

CITY OF COSMOPOLIS

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October 13, 2023

RE: October 18, 2023, City Administrator Council Report

Informational Items Only

Item 1) *Municipal Building Update-* Since my last report, there have been a few scheduling changes for the new Municipal Building. Here are a few milestone dates for the project:

October 13, 2023 – Groundbreaking Ceremony, Mobilization

October 16 – Mobilization

October 17,18 – Pile Driving

October 19, 2023 – January 12, Foundation Prep and Pouring

January 12, 2024 – April 19, 2024, Seasonal Shutdown

Item 2) *C Street School Zone Lights-* This project is now complete with all systems working correctly.

Item 3) *Community Foundation Grant-* We did receive a \$2,500 grant from the Community Foundation for the Light the Corridor Project.

Items Needing Action

Item 4) *I Street Right of Way Vacations-* There will be a Public Hearing for the potential vacating of twenty feet of right of way on I Street between First Street and Southside Levy. This would be a vacation of ten feet on both sides of I Street, reducing the overall right of way from eighty feet to sixty feet, and would not block any access to the waterfront area. All sidewalks will remain within the public right of way.

When the streets between First and Sixth Street, and A through J Streets were platted, they were set at 80 foot right of way. A standard street right of way is sixty feet. Over the last thirty plus years, (*as shown on attachment **Vacated Streets***) several of our streets have been reduced from eighty feet to sixty feet right of way.

We have a request to vacate ten feet right of way from the landowner who owns the parcel between I and H Streets and between First Street and the Southside Levy (*see attached aerial photo Proposed I Street Vacation*), **parcel #031001200000**. They want to make the entrance to their property come off I Street rather than First Street, which will be much safer.

Item 5) Utility Easement for Parcel 031001200000- This item is related to Item 4; in that we need a 10-foot utility easement for water and sewer in what was the platted 10-foot alley for this parcel. To the best of our knowledge and the research that we have done, the City of Cosmopolis vacated the platted alley for Parcel 031001200000 sometime in the early 80's. The problem is the water and sewer mains are already located in what was the alley.

I have discussed this with the owners of the property, and we have a proposed solution that would be the most cost effective for the City. In exchange for a 10-foot easement for the water and sewer utilities, we would grant the property, Parcel 031001200000 free **water and sewer connection fees** for whenever they are ready to be installed. Currently each connection would cost \$1,000 plus expenses. This item will need approval by the City Council if we want to proceed.

Sincerely,

Darrin C. Raines

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City Administrator