

# CITY OF COSMOPOLIS

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CITY ADMINISTRATOR



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RE: December 6, 2023, City Administrator Council Report

## Informational Items Only

**Item 1) *Municipal Building Update***- Since my last report, the work completed is the installation of below slab electrical conduits, plumbing, and the installation of rebar and foundation straps. There has been a slight delay in the scheduled pouring of concrete because of waiting for steel to arrive that goes into the foundation, as well as the scheduling conflict for the steel contractor. This work is now complete, and we will be waiting for a weather window to get the foundation poured.

We are still on schedule to have the foundation complete, and the site secured for the winter during the first two weeks of January.

**Item 2) *Comprehensive Stormwater Plan***- As I mentioned at the last City Council Meeting, we are getting ready to start our Comprehensive Stormwater Management Plan that is funded by a \$400,000 no match required grant from the Chehalis Basin Flood Authority and the Office of the Chehalis Basin. We are the lead agency for the grant that will complete this plan for all 3 cities.

An Interlocal Agreement between the cities of Cosmopolis, Hoquiam, and Aberdeen will be placed on the December 20<sup>th</sup> agenda for approval. The Interlocal Agreement will be to ensure that each city is responsible for any cost overruns for their individual portions of the plan over the \$400,00 in grant funds available.

**Item 3) *Parks Maintenance Grant***- We are still waiting for Washington State Recreation and Conservation Office (RCO) to send us our funding agreement for our Parks Maintenance Grant. The funds will not be available to us until July 1, 2024, which will work fine with our projected construction schedule next summer. This will be placed on the December 20<sup>th</sup> agenda for approval.

**Item 4) *2024 Budget***- We are still working with Department Heads to trim the proposed 2024 Budget to allow us to get to a balanced budget and to allow us to place some funds into the

reserve accounts. I want to thank all the Department Heads for working with us to help make some very tough decisions.

Sincerely,

***Darrin C. Raines***

Darrin C. Raines  
City Administrator