

MINUTES OF THE CROCKETT CITY COUNCIL MEETING HELD ON THE 4th DAY OF DECEMBER 2023 IN THE CITY HALL COUNCIL CHAMBERS, LOCATED AT 200 NORTH FIFTH IN THE CITY OF CROCKETT, HOUSTON COUNTY TEXAS AT 6:00 P.M.

THE COUNCIL MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: IANTHIA FISHER, DENNIS IVEY, MARQUITA BEASLEY & MIKE MARSH. CITY OFFICIALS PRESENT: CITY ADMINISTRATOR JOHN ANGERSTEIN, CITY SECRETARY MITZI STEFKA, FIRE MARSHAL LEE STANDLEY, AND POLICE CHIEF CLAYTON SMITH. DARRELL JONES AND EARNEST JACKSON WERE ABSENT.

#### OPEN MEETING WITH INVOCATION AND PLEDGE

Mayor Fisher called the formal session open; Council member Ivey gave the invocation, and all joined in the pledge.

#### EXECUTIVE SESSION

1. TEXAS GOV. CODE 551.071: CONSULTATION WITH ATTORNEY ON CITY'S PRECINCT REDISTRICTING OBLIGATIONS

Mayor Fisher stated the Council would convene into Executive Session per Gov. Code 551.071 – Consultation with Attorney on City's Precinct Redistricting Obligations. Time was 6:04 P.M.

#### RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION, IF ANY, ON EXECUTIVE ITEMS

Mayor Fisher reconvened the meeting into open session. Time was 7:14 P.M. No action was taken.

#### RECOGNITION OF VISITORS

Mayor Fisher recognized all visitors present.

COMMENTS FROM AUDIENCE OR COUNCIL *(At this time, anyone will be allowed to speak on City related matters only; no personnel matters or matters under litigation will be allowed. The length of time may not exceed three minutes. NO Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.)*

- There were no public comments.

#### APPROVAL OF MINUTES

2. REGULAR SESSION: NOVEMBER 6, 2023

Mayor Pro Tem Marsh made a motion to approve the minutes of the November 6, 2023 Regular session. Council member Ivey seconded the motion. Motion passes 3-0.

## REPORTS

### 3. POLICE DEPARTMENT MANPOWER & CRIMINAL INCIDENT REPORT FOR OCTOBER 2023

Chief Smith reported for the month of October 2023: 16 total manpower, 2,792 total manpower hours, 427 total calls and 8 total accidents. A breakdown of the criminal reports is included in the packet.

### 4. FIRE DEPARTMENT MONTHLY ACTIVITY & STATUS REPORT FOR OCTOBER 2023

Fire Marshal Standley reported for the month of October 2023 the following: 48 total calls. A breakdown is included in the packet.

### 5. CITY ADMINISTRATOR'S REPORT

Mr. Angerstein gave a lengthy update on a variety of current and future projects being undertaken by the city in the new fiscal year.

## BUSINESS

### 6. CONSIDER AND APPROVE AN ORDINANCE OF THE CITY OF CROCKETT, TEXAS; AMENDING SECTION 5-1 OF THE CROCKETT CODE; AMENDING SECTION 5-19 OF THE CROCKETT CODE; AMENDING SECTION 5-199 OF THE CROCKETT CODE; AMENDING SECTION 5-304 OF THE CROCKETT CODE; AMENDING SECTION 5-393 OF THE CROCKETT CODE; AMENDING SECTION 5-501 OF THE CROCKETT CODE; AMENDING SECTION 5-530 OF THE CROCKETT CODE; ADDING SECTION 5-600 TO THE CROCKETT CODE; CONSOLIDATING PROVISIONS RELATING TO PERMIT FEES; INCREASING FEES FOR MECHANICAL PERMITS; INCREASING BUILDING PERMIT FEES; INCREASING FEES FOR ELECTRICAL PERMITS; INCREASING PLUMBING PERMIT FEES; INCREASING FEES FOR PERMITS REQUIRED BY THE GAS CODE; PROVIDING BUILDING MOVING FEES; PROVIDING FENCING PERMIT FEES; PROVIDING A PENALTY; PROVIDING A SEVERABILITY CLAUSE; CONTAINING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE

Council member Beasley made a motion to approve an Ordinance of the City of Crockett, Texas; amending Section 5-1 of the Crockett Code; amending Section 5-19 of the Crockett Code; amending Section 5-304 of the Crockett Code; amending Section 5-393 of the Crockett Code; amending Section 5-501 of the Crockett Code; amending Section 5-530 of the Crockett Code; amending Section 5-600 of the Crockett Code; consolidating provisions relating to permit fees; increasing fees for mechanical permits, increasing building permit fees, increasing fees for electrical permits; increasing plumbing permit fees; increasing fees required by the gas code; providing building moving fees; providing fencing permit fees; providing a penalty; providing a severability clause; containing a repealing clause; and providing and effective date. Council member Ivey seconded the motion. Motion passes 3-0.

7. CONSIDER AND APPROVE AWARDING BID FOR BUILDING INSPECTIONS AND PLAN REVIEW SERVICES TO AOKA CODE CONSULTING AND AUTHORIZING THE CITY TO ENTER INTO A CONTRACT

Council member Ivey made a motion to award the bid for building inspections and plan review services to Aoka Code Consulting and authorize the City to enter into a contract. Council member Beasley seconded the motion. Motion passes 3-0.

8. CONSIDER AND APPROVE AWARDING BID FOR EMPLOYEE BENEFITS INSURANCE BROKER AND CONSULTING SERVICES TO BRINSON BENEFITS AND AUTHORIZING THE CITY TO ENTER INTO A CONTRACT

Council member Ivey made a motion to award the bid for employee benefits insurance broker and consulting services to Brinson Benefits and authorize the City to enter into a contract. Mayor Pro Tem Marsh seconded the motion. Motion passes 3-0.

9. CONSIDER AND APPROVE NOMINATION AND APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR

Council member Beasley made a motion to approve the nomination of Blake Gates as Emergency Management Coordinator. Mayor Pro Tem Marsh seconded the motion. Motion passes 3-0.

10. CONSIDER AND APPROVE SUBMITTING THE INTENT TO APPLY FOR FUNDING FROM THE DRINKING WATER STATE REVOLVING FUND (DWSRF) IN THE AMOUNT OF \$4,095,000.00 AND ISSUE SOLICITATIONS TO PROCURE SERVICES OF A FINANCIAL ADVISOR, BOND COUNSEL, AND AN ENGINEERING FIRM

Mr. Angerstein explained the City intended to apply for funding from the Drinking Water State Revolving Fund to facilitate the drilling of a new water well and associated infrastructure to help secure a reliable and cost-effective source of drinking water for the city in the future. Mayor Pro Tem Marsh made a motion to approve submission of the intent to apply for funding from the Drinking Water State Revolving Fund (DWSRF) in the amount of \$4,095,000.00 and issue solicitations to procure services of a financial advisor, bond counsel, and an engineering firm. Council member Ivey seconded the motion. Motion passes 3-0.

11. CONSIDER AND APPROVE SUBMITTING THE INTENT TO APPLY FOR FUNDING FROM THE CLEAN WATER STATE REVOLVING FUND (CWSRF) IN THE AMOUNT OF \$11,540,000.00 AND ISSUE SOLICITATIONS TO PROCURE SERVICES OF A FINANCIAL ADVISOR, BOND COUNSEL, AND AN ENGINEERING FIRM

Mr. Angerstein explained the City intended to apply for funding from the Clean Water State Revolving Fund to facilitate the repair and refurbishment of our north water treatment plant and make repairs to the city's sanitary sewer system. Council member

Beasley made a motion to approve submission of the intent to apply for funding from the Clean Water State Revolving Fund (DWSRF) in the amount of \$11,540,000.00 and issue solicitations to procure services of a financial advisor, bond counsel, and an engineering firm. Mayor Pro Tem Marsh seconded the motion. Motion passes 3-0.

12. CONSIDER AND APPROVE AWARD OF BID FOR DUMP TRUCK

Council member Ivey made a motion to award the bid for a Hino dump truck to Lone Star Truck group for \$56,249.00. Council member Beasley seconded the motion. Motion passes 3-0.

13. CONSIDER AND APPROVE A RESOLUTION APPROVING THE MASTER AGREEMENT DATED DECEMBER 4, 2023 BETWEEN THE STATE OF TEXAS AND THE CITY OF CROCKETT FOR THE MAINTENANCE, CONTROL, SUPERVISION AND REGULATION OF CERTAIN STATE HIGHWAYS AND/OR PORTIONS OF STATE HIGHWAYS IN THE CITY OF CROCKETT AND PROVIDING FOR THE EXECUTION OF SAID AGREEMENT

Mayor Pro Tem Marsh made a motion to approve a resolution approving the master agreement dated December 4, 2023 between the State of Texas and the City of Crockett for the maintenance, control, supervision and regulation of certain state highways and/or portions of state highways in the City of Crockett and providing for the execution of said agreement. Council member Beasley seconded the motion. Motion passes 3-0.

14. CONSIDER AND APPROVE APPLYING COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FROM 2023-2024 TXCDBG STREET CONSTRUCTION PROJECT NO. CDV21-0080 TO MLK STREET IMPROVEMENTS AND THEN TO USE PROCEEDS FROM THE STATE INFRASTRUCTURE BANK LOAN AGREEMENT (SIB# 2022-008-01) TO COMPLETE MLK STREET IMPROVEMENTS AND THE REMAINING ROADWAY IMPROVEMENTS SPECIFIED IN THE STATE INFRASTRUCTURE BANK LOAN AGREEMENT

Council member Beasley made a motion to approve applying Community Development Block Grant funds from 2023-2024 TXCDBG street construction project no. CVD21-0080 to MLK street improvements and then to use proceeds from the State Infrastructure Bank loan agreement (SIB# 2022-008-01) to complete MLK street improvements and the remaining roadway improvements specified in the State Infrastructure Bank loan agreement. Council member Ivey seconded the motion. Motion passes 3-0.

15. CONSIDER AND APPROVE PAYMENT OF INVOICES FROM CROCKETT ECONOMIC AND INDUSTRIAL DEVELOPMENT CORPORATION

Council member Beasley made a motion to approve the payment of invoices from Crockett Economic and Industrial Development Corporation. Council member Ivey seconded the motion. Motion passes 3-0.

ADJOURNMENT

Without objection, Mayor Fisher adjourned the meeting at 8:10 P.M.

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Dr. Ianthia Fisher, Mayor

ATTEST:

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Mitzi Stefka, City Secretary