



City Council Work Session Agenda Memo

Crest Hill, IL

Meeting Date: 09/09/2024

Name: Ronald Mentzer, Interim Community & Economic Development Director

Department: Community Development

Topic: Lockport Township Fire Protection District Fee Waiver Request for Proposed New Training Grounds Facility

Summary: The Lockport Fire Protection District has submitted the attached August 2, 2024, City Fee waiver request for its proposed new Training Grounds Project. A summary of the estimated City permit fees that would normally be collected for this project includes:

- Planning, Zoning Engineering application, review, and inspection fees: \$20,000-\$25,000+/-
- Sewer and Water Tap-on fees: \$37,000 +/-
- Building Permit Fees: \$35,000 +/-

Points To Consider:

- The City has waived permit fees for other significant projects other overlapping governmental jurisdictions have constructed in the City, including the Will County Children's Advocacy Center, the Will County Highway Salt Storage Dome, and major park renovation improvements the Lockport Park District has or is planning to construct in the City of Crest Hill.
- The City will incur outside legal and consulting expenses to review and inspect the proposed LTFPD Training Grounds Project. Any waiver of fees by the City Council should be conditioned on the LTFPD executing an agreement with the City under which the District agrees to reimburse the City for all outside legal and consulting costs it incurs to review and inspect the project.

Recommended Council Action: Direct Staff and the City Attorney to prepare a fee waiver and City expense reimbursement agreement with the Lockport Township Fire Protection District for their new Training Grounds Project.

Financial Impact: If this request is approved, the City would forgo the collection of approximately \$95,000 in fee revenue.

Attachments: August 2, 2024, Fee Waiver Request from LTFPD Chief John O'Connor

Lockport Township Fire Protection District

19623 RENWICK ROAD | LOCKPORT, ILLINOIS 60441
OFFICE 815.838.3287 | FAX 815.838.9141 | WWW.LOCKPORTFIRE.ORG



August 2, 2024

Mr. Tony Graff,
Crest Hill City Administrator
20600 City Center Boulevard
Crest Hill, Illinois 60403

RE: Building Permit Fees

Dear Mr. Graff,

On behalf of the Lockport Township Fire Protection District, I respectfully request that the City of Crest Hill waive all applicable fees for the Lockport Fire Public Safety Training and Maintenance Facility that is being proposed to be built on Division St., on the former Illinois Department of Corrections property.

I thank you in advance for your consideration and please feel free to contact me with any questions or concerns.

Most Sincerely,

A handwritten signature in black ink, appearing to read "John O'Connor".

John O'Connor
Fire Chief

cc. Lockport Township Fire District Trustees
FGMA Architects
CORE Constriction
Karl Ottosen Esq.