



CITY COUNCIL AGENDA REPORT

DATE: September 19, 2025

AGENDA OF: September 23, 2025
DEPARTMENT: Finance
SUBJECT: FY 2024-2025 Final Budget Amendment

RECOMMENDED MOTION: Consider and appropriate action on approval of the Final Budget Amendment Ordinance for Fiscal Year 2024-2025 for the General, Enterprise and Airport Funds in the amount of \$2,450,400 to increase line-item budget accounts.

BACKGROUND: Each year, the City is required to adopt a final budget amendment to ensure the adopted budget accurately reflects actual expenditures and revenues at year-end. The purpose of this amendment is to reconcile departmental budgets, account for unforeseen expenditures, and incorporate adjustments that occurred during the fiscal year. Approval of this amendment ensures compliance with State law and provides transparency in the City's financial operations.

FISCAL IMPACT/SOURCE OF FUNDING: The total combined amendment is \$2.45 million. It is important to note that this figure does not mean the City is physically withdrawing this amount from fund balance. Rather, this action is to reconcile accounts in preparation for the annual audit. Based on current estimates, revenues are projected to exceed expenditures, resulting in a contribution to fund balance at year-end. These figures remain estimates until all transactions are posted and finalized.

For comparison, in Fiscal Year 2023–2024, the final budget amendment for the General Fund totaled \$1,769,952. Despite that amendment amount, the City ultimately used only \$3,829 from fund balance. This illustrates that budget amendments serve as a reconciliation tool and do not necessarily reflect actual fund balance usage.

☐ Budgeted ☒ Requires Budget Amendment

ATTACHMENTS: Final Budget Amendment Ordinance

Urgency (0-5 = Low Urgency to High Urgency): 5
Impact (0-5 = Low Impact to High Impact): 5

Submitted by: Leroy Vidales