

# CITY OF COSMOPOLIS

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CITY ADMINISTRATOR



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RE: October 19, 2022, City Administrator Council Report

**Item 1) Fire Department-** We are making progress within the Fire Department. We will be requesting confirmation of two additional Fire Fighters at this council meeting. Both are EMT's, and one of them is former Chief Tarabochia who took a leave of absence earlier this past summer. Mark will be returning as a volunteer and helping Nick Falley with continuing to recruit, meet with neighboring agencies, get policies and procedures, equipment, and supplies updated.

Department meetings will begin this month, and training schedules will be set. We will also have a request before the council at this meeting to surplus some outdated equipment to Montesano Fire Department for their training academy for high School students.

**Item 2) Public Works Committee-** No meeting this month. We will schedule an upcoming meeting before the November 2<sup>nd</sup> meeting to discuss the budget.

**Item 3) Highland Park-** The Highland Park project is nearing completion. An enormous amount of work and coordination has been completed by Linda Springer, the Friends of Highlands Park, many volunteers, and the Public Works Department. If you haven't had a chance to check it out, please do so, it looks great!

**Item 4) Property Appraisal-** We have received an appraisal (*paid for by the prospective buyer*) of the city owned property at Altenau and Holly Ln. This is the parcel that the adjacent owner has requested to purchase from the city.

**Item 5) Agreement with Harbor Architects-** We have a new proposed agreement from Harbor Architects for the redesign of the new Municipal Facility that will be on this agenda. With the redesign of the project, additional time is required of Harbor Architects and their sub-contractors to redesign and draft project plans and specifications.

As you will see in their proposal, credit has been given for work already completed on the original plans that can be carried forward into the new plans. Many of the specifications in the plans will remain the same to help reduce overall cost.

Sincerely,

***Darrin C. Raines***

Darrin C. Raines  
City Administrator