

CITY OF COSMOPOLIS

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CITY ADMINISTRATOR



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July 18, 2022

RE: July 20, 2022, City Administrator Council Report

Item 1) *Mill Creek Multi Objective Plan*- Attached to your agenda packet is the proposed agreement with HDR for the Mill Creek Multi Objective Plan Phase 2. The total not to exceed price of this agreement is \$142,009, all of which is covered by a grant we received from the Office of the Chehalis Basin, and the Chehalis Basin Flood Authority.

There is optional work listed for this project that would cost \$17,824 and will only be done after a council approved addendum to the original agreement. This work will be funded by an additional \$25,000 that I requested from the Flood Authority and was approved this past week. We will have an addendum to this agreement at the August or September meeting to include the additional amount received.

Item 2) *Landscaping RFQ*- We did not receive any proposals for Landscaping Services for First and Second Streets. I will advertise again to try and get proposals to present to you for consideration by the next meeting in August.

Item 3) *Authorization to Apply for Grant*- I will be requesting authorization to apply for a Flood Authority Grant in the next round of funding for the 2023-2025 state biennium budget. The project I am requesting authorization for will be a joint effort with the cities of Aberdeen and Hoquiam and will be for Comprehensive Stormwater Plans for all three cities. The total estimated cost will be \$400,000 and will be 100% grant funded if approved by the Flood Authority.

Item 4) *Municipal Building Update*- We continue to work with Harbor Architects to finalize a new design for the new Municipal Building. Attached to your packet will be new outside renderings of what the building could look like, as well as an updated floor plan.

Our plan is to have the new design completed by the end of September, and ready for a January bid date. We will present the new draft plans to the City Council for comment before we approve it and send it out for bid.

Item 5) *Volunteer Work*- I would like to thank Mayor Pauley and his family for volunteering to clean up the flower beds on First Street. Over the past couple of weekends, they have made huge improvements from what it had previously looked like, and we very much appreciate the help.

Sincerely,

Darrin C. Raines

Darrin C. Raines
City Administrator