



## Agenda Memo

Crest Hill, IL

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**Meeting Date:** March 11, 2024  
**Submitter:** Ronald J Wiedeman  
**Department:** Engineering  
**Agenda Item:** City Hall Street Lights-Banners

**Summary:** As of January 15<sup>th</sup>, 2024 the new street lighting project along City Center Blvd, Crest Hill Dr and Len Kubinski has been completed. The staff is looking for direction from the council on how to move forward with the selection of the type of banners and events in which banners should be purchased for the upcoming spring/summer season along with equipment needed for installation (i.e. lift).

Below are a couple of suggestions:

1. Select a single staff member to work on this item.
2. Select a small group of staff.
3. Select a single member or small group of staff along with 1-2 council members.

Depending on the option selected above the following will be prepared and then brought back to council for further discussion:

- a. Crest Hill standard banners
- b. Determine which holidays will require special banners.
- c. Provide illustrations of what each banner will look like and options for council input.
- d. Estimated costs and budge numbers.

**Recommended Council Action:** Provide staff direction on how to move forward.

**Financial Impact:**

**Funding Source:** n/a

**Budgeted Amount:** n/a.

**Cost:** n/a

**Attachments:**