

Official Electronic mail sent via email. No hard copy to follow.

November 29, 2023

Mr. John Angestein  
Deputy City Administrator  
City of Crockett  
[angersteinj@crocketttexas.org](mailto:angersteinj@crocketttexas.org)

**Re: State Fiscal Year 2024 Drinking Water State Revolving Fund (DWSRF)  
Application Invitation**

Dear Mr. Angestein:

Congratulations! We are pleased to notify you that the City of Crockett is hereby invited to submit an application for funding through the Texas Water Development Board's (TWDB) Drinking Water State Revolving Fund.

Your project is listed in the Intended Use Plan (IUP) as being eligible to receive funding as shown below:

Project Description	Water Well #4 & Transmission Main
Eligible Phases	Planning Design & Construction
Project Information Form Number	14930
Eligible Project Cost	\$ 4,093,600

*The maximum loan/bond commitment amount a project may receive under the SFY 2024 IUP is \$49 million. The maximum amount of principal forgiveness that may be committed to a project under the SFY2024 IUP from all funding options is \$10 million.*

**Principal Forgiveness Eligibility**

Your project has been identified as eligible for principal forgiveness. This eligibility is subject to funding availability and the amount, depending on the funding option, may be dependent on others who may elect to apply. Final principal forgiveness eligibility is determined following a detailed review of the full application budget and will be documented in a Funding Determination Letter prior to the Board taking formal action on the funding request.

### **Asset Management Funding Option**

If you indicated in your PIF that you will be preparing an asset management plan as part of your project, you may be eligible for up to \$100,000 in loan funding with an interest rate of 0% to prepare the plan under the DWSRF Program. Please ensure you mention the asset management plan in your project scope and include funds for these activities in your application budget, if interested.

### **Required Documentation and Deadlines**

To be considered for funding under the SFY 2024 DWSRF Program, please follow the requirements stated below:

- (1) **You must submit your Intent to Apply form to [DWSRF@twdb.texas.gov](mailto:DWSRF@twdb.texas.gov) by 5:00 P.M., CST on December 28, 2023.** If you fail to fully complete and submit the Intent to Apply Form by the deadline, your project will not be considered for funding. This will allow the TWDB to invite in rank order additional projects on the lists if an invited entity does not wish to pursue SRF funding for their project at this time.
- (2) If you intend to apply, **your complete application must be received by TWDB no later than 5:00 P.M., CST on January 29, 2024.** Applications will not be accepted after the deadline. We encourage you to submit your application before the deadline, which will allow us to begin a review of your application earlier. Application materials, such as, submittal instructions, guidance documents, frequently asked questions, and a link to our online application portal may be found on our website at [www.twdb.texas.gov/financial/applications/](http://www.twdb.texas.gov/financial/applications/).
- (3) **A pre-application meeting is required** for all DWSRF projects to ensure that the applicant and the corresponding TWDB staff discuss the project and ask initial questions prior to the application being submitted.

If you submit an Intent to Apply, please contact Ms. Diana Sanchez by phone at 512-475-1554 or by e-mail at [Diana.Sanchez@twdb.texas.gov](mailto:Diana.Sanchez@twdb.texas.gov) to schedule a pre-application meeting with [WSI-RWPD-Team 4](#). She will be able to assist you with scheduling a meeting prior to your submission of the application.

To assist you in being successful, please take note of the following tips and reminders which are based on TWDB's experience reviewing prior SRF applications:


- Applicants that will be requesting a SRF loan will most likely be selling bonds to the TWDB. As such, a financial advisor and bond counsel will be required. We highly encourage you to engage these consultants prior to submitting the application and follow the [DBE requirements](#) (equivalency only) if you seek to fund their work using SRF monies.

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- Be sure any changes to the project amount are reflected in both the Intent to Apply Form and the application budget.
- For bond purposes only, TWDB SRF loan amounts must be rounded up to the nearest \$5,000. Please round up any loan numbers in the application budget and confirm the dollar amounts with your TWDB project team before passing resolutions to minimize adjustment during the review period.

We look forward to working with the City of Crockett on its SRF project and are committed to providing excellent customer service and prompt responses to any questions as you complete your application. Should you have any questions or concerns, please contact Heather O'Keefe, Team Lead SRF General Activities, by phone at (512) 475-1835 or by email at [DWSRF@twdb.texas.gov](mailto:DWSRF@twdb.texas.gov).

Sincerely,

  
Marvin Cole-Chaney  
Director, Program Administration and Reporting  
Water Supply and Infrastructure

Attachment: SFY 2024 DWSRF Intent to Apply Form

cc: Daniel Hays, P.E., Senior Project Manager; KSA Engineers, Inc.: [dhays@ksaeng.com](mailto:dhays@ksaeng.com)  
Nancy Richards, Team Manager; [WSI-RWPD-Team4@twdb.texas.gov](mailto:WSI-RWPD-Team4@twdb.texas.gov)