

CITY OF COSMOPOLIS

ORDINANCE NO. 1383

AN ORDINANCE PERTAINING TO THE REFUNDING OF BUILDING PERMIT FEES, ADDING A NEW SECTION 14.04.015 TO THE COSMOPOLIS MUNICIPAL CODE.

BE IT ORDAINED by the City Council of Cosmopolis as follows:

SECTION 1. A NEW SECTION 14.04.015 is added to the Cosmopolis Municipal Code, to read as follows:

14.04.015 Building Permit Refund Policy.

A request for a refund of a fee paid for any permit as set forth in Section 14.04.013 shall be subject to the following policy:

- (1) A request for a refund shall be made in writing by the person or company that paid the permit fee. Any refund shall be made only to the person or company that paid the permit fee.
- (2) No permit fee shall be refunded that is less than \$150.
- (3) The state fee portion of any permit fee shall not be refunded.
- (4) No permit fee shall be refunded for an expired permit.
- (5) No more than 75% of a permit fee shall be refunded.
- (6) If a plan review has been completed, a plan review fee shall not be refunded, but if the plan review has not been performed, no more than 75% of the plan review fee shall be refunded.
- (7) All requests for a refund of a permit fee shall be forwarded to the Building Official, who shall verify whether any work has been done on the project before any refund shall be made.

PASSED AND APPROVED this 20th day of September, 2023.

Mayor

Attest:

Finance Director

I, Julie Pope, Finance Director for the City of Cosmopolis, Washington do hereby certify that the foregoing is a true and correct copy of Ordinance No. 1383 of the ordinances of the City of Cosmopolis, Washington, and that the same was passed regularly and according to law on the 20th day of September, 2023.

Finance Director