Continuing to learn more on the Agenda Program. Besides the City Council meetings the Historic Landmark Commission, Planning and Zoning Commission and Parks and Recreation Advisory Board and Economic Development Board are part of the agenda program.

Open Records requests

The number of requests does not reflect the time of staff to process a request, which can be very lengthy. For February – 10 completed includes: (4) Court, (3) Community Development, (1) Code Enforcement (1) Grant funding for Community Center, (1) TxCDBG for Water Main Improvement Bids.

Miscellaneous

Printed approximately 982 pages of packets (7) and agenda copies for all boards and City Council Meetings in February.

Posted: 7 Agendas for City Council (2), HLC (1), Library (2), Parks (1), and P&Z (1)

Red Flags

None at this time.