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## Agenda Memo

Crest Hill, IL

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<b>Meeting Date:</b>	January 12, 2026
<b>Submitter:</b>	Blaine Wing, City Administrator
<b>Department:</b>	Administration
<b>Agenda Item:</b>	Labor Attorney Selection Process Discussion

**Summary:** In late 2025 the City issued a request for qualifications (RFQ) for labor & employment legal services. Eight (8) firms submitted proposals. As it has been more than a decade since the City selected a labor firm, a written process for selecting a firm was not found. As such, I am recommending the following:

HR and Administration review the submittals and narrow down to 3-5 firms for the City Council to interview and consider.

Or, have the City Administrator interview 3-5 firms, and narrow down to 2-3 firms for City Council to interview and consider.

**Recommended Council Action:** Please provide directions on how City Council would like to proceed.

**Financial Impact:**

**Funding Source:** No

**Budgeted Amount:** No

**Cost:** No