



memo

To: Scott Dixon
From: John Gomez
Date: 9/19/2025
Re: Public Works Monthly Staff Report – August 2025

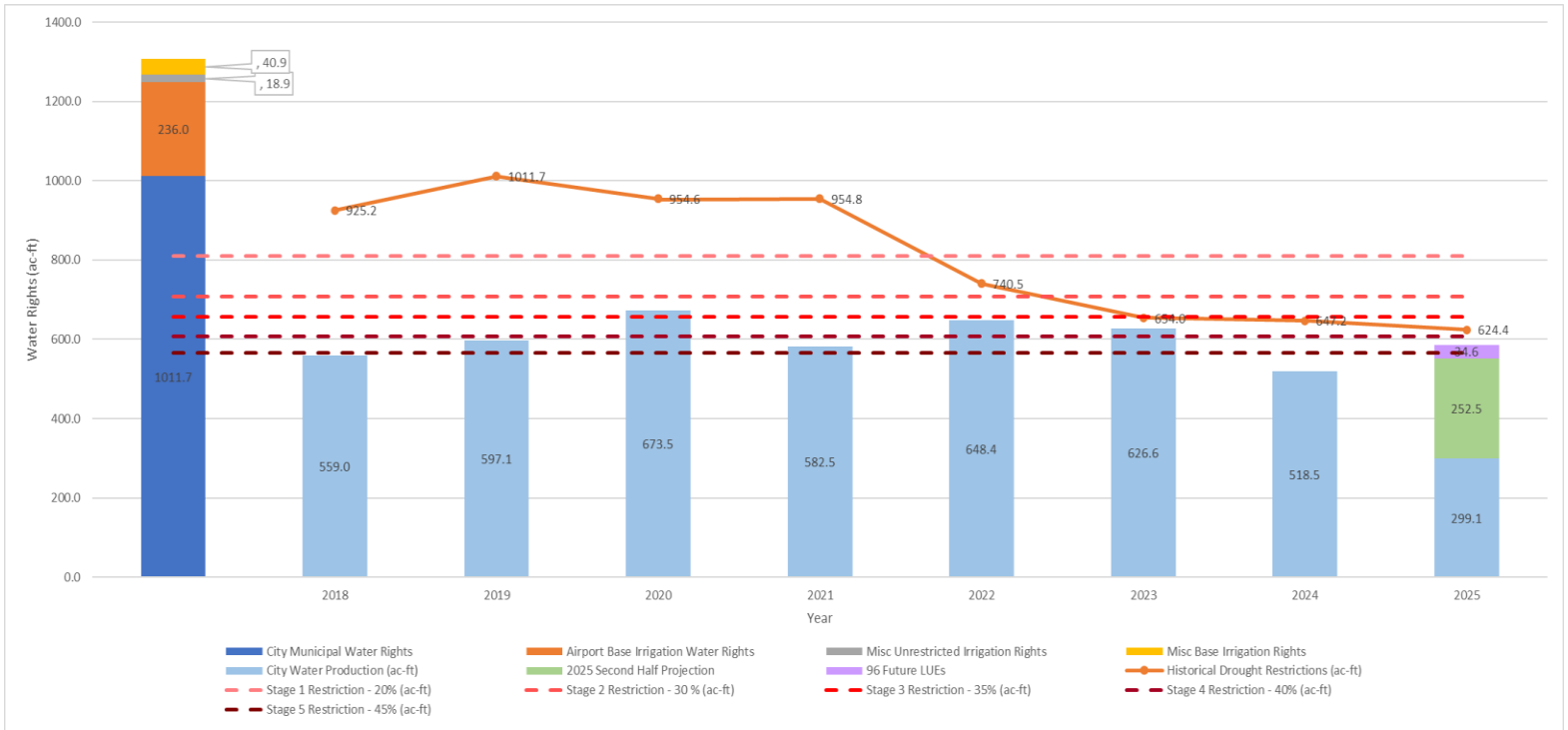
Department monthly highlights:

- **Work Order Activity:** Staff received a total of 120 service requests across all departments during the reporting period.
- **Staff highlights:** Max Lunstrum received his Class B Wastewater Treatment License
- **Refuse Updates:** STRD is scheduled to deliver residential and commercial carts starting the week of September 22nd

Work Orders

Department	Issued	Closed	Open (at month end)
Electric	39	35	4
Water	25	25	0
Sewer	0	0	0
Streets	46	44	2
Gas	9	9	0
TOTAL	120	113	6

Water consumption and projection data:



AMI Meter Project

- Ameresco has successfully completed the installations of 175 AMI electric meters and 7 AMI water meters.

Geneva Drainage Channel- Streets Project

- The street crew continue to move dirt to bring the road to its proper grade, working from the upper end of the street down toward the river.



Castroville Community Building

- Plumbers are working on the building's interior plumbing systems.
- Electricians are installing metal-clad cables and outlet boxes throughout the structure.
- The HVAC crew is on-site, installing internal components of the air conditioning system and suspending ductwork in the rooms.



Flat Creek Subdivision

- The streets crew is currently placing flexible base material to bring the roadway up to its final grade. Meanwhile, the civil crews have completed all storm drain infrastructure throughout the subdivision.



Pumphouse No. 5

- The electrical crew is roughing in metal-clad cable and installing outlet and light boxes throughout the car wash bay.
- The framing crew is installing metal studs, applying OSB wall sheathing, and has placed insulation foam.
- The masonry crew is preparing the building's exterior for brickwork by applying brick reinforcement mesh and a vapor barrier.
- The civil crew is setting forms and placing rebar in preparation for driveway and parking lot construction. Plumbers continue to install plumbing systems throughout the building.



Town East Crossing Retail

- The utility crew is completing the final runs of water and sewer line installations. Meanwhile, the masonry team is laying brick along the front of the building.
- The civil crew has poured concrete for the parking lot curbs and the dumpster area at the rear of the building. They are also setting forms and placing rebar for the walkways in front of the structure.
- The dirt crew is preparing the pad for a second structure by grading the area, installing Geotech mesh, and covering it with crushed aggregate for future parking lot. Additionally, the glass crew is installing mullions and muntin's at the front of the building in preparation for setting the doors and glass panels.

