



Agenda Report

Agenda of: December 3, 2025

Department: Community Development

Subject: Discussion and possible action to schedule a joint workshop with the City Council to review the Development Agreement Policy.

Recommended Motion:

Staff recommend that the Planning & Zoning Commission select a preferred date for the joint workshop and direct staff to coordinate with the City Council and City Secretary to finalize scheduling and public notice.

Background:

The purpose of this item is for the Planning & Zoning Commission to set a date for a joint workshop with the City Council to review the draft Development Agreement (DA) Policy. Staff has been working with both P&Z and Council over the past several months to refine the City's framework for evaluating and negotiating Development Agreements, including items related to annexation, zoning, infrastructure obligations, water rights, parkland dedication, connectivity, building materials, fiscal productivity, and long-term maintenance responsibilities.

To ensure alignment between both bodies before moving toward adoption, a joint workshop is recommended. This meeting will allow P&Z and Council to review the consolidated draft together, ask questions, provide direction, and confirm policy priorities that will ultimately guide future development proposals within the City and ETJ.

POSSIBLE DATES TO CONSIDER

Staff recommends selecting from the following dates:

- Wednesday, January 7, 2025
- Wednesday, January 14, 2025 (Regular Planning and Zoning Meeting Date)
- Wednesday, January 21, 2025

Staff recommends selecting from the following times:

- 2:00 p.m.
- 5:30 p.m.

These may be adjusted once Council members' availability is confirmed.

Attachments:

- Councilman Lee's Comments

Submitted by: Breana Soto