

MINUTES OF THE CROCKETT CITY COUNCIL MEETING HELD ON THE 18<sup>th</sup> DAY OF MARCH 2024 IN THE CITY HALL COUNCIL CHAMBERS, LOCATED AT 200 NORTH FIFTH IN THE CITY OF CROCKETT, HOUSTON COUNTY TEXAS AT 6:00 P.M.

THE COUNCIL MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: IANTHIA FISHER, DENNIS IVEY, DARRELL JONES, ERNEST JACKSON, MARQUITA BEASLEY & MIKE MARSH. CITY OFFICIALS PRESENT: CITY ADMINISTRATOR JOHN ANGERSTEIN, CITY SECRETARY MITZI STEFKA, FIRE CHIEF JASON FRIZZELL AND POLICE CHIEF CLAYTON SMITH.

OPEN MEETING WITH INVOCATION AND PLEDGE

Mayor Fisher called the regular session open; Council member Ivey gave the invocation, and all joined in the pledge.

RECOGNITION OF VISITORS

Mayor Fisher recognized all visitors present.

COMMENTS FROM AUDIENCE OR COUNCIL *(At this time, anyone will be allowed to speak on City related matters only; no personnel matters or matters under litigation will be allowed. The length of time may not exceed three minutes. NO Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.)*

No public comments.

APPROVAL OF MINUTES

1. REGULAR SESSION: MARCH 4, 2024 AND SPECIAL SESSION: MARCH 11, 2024

Council member Beasley made a motion to approve the minutes from the March 4, 2024 Regular session and March 11, 2024 Special session. Council member Jackson seconded the motion. Motion passes 5-0.

REPORTS

2. POLICE DEPARTMENT MANPOWER & CRIMINAL INCIDENT REPORT FOR FEBRUARY 2024

Chief Smith reported for the month of February 2024: 16 total manpower, 1,966 total manpower hours, 409 total calls and 12 total accidents. A breakdown of the criminal report is included in the packet.

3. FIRE DEPARTMENT MONTHLY ACTIVITY & STATUS REPORT FOR FEBRUARY 2024

Fire Chief Frizzell reported for the month of February 2024 the following: 34 calls. A breakdown is included in the packet.

## BUSINESS

### 4. PRESENTATION / DISCUSSION / ACCEPTANCE OF FISCAL YEAR 2023 FINANCIAL AUDIT

Molly Abele from the accounting firm of Axley & Rode presented the preliminary audit report. Ms. Abele stated they were issuing an unmodified opinion, which is the highest they can give and which states that everything is presented fairly in all material respects. She continued that city revenues increased slightly, about \$200,000, with the majority coming from property taxes and sales tax. City spending was also slightly above the previous year, but under the projected budget. Ms. Abele explained that the Crockett Economic and Industrial Development Corporation audit report shows revenues tied to sales tax increased slightly and expenditures were affected by an increase in legal fees. Ms. Abele noted the overall change was a small variance. Council member Ivey made a motion to accept the Fiscal Year 2023 Financial Audit. Council member Jackson seconded the motion. Motion passes 5-0.

### 5. CONSIDER AND APPROVE A RESOLUTION OF THE CITY COUNCIL OF CROCKETT, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE DOWNTOWN REVITALIZATION PROGRAM

Mayor Pro Tem Marsh made a motion to authorize the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the Downtown Revitalization Program. Council member Ivey seconded the motion. Motion passes 5-0.

### 6. CONSIDER AND APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CROCKETT, TEXAS, DETERMINING THAT AN AREA OF THE CITY CONTAINS CONDITIONS WHICH ARE DETRIMENTAL TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY AND CONSTITUTES A BLIGHTED AREA

Mr. Angerstein noted that the boundaries of the blighted areas are as follows: North: Milam Avenue, South: E. Goliad Avenue, East: N. 6<sup>th</sup> Street, West: N. 2<sup>nd</sup> Street. Council member Beasley made a motion to approve a Resolution of the City Council of the City of Crockett, Texas, determining that an area of the City contains conditions which are detrimental to the public health, safety and welfare of the community and constitutes a blighted area. Council member Jackson seconded the motion. Motion passes 5-0.

### 7. CONSIDER AND APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CROCKETT, TEXAS, SELECTING A GRANT WRITER / ADMINISTRATOR TO ASSIST THE CITY WITH THE SUBMITTAL OF AN APPLICATION FOR FUNDING AND ADMINISTRATION OF A CONTRACT, IF AWARDED, FROM THE TEXAS DEPARTMENT OF AGRICULTURE (TDA) FOR THE TEXAS COMMUNITY BLOCK GRANT PROGRAM – DOWNTOWN REVITALIZATION PROGRAM FUND (CDBG-DRP)

Mayor Pro Tem Marsh made a motion to approve a Resolution of the City Council of the City of Crockett, Texas, selecting Traylor & Associates as a grant writer / administrator to assist the City with the submittal of an application for funding and administration of a contract, if awarded, from the Texas Department of Agriculture (TDA) for the Texas Community Block Grant Program – Downtown Revitalization Program Fund (CDBG-DRP). Council member Beasley seconded the motion. Motion passes 5-0.

#### EXECUTIVE SESSION

1. GOV. CODE 551.074 – PERSONNEL MATTERS. CONSIDER ANNUAL PERFORMANCE EVALUATION OF CITY ADMINISTRATOR, POLICE CHIEF AND FIRE CHIEF

Mayor Fisher stated Council would convene into Executive Session per Gov. Code 551.074 - Personnel Matters. Consider Annual Performance Evaluation of City Administrator, Police Chief and Fire Chief. Time was 6:26 P.M.

#### RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION, IF ANY, ON EXECUTIVE ITEMS

Mayor Fisher reconvened the meeting into open session. Time was 8:05 P.M.

Mayor Pro Tem Marsh made a motion to accept all three evaluations as favorable and renew all three employee contracts as written. Council member Ivey seconded the motion. Motion passes 5-0.

#### ADJOURNMENT

Without objection, Mayor Fisher adjourned the meeting at 8:06 P.M.

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Dr. Ianthia Fisher, Mayor

ATTEST:

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Mitzi Stefka, City Secretary