



CITY OF COSMOPOLIS ASSET DISPOSAL FORM

ASSET DESCRIPTION: _____

ID: _____ MAKE/MODEL: _____ SERIAL #: _____

REASON FOR DISPOSAL: _____

TRANSFERRED TO: _____

MEANS OF DISPOSAL:

SALE

SCRAPPED

AUCTION

THEFT

DONATION

TRANSFERRED

I hereby certify that the property shall be disposed of or sold in the manner stated above.

Department Head

Date

City Administrator

Date