

**RESOLUTION NO. R-10-23**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CROCKETT, TEXAS, DETERMINING THE NEED FOR A FORMAL REVIEW OF THE CITY’S HOME RULE CHARTER; PROVIDING FOR QUALIFICATIONS RELATED TO THE MEMBERS OF A CHARTER REVIEW COMMISSION; ANNOUNCING THE CITY COUNCIL’S INTENT TO SELECT AND APPOINT THE CHARTER COMMISSIONERS PURSUANT TO LOCAL GOVERNMENT CODE SECTION 9.004; ANNOUNCING THE CITY COUNCIL’S DECISION TO HIRE A CONSULTANT TO ASSIST THE CHARTER REVIEW COMMISSION WITH THIS PROCESS; AUTHORIZING THE CHARTER REVIEW COMMISSIONERS TO CAREFULLY STUDY THE CURRENT CHARTER AND MAKE RECOMMENDATIONS AS TO AMENDMENTS TO THAT DOCUMENT IN A TIMELY WAY AND PRIOR TO THE CITY’S REGULAR ELECTION DATE IN MAY, 2024; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE**

WHEREAS, the City Council has determined that it would be beneficial to the City and in the best interest of the community to comprehensively review the current city charter and consider the necessity of amendments to that document; and

WHEREAS, the City Council has determined that said review would be best conducted by an independent Charter Review Commission (hereinafter referred to as the “Commission”) composed of interested local citizens; and

WHEREAS, the City Council has determined the number, qualifications and criteria which shall be applicable for the selection of the members of the Commission; a

WHEREAS, the City Council has determined that it is in the best interest of the City for it to engage the services of a consultant, with expertise in the framing and revising of municipal charters, to assist the Commission in its work, pursuant to the terms of a service agreement between the City and the consultant; and

WHEREAS, the City Council desires to charge the appointed Commission to proceed with developing in a timely way recommendations to the City Council for amendments to the Charter at the City’s next regular election date in May, 2024;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROCKETT, TEXAS:

**PART 1:  
QUALIFICATIONS AND CRITERIA RELATED TO  
THE MEMBERS OF THE COMMISSION**

1. All members of the Commission shall be residents of the City of Crockett, Texas, at the time of their appointment by the City Council and at all times during their service on the

Commission. In the event that a member of the Commission ceases to be a resident of the City of Crockett during the work of the Commission, then the City Council shall, at its next regular meeting, take the action necessary to appoint a replacement Commissioner to take over the responsibilities of the departing member. Such appointment shall be effective upon a majority vote of the City Council.

2. All members of the Commission shall be registered voters in Houston County, Texas.
3. In the interest of independence, no member of the Commission may also be a current member of the City Council nor a current employee of the City.
4. A member of the Commission may also be an appointed member of other City board(s), commission(s) or advisory group(s).
5. All members of the Commission shall serve on the Commission without pay or other compensation.

**PART 2:**  
**SELECTION AND APPOINTMENT OF THE COMMISSION**

1. The authorized number of members on the Commission shall be thirteen (13). The City Council shall appoint the Commissioners in the following way: each member of the Council shall appoint two members of the Commission and the Mayor shall appoint three members to the Commission.
2. All Commissioners shall be required to take an oath of office in order to qualify as a member and to perform their official duties.

**A CONSULTANT TO BE ENGAGED TO ASSIST  
THE COMMISSION IN AMENDING THE CHARTER**

The City Council has previously engaged and entered into an appropriate service agreement with a consultant who has expertise in assisting Texas municipalities and their selected Charter Commissioners in the development, drafting and revising of home rule municipal charters.

**PART 4:**  
**CHARGE TO THE COMMISSION BY THE CITY COUNCIL**

1. Purpose of the Commission: The purpose of the Commission shall be to organize, meet, confer and engage in any and all activities authorized by the Texas Local Government Code, and other applicable Texas law, in order to recommend various amendments to the Home Rule Charter of the City of Crockett, Texas. The Commission shall have all of the powers enumerated herein and as otherwise directed by the City Council.
2. Chairman of the Commission to be Named by City Council: One of the thirteen members appointed to the Commission shall be designated by the City Council to serve

as its chairman.

3. Plan for Organization: At its first meeting, the members of the Commission shall elect a vice-chairman from among its ranks, adopt rules of procedure, determine a schedule for future meetings, select locations and times of future meetings, and take other actions the Commissioners find necessary to facilitate its efforts to make recommendations to the City Council for amending the current Charter.
4. Authority to Act: The City Council of Crockett, Texas, hereby directs, empowers and charges the Commissioners selected by the City Council to take all actions required to develop a report and recommendations for amending the Charter.
5. Administrative Assistance: The City Secretary shall act as the administrative assistant to the Commission and shall be responsible for posting agendas and notices of the Commission meetings and taking minutes of Commission meetings, in accordance with state law.
6. Public Meetings and Records: The City Council hereby directs the Commission to comply with the Texas Public Information Act and the Texas Open Meetings Act, as detailed in the Texas Local Government Code, in posting all meetings, providing notice of all meetings to the public, and in maintaining open information as required by law.
7. Meeting Times and Locations: The Commission shall meet at the convenience of the members of the Commission and shall hold such meetings in a public meeting place at a location and at such times that are convenient to the commissioners.

**PART 5:**  
**SAVINGS CLAUSE**

Should any section, clause or provision of this resolution be declared by a court of competent jurisdiction to be invalid, the same shall not affect the overall validity of this resolution or any other resolution of the City as a whole or any part thereof, other than the part so declared to be invalid.

**PART 6:**  
**EFFECTIVE DATE**

This resolution shall go into effect on the date approved, as shown below.

**Passed and approved by the City Council of the City of Crockett, Texas, on this \_\_\_\_ day of \_\_\_\_\_, 2023.**

\_\_\_\_\_  
Dr. Ianthia Fisher, Mayor

ATTEST:

\_\_\_\_\_  
Mitzi Stefka, City Secretary